

# Late Policy & Grace Period

## The Basics



**I accept late work for most assignments in this course.**

You don't need to ask in advance or explain why your work is late.

Take more time when you need it, as often as you need it, and then turn your work in before the grace period ends.

## Target Due Dates

Every assignment in the course has a **Target Due Date**. That's the date the assignment is due. It's the date you should aim for so you do not fall behind in the course.

- Applies to all work in the course.
- Ends at 11:59 PM on Fridays.

## Grace Periods

There are two different grace period systems: one for weekly activities and check-in surveys, and another for major projects.

### 3-Day Grace Period

- Applies to all Weekly Activities and Check-In Surveys.
- Lasts 3 week days.
- Ends at 11:59 PM on Wednesdays.

### 6-Day Grace Period

- Applies to all Major Projects and Self-Checks.
- Lasts 6 week days.
- Ends at 11:59 PM on Mondays.

For both systems, once the grace period passes, you can no longer submit the assignment and, therefore, it earns an Incomplete.

## Major Project Revision Due Dates

You can revise Major Projects in the course as long as you meet these requirements:

- You turn in a **Major Project** by the end of the 6-Day Grace Period.
- Your submission meets the expectations for a **good-faith effort** (meaning it responds to the assignment and meets basic requirements like length and format).

You may revise as often as you'd like **until the revision deadline**, which is **two weeks after the Target Due Date** for that project. Exact revision deadlines are listed **in Canvas**.

Because each project builds on the last, revising early projects will help you do better on future ones. Staying on track with your work — and your revisions — will make the entire course easier and more rewarding.