Check your knowledge

Lab 2

5 minutes

1. Which of the following allows you to see the process map and insights?
2. Share
3. Analyze
4. Analytics
5. None of the above

Answer: C. The process map can be found within the Analytics feature.

1. When it comes to annotating your recording, how do you group related actions together?
2. Click Add activity
3. Click Application
4. Click Description
5. Click Timestamp

Answer: A. Click Add activity to group related actions together.

1. To analyze, how many activities do you need at least?
2. 1
3. 2
4. 3
5. 4

Answer: B. 2

Check your knowledge

Lab 3

3 minutes

1. You can use any environment to create a new Power Automate desktop flow.
2. True
3. False

Answer: B. False - You can only create desktop flow in an environment that has Microsoft Dataverse database.

1. Which of the following panes contains reusable components that can be used within your automated process?
2. Actions pane
3. Workspace
4. Flow variables
5. The toolbar

Answer: A. The Actions pane contains reusable components that simplify completing common tasks such as setting a variable, opening a file etc.

1. After opening and minimizing Contoso Invoicing app manually, you will click \_\_\_\_\_\_\_ to start your Enter an invoice recording.
2. Web recorder
3. Desktop recorder
4. Run
5. Run the next action

Answer: B. The Desktop recorder allows you to start recording your actions within the application.

Check your knowledge

Lab 4

10 mins

1. If you need to pass parameters from a Cloud flow into a Desktop flow, where do you define these values \_\_\_\_\_\_\_?
2. Run
3. Run next action
4. Input/output variables
5. None of the above

Answer: C. Input/output variables allow the maker to establish parameters that can be sent from a Cloud flow. In addition, output variables can be used to send data back to Cloud flows.

1. We need to hold the \_\_\_\_\_\_\_ key on keyboard and then \_\_\_\_\_\_\_ to select the element.
2. Shift + Right-Click
3. Shift + Left-Click
4. CTRL + Left-Click
5. CTRL + Right-Click

Answer: C. CTRL + Left-Click

1. Which of the following action allows us to use Invoice ID in downstream processes or from our Cloud flow that will be created in a future lab?
2. Create new list
3. Set variable
4. Add item to list
5. Increase variable

Answer: B. Set variable - This will capture the Invoice ID. It will allow us to use the Invoice ID in downstream processes or from our API flow that will be created in a future lab.

Check your knowledge

Lab 5

7 mins

1. If you still don’t see the gateway, you need to ensure your gateway has been created within the same region as your environment.
2. True
3. False

Answer: A. True – Gateway will only be visible to the environments in the same region as the gateway itself.

1. If the gateway still doesn’t appear after refreshing the list, you may need to wait until it appears.
2. True
3. False

Answer: B. False - If the gateway still doesn’t appear, you should try some troubleshooting tips such as restart the gateway on the PC and retry.

1. If the flow run failed at the Desktop flow step, always go to the Desktop flow page, click into the Desktop flow just ran, and look up Run history from there to see detail error messages. This will help you troubleshooting and fix the run.
2. True
3. False

Answer: A. True, you can detailed information about your Desktop flow execution within the Run history feature.

1. When creating a connection to use the “Run a flow built with Power Automate Desktop” action, if you are not sure what to put in the domain and username field, you can use the Command Prompt window (open Start, type CMD and hit enter), type “\_\_\_\_\_\_\_” command to locate the Userdomain and Username.
2. Find user
3. Locate user
4. What’s my user
5. Set user

Answer: D. Set user

Check your knowledge

Lab 6

5 mins

1. Using Solutions to manage your flows is a best practice, but what is the reason we must use solution in this lab? Is it because the AI builder model in next lab will only be supported within solution-based flow?
2. True
3. False

Answer: A. True, calling an AI Builder model requires the use of a solution-aware flow.

1. How do you check your Outlook connection after signing into your outlook account in this lab to ensure you are using the right account?
2. Open your outlook manually
3. Click Show advanced options
4. Click the outlook icon in cloud flow
5. Click the ellipsis icon (…) on the top right corner of the box

Answer: D. Click the ellipsis icon (…) on the top right corner of the box. Here you will see the email address that was used to create the connection.

