

Work Group Contract

Team Members

1. Tram Nguyen
2. Kendall Sitzmann
3. Ailsa Robson
4. Meghna George

Communication Plan

- Team meets in person every Wednesday
- Outside meetings are to be determined as necessary
- A team groupme was organized and members have each others contact information

Workflow

The work will be divided as group members see fit to their strengths. For instance, we have determined that any poster/graph portion will be completed by Kendall Sitzmann and Tram Nguyen. Data analysis is the strength of Ailsa Robson and Meghna George and will be completed mainly by them. Our group is willing to work together to complete certain parts and won't shy away from helping another group member.

Personality and Leadership Inventory

Ailsa Robson - Personally I take criticism very well when it is constructive, but do take personal criticisms to heart. I would rather be contacted and confronted there and then so we can resolve the issue in a timely manner. I thrive under pressure and tend to do my best work when the stakes are high but I always work before deadlines and never let myself fall behind. I am not the silent type and tend to voice my opinion as I see fit. I am a natural leader but also know when to stand back and let others lead when he/she is more educated on the subject. My strengths going into this would be data analysis and being able to explain and teach others.

Kendall Sitzmann- When it comes to a project such as this, I prefer to receive criticism to ensure the project is performing successfully. The grade is more important than my feelings and I try not to take any criticism personally. When giving criticism, I try to be as objective and constructive as possible. I work well under pressure and prefer to get work done in advance to leave time for edits. I am not a procrastinator or one to ignore my part of the project. I am not the most outspoken and prefer not to engage in confrontation, but if I see an opportunity for constructive criticism I will voice my opinion. I have a strength in making graphs and I enjoy organizing data and performing data analysis. However, I am a fast learner if the group needs other tasks performed.

Tram Nguyen - During conflicting situations, I will speak up as needed but if the person is knowledgeable and more experienced, I will follow them to avoid problems. I take constructive criticism well and will change if the rest of the team agrees that my work needs improvement. I like to hear others opinions on my contributions and I don't consider myself the silent type. I do

not tolerate physical aggression or lack of contribution when it comes to group work. My strengths are graphics and computer works. I've learned to use a little bit of every coding language and I'm willing to learn other skills to help out the group. I'm excellent at microsoft and creating data.

Meghna George- In conflicts, I take criticism constructively. I don't yell or try to make a scene, and I just want everything to be peaceful. Underpressure I can work well, but I prefer to have things done before the deadline to review, and just feel better about it being done than waiting last minute. I am the silent type, but will voice what I am feeling when I believe something is not right. I don't think I am a leader because I am quiet and not the first to initiate things, but if needed I will speak out. A strength I have is working with graphs and analyzing them.

Conflict Resolution

- We will find out the other party's desire and interest before reaching a resolution
- Try our best to fully understand every point of view
- View every conflict as an opportunity to grow
- We will aim to work constructively and not use this opportunity to make others feel inferior
- We aim to enlighten everyone in the team and improve on teamwork
- In case of lack of contribution from certain parties, the rest of the team members agree to allow them up to 48 hours in order to respond and redeem themselves.
 - If after 48 hours, the member failed to provide their work, the team reserves the right to report this issue to the professor.

By signing this contract I acknowledge the information stated above and commit to doing my part of the project.

Tram Nguyen

Kendall Sitzmann

Ailsa Robson

Meghna George

Date