

PTW Committee Meeting Minutes (12.2.22)

Present: *Jim Dubinsky, Jen Mooney, Mark Armstrong, Carolyn Commer, Cana Itchuaqiyaaq, Sid Patcha-Lum.*

Absent: *Chris Lindgren*

I. Update on PTW Certificate

Dubinsky reported that the proposal to establish a PTW graduate certificate had been well-received by relevant parties (e.g., the dean, representatives of the graduate school & SCHEV).

The planned certificate would be 12 hours and have three tracks:

- professional & technical writing
- non-profit and public writing
- medical and scientific writing.

Dubinsky reported plans to begin revising/creating course proposals in the spring.

II. Summer Courses: 6-Week Vs. 12-Week Versions

In earlier meetings, the committee had discussed the possibility of offering courses in our major (e.g., 3844) over the summer for six or 12 weeks. Today, we discussed the challenges of translating major courses to a virtual modality over the summer (e.g., 3804) and whether resources were available to create a new course. More discussion will follow.

III. The Bridge Program

Based on conversations with N. Baker, Mooney spoke briefly about the shape of the Bridge Program for students in the department. She mentioned the value of an internship to the program, and Dubinsky reminded committee members that we had discussed the formal addition of an internship requirement to the major – a plan that would increase PTW hours requirements from 39 to 42. Dubinsky also noted that he would like to see the creation of a dedicated PTW internship taught by a faculty member.

IV. STC Chapter

The committee had discussed in earlier meetings the possibility of creating a student-based Society for Technical Communication (STC) chapter. Commer said she had mentioned this possibility to her 3104 students and that some expressed interest.

Patcha-Lum, who has been the point person on research into this idea, reminded the committee that we could pursue either an informal club-like program or officially join a local or regional STC chapter. To move from a casual to a formal group, we would need at least 10 interested students, a faculty point person, a year-long plan of activities, and a budget for pursuing those activities. Formally partnering with STC is preferred, as it allows students access to benefits such as networking and even scholarships. Dubinsky suggested that we begin the process in the spring.

Respectfully submitted,
Jen Mooney