

Stephanie Tran

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Education

Seneca College

DIPLOMA IN COMPUTER PROGRAMMING

Toronto, ON

Sept. 2016 - Exp. Apr. 2018

Humber College

CERTIFICATE IN WEB DESIGN, DEVELOPMENT AND MAINTENANCE

Toronto, ON

Mar. 2016 - Aug. 2016

- Dean's Honour List

University of Toronto, Trinity College

HONOURS B.A. PEACE, CONFLICT AND JUSTICE SPECIALIST WITH WOMEN AND GENDER STUDIES MINOR

Toronto, ON

September 2011 - May 2015

- With Distinction

Work Experience

Freelance

WEB DEVELOPER

Toronto, ON

May 2017 - Present

- Developing a custom Wordpress child theme and website for Amnesty International Canada's Youth Program using PHP, JavaScript, jQuery, HTML and CSS.
- Provided consultations to organization staff members over Skype.
- Designed, developed and presented website mockups focusing on needs of the organization and ensuring strong UI/UX.

Amnesty International Canada

URGENT ACTION DIGITAL COORDINATOR

Toronto, ON

Nov. 2016 - May 2017

- Worked in partnership with the Urgent Action Coordinator to format and dispatch hundreds of urgent human rights cases and actions across Canada.
- Developed and published Urgent Actions on the SOS Amnesty iOS app to over a thousand users per push.
- Redesigned the Urgent Action website running on Drupal using CSS and self-created graphics.

Amnesty International Canada

YOUTH INTERN

Ottawa, ON

Sep. 2015 - Dec. 2015

- Provided outreach and support to secondary and post-secondary schoolteachers and students across Canada involved or interested in the Amnesty Youth and Student Program.
- Presented to multiple high school classes discussing Amnesty International, human rights, and human rights activism.
- Ensured maintenance of members database and executed search queries to produce reports.

Ontario Ministry of Transportation

POLICY AND PROGRAMS ASSISTANT

Toronto, ON

May 2015 - Aug. 2015

- Supported policy advisors of the provincial Road User Safety team in vehicle policy, program planning, delivery, and evaluation.
- Reviewed driver program curricula of provincial organizations to ensure compliance with curriculum standards of the ministry.

Department of Psychology, University Of Toronto

PROCTOR

Toronto, ON

September 2014 - May 2015

- Invigilated course examinations under the Department of Psychology, ensuring the adherence to the University of Toronto's academic integrity guidelines.

New College

RESEARCH AND PROGRAM ASSISTANT

Toronto, ON

May 2014 - Aug. 2014

- Provided research and general program assistance for two undergraduate programs: New College's Community Engaged Learning program, and the first year foundations program, New One: Learning Without Borders.
- Contributed administrative support, web page updating, publicity and communication, research of scholarly literature, social data compilation and analysis.

Projects

REEL AWARENESS FILM FESTIVAL AND SERIES

Jan. 2017 - June 2017

- Developed a custom WordPress theme and website for the Reel Awareness Human Rights Film Festival and Film Series, a project run by the Amnesty International Toronto Organization.

REFUGEE CHAMPIONS

July 2017 - Aug. 2017

- Independently built a custom WordPress theme and website that highlights refugee champions' stories as part of Amnesty International's iWelcome campaign.

Extracurricular Activity

Canada Learning Code

Toronto, ON

MENTOR

Oct. 2016 - Present

- Provided assistance to students aged 6-12 at Kids Learning Code events and mentored at Ladies Learning Code workshops including Introduction to HTML/CSS classes and Introduction to Machine Learning and AI.

Free Software and Open Source Symposium (FSOSS)

Toronto, ON

VOLUNTEER

Oct. 2016

- Sold tickets for the 15th iteration of the Symposium hosted by Seneca College's Centre for Development of Open Technology.

Peace, Conflict and Justice Society

University of Toronto

PRESIDENT

Apr. 2014 - May 2015

- Led the Executive, set the agenda, chaired executive meetings and oversaw events including academic seminars with the 2014 Trudeau fellows and social events including Welcome Week.

Women and Gender Studies Student Union

University of Toronto

VICE PRESIDENT

Apr. 2014 - May 2015

- Assumed duties of the President in their absence including leading the organization of weekly WGSSU events with community partners such as Rainbow Health Ontario, June Callwood Centre, and 519 Community Centre.

Psychology Students Association

University of Toronto

TREASURER

April 2014 - May 2015

- Charted the Society budget by compiling debit/credit statements submitted by exec members for expenditures.

Protest in Progress

University of Toronto

MARKETING DIRECTOR

Sep. 2014 - Feb. 2015

- Designed and produced graphics and print material for the ninth annual Peace, Conflict and Justice student-organized conference.

Rapport Journal for Peace, Conflict and Justice

University of Toronto

DESIGN DIRECTOR

Nov. 2013 - Apr. 2014

- Designed final cover and back-cover of the first volume of the academic journal using Adobe Illustrator and Adobe Photoshop.

Women and Gender Studies Student Union

University of Toronto

COMMUNICATIONS DIRECTOR

Apr. 2013 - Apr. 2014

- Managed the promotion of the union's academic and social events to the larger University of Toronto community.

Peace, Conflict and Justice Society

University of Toronto

SOCIAL DIRECTOR

Apr. 2013 - Apr. 2014

- Successfully organized social events including the Hart House Farm trip and the program formal.

University of Toronto Reddit Club

University of Toronto

COMMUNICATIONS DIRECTOR

Oct. 2012 - Apr. 2014

- Moderated the University of Toronto's Facebook and sub-reddit page, r/UofT.

Young County Change Makers

Kisumu, Kenya

PROJECT ASSISTANT

May 2013 - June 2013

- Under the direction and vision of Kisumu NGO, Young County Change Makers, assisted in the facilitation of discussions and activities with elementary school children regarding sexual health and gender.

Peace, Conflict and Justice Society

University of Toronