

Request For Change

Change No. and Title	N1045	RT029 Changes to Milestone Dates
Description	The dates for several of the milestones have been pushed back due to staff availability issues in the centre. These risks have now been mitigated/reduced. The project is still expected to be completed by the end of 2013.	
Actions	Additional contract staff have been made available to help meet the milestones.	
Schedule Impact	Several of the milestones are anticipated to be signed-off later, as specified in the attached document. The project is still expected to be completed by the end of 2013.	
Cost Impact	There will be no cost impact placed upon Nectar. The additional staff costs to cover staff sick leave will be covered in kind.	
Initiated By	Travis Endersby	
Date Prepared	28/2/13	
Date Advised to other party	28/2/13	
Date Accepted/Rejected		
Details/Comments	Changes to milestone dates including funding milestone dates required due to extended staff illness.	
Attachments? (e.g. cost/schedule calculations; technical drawings etc.)		RT029 RFC attachment.xlsx

Signed (for Directorate):

Signed (other party):



No.	Funding Milestone	Milestone Title	Deliverables/Completed Activity	Current Milestone Date	New Milestone Date
1		Sub-contract signed (Linked to Funding Milestone 1)	Sub-contract	12-Apr-12	When contract signed
2	Yes	Funding Milestone 1	Linked to Milestone 1	12-Apr-12	When contract signed
3		Established Support Tools & Processes (Linked to Funding Milestone 2)	Support Tools & Processes	15-May-12	15-May-12
4		Project Initiation complete (Linked to Funding Milestone 2)	<i>Communications plan prepared and sent to NeCTAR (Signed contract + two months).</i>	01-Jul-12	1-Jul-12
5		Integrated existing application with AAF Authentication Services (Linked to Funding Milestone 2)	Integrate existing application with AAF Authentication Services	14-Jun-12	14-Jun-12
6	Yes	Funding Milestone 2	Linked to Milestone 3, 4 and 5	29-Jun-12	14-Jun-12
7		Integrated Invoicing & Billing Complete (Linked to Funding Milestone 3)	Integrated Invoicing & Billing Module	15-Aug-12	15-Aug-12
8		Initial Production Research Cloud Deployed (Linked to Funding Milestone 3)	Initial Production Research Cloud Deployment	15-Aug-12	31-Mar-13
9	Yes	Funding Milestone 3	<i>Linked to Milestone 7 and 8</i>	31-Aug-12	31-Mar-13
10		Implemented Data Extraction for Analysis Module (Linked to Funding Milestone 4)	Data Extraction for Analysis Module	30-Sep-12	30-Apr-13
11		Implemented Pedigree Storage & Visualisation Module (Linked to Funding Milestone 4)	Pedigree Storage & Visualisation Module	15-Oct-12	22-May-13
12		Implemented Registry Management Module (Linked to Funding Milestone 4)	Registry Management Module	30-Nov-12	30-Apr-13
13	Yes	Funding Milestone 4	<i>Linked to Milestone 10, 11 and 12</i>	15-Dec-12	22-May-13
14		Enhanced Data Linkage & Reporting Module Complete (Linked to Funding Milestone 5)	Enhanced Data Linkage & Reporting Module	15-Dec-12	30-Sep-13
15	Yes	Funding Milestone 5	Linked to Milestone 14	28-Feb-13	30-Sep-13
16		Integrated Genotypic Data Management Capability (Linked to Funding Milestone 6)	Integrate Genotypic Data Management Capability	01-Mar-13	22-Nov-13
17	Yes	Funding Milestone 6	Linked to Milestone 16	22-Nov-13	22-Nov-13
18	Yes	Final Admin Closure (Funding Milestone 7)	<i>Post-implementation Review (PIR) conducted and sent to NeCTAR.</i> <i>Practical Completion Certificate accepted by NeCTAR.</i>	22-Nov-13	15-Dec-13
19		Operations to June 2014	<i>Service Levels met and reported to NeCTAR as defined.</i>		