1. For the purposes of this lab, using the CDS Default Publisher is acceptable.
2. True
3. False

Answer: A. True – For common scenario, choosing CDS Default Publisher is acceptable.

Check your knowledge

Lab 7

7 mins

1. After uploading our sample documents in AI Builder, we can click the \_\_\_\_\_\_\_ button to evaluate our documents to look for patterns within the documents.
2. Analyze
3. Back
4. New collection
5. None of the above

Answer: A. Analyze

1. How do we tag our document when we finish analyzing?
2. Hover over the respective area and then click on that area
3. Hold down CTRL and click on that area
4. Hold down ALT and click on that area
5. Hold down Shift and click on that area

Answer: A. Hover over the respective area and then click on that area

1. Do we need to ensure that our fields have been recognized on all our documents by clicking them one by one and ensuring we have green checkmarks beside our fields?
2. True
3. False

Answer: A. True, fields need to be recognized across all documents for the document to be trained properly.

Check your knowledge

Lab 8

10 mins

1. When we want to send an approval to a user inside of Microsoft Teams, which is the appropriate action, from the Microsoft Teams connector, for us to choose?
2. Post a choice of options as the Flow bot to a user
3. Post an Adaptive Card to Teams user and wait for a response
4. None of the above
5. Either A or B

Answer: D. Post a choice of options as the Flow bot to a user or Post an Adaptive Card to Teams user and wait for a response

1. When we are entering ‘’Yes’’ in “choose a value field” in the Condition action, we need to make sure the capitalization is same as the options in the Teams action
2. True
3. False

Answer: A True – If the capitalization is different, the condition will not meet

1. After clicking Add an action under If No branch, we need to communicate to our email recipient that their invoice has not been approved. What action do we need to select \_\_\_\_\_\_\_?
2. Reply to email
3. Send an email notification
4. Run a flow built with Power Automate Desktop
5. Run a flow built with Selenium IDE

Answer: A. Reply to email. This will allow our email to look like a reply to the original email, giving it a personal touch.

Check your knowledge

Lab 9

5 mins

1. Which of the following can you use as your Subflow name?
2. Currency exchange
3. Currency Exchange
4. Currency\_exchange
5. All of the above

Answer: C. Currency\_exchange. Power Automate Desktop does not allow for spaces to be in the name of a Subflow.

1. When you try to capture a web element from a web page, after selecting the Populate text Field on web page action and clicking UI element dropdown, you need to select \_\_\_\_\_\_\_ to be able to capture the element.
2. Add a new UI element
3. Save
4. Browser
5. None of the above

Answer: A. Add a new UI element - You need to click this button to start capture elements

1. When you are populating text Field on web page, you need to hold the \_\_\_\_\_\_\_ and \_\_\_\_\_\_\_ to select the element.
2. Left CTRL + Left-Click
3. Left Tab + Left-Click
4. Left CTRL + Right-Click
5. Left Tab + Right-Click

Answer: A. Left CTRL + Left-Click

Check your knowledge

Lab 10

7 mins

1. All VMs need to have the same machine login credential to be joined to a cluster.
2. True
3. False

Answer: A. True. This is required since any of the machines in a cluster may be chosen to run the Desktop flow script. We can only include 1 connection in our flow, which means that the account used in the connection must have access to all machines in the cluster.

1. In the Power Automate maker portal, you will see if a gateway is online as well under Data > \_\_\_\_\_\_\_?
2. Entities
3. Connections
4. Custom connectors
5. Gateways

Answer: D. Gateways

1. What would you do if the installation location paths are different for the Contoso app on the machine at recording time vs the VM used for playback time? (Select all correct answers)

1. Modify the path manually from the portal script steps
2. Uninstall/reinstall the Contoso app on the VM to use the same path
3. Delete the script and re-record the Desktop flow on the VM again to pick up the correct path
4. You don’t need to make any changes

Answer: A, B, C

1. To add new gateway instance to a cluster, does the primary gateway instance needs to be offline?

1. True
2. False

Answer: False