



Tracey Yan

Applying for an IT related opportunity

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Holding valid Australia work permit



Professional Profile

An enthusiastic and autonomous learner with more than six years work experiences who wants to make IT as a lifelong career. A proven team player with interactive skills and great attention to details in an agile environment who always looks for improvement and achievement.



Skills and certificates

Technical skills

- Front-end Languages and framework: React, Redux, JavaScript (ES6), Sass, HTML5, CSS3
- Front-end packages: Bootstrap, Material UI, Ant Design, Style Component, Animation CSS
- Back-end languages and packages: Node.js, Express
- Database: Docker MySQL, MongoDB
- Deploy: AWS
- Version Control: Git, GitHub, npm, yarn
- Methodologies: Agile, Scrum, Sprint
- Develops Tool& Platforms: Postman, Figma
- Other: Google data studio, Photoshop, expert level of Excel

Skills

- *Interpersonal* - an active listener and provided appropriately responses and feedbacks to co-workers
- *Teamwork* - work with a group of people to achieve shared goals or outcomes in an effective way.
- *Time management* – set and prioritize goals for each task and established long plans and short plans,
- *Attention to details* - think outside the box when challenges or issues arise
- *Customer service* - provide professional consulting services to businesses and individuals.
- *Decision-making* - provide optimum solutions for clients based on the assessment of selected properties.

Language

- English: Advanced Mandarin: Native speaker



Work Experiences

Freelance

Present Sydney

Front-end Web developer

My personal website: <http://lindayo.resume.s3-website-ap-southeast-2.amazonaws.com>

- Individually planned the layout of the page and build it and deployed it on AWS.
- Created the framework/specific styles of the website by semantic elements of HTML and CSS to let it more concise and professional

Dashboard application: <https://tracey-dashboardproject.netlify.app/>

- Implemented and deploy a react admin dashboard application that is fully mobile responsive and customizable. All components are editable and functional.
- Developed website using various frameworks and technologies, included React, react Hooks, tailwindCSS, Sycfusion.

AloxiTec website: A environmentally friendly packaging solution company

<https://www.figma.com/file/G6fEwD0M7Rmojk5aLASaD/AloxiTec?node-id=0%3A1>

- Independently designed the layout of website by Figma. Modified and adjusted the logo and pictures by Photoshop.
- Implemented a static page by HTML, CSS and JavaScript with a team.

JR Academy

2019 Sydney

Web developer

Completed several projects, available on Github: tracy-y.

Solo Projects by HTML, CSS, JavaScript, React, Redux:

Song-select / Pics-research/ Weather-forecast Project / Clock/E-commence website:

Xuechengzaixian

Team project

A café management system: <https://github.com/tracy-y/newProject3>

- Completed the whole front-end website pages' UI design, effectively using photoshop
- Independently implement responsive design on web development using HTML5, CSS3, JavaScript (ES6+), React, Redux and Styled-Component
- Manually tested the functions of the project, created test cases, upgraded, and ensured all cases are executed.
- Efficiently collaborated with team, positively sought problems, excellent communicated and perfectly met the project deadline.

CBRE Group, Inc. (A fortune Top 500 company)

2012 – 2016 China

Manager (A&T-Office Services)

Award the Outstanding Employee of 2013 and 2014. Award the Top Sales of Chengdu branch in 2015. Achieve 10,000sqm orders every year.

- Worked in a global team. Did a strong collaboration and communication with team members who are from some cities of China, Hongkong, Singapore and Australia.
- Fully participated in market-materials design and products-orientated marketing plans with colleagues from the Australia branch.
- Responsible for investment management and established marketing strategies for two city landmark property projects (over280,000sqm urban). Provided professional services about office leasing to clients including ANZ Bank, MetLife、HSBC, Fesco • Adecco, Bank of East Asia, UTS Travel and other 500+ international enterprises.

Century 21 Real Estate Company

2009-2012 China

Manager (Foreign-Client service department)

Award The Excellent Service Star. The Excellent Individual Performance. The team I lead gained The Company excellent Team.

- Introduced a new clients management system. Completed the whole process of communication with the IT company on cooperation and system functions details and formulated a plan to train and use the new system for all employees only within one month, which increase volume of customer transaction by at least 25% by the year.
- Established a complete foreign client's service department, provided regular trainings to employees. Managed all process of relocation for corporate clients from overseas, including French/ German/ Korean consulate, and other international companies.
- Actively participated in business activities to build more connects and seek new clients.

Educations

E-Commerce | Bachelor's Degree

Sichuan Agricultural University (College of Information technology)

Major Courses: C, C++, Java, Advance Mathematics, Computer Application, Data structure, Database Principles and Applications, XML, Computer Networks, Website Design and management, Management Information System, Security of E-Commence, E-Commence system development platform configuration, E-bank, E-Pay and Internet Back, etc.

Volunteer

Teacher(2018-2019): Taught English to over 50 students in the Ashfield Council.

Interests

Reading, GYM, swimming, yoga, flower packaging, handcraft, painting, hiking.