Technical Writing Performance Review

Spring 2021

Please complete this form, and submit it in Canvas by 11:59 PM on Wednesday, May 12.

**Name:**

**Date:**

**Proposed Points for the Final (out of 40):**

**1. Performance Highlights:** List your most noteworthy accomplishments and contributions to the course during this semester.

**2. Strengths:** Review your Reading, Writing, Discussing, and Tracking work in the course and identify your strengths in accomplishing your work, giving specific examples from this semester.

**3. Challenges:** Outline any work you did not complete or goals that you did not meet, along with any challenges you experienced this semester. Explain the circumstances and any steps you took to address those challenges.

**4. Overall Achievement:** Reflecting on your answers to the three questions above, explain how you arrived at the number of points you proposed for your final (out of 40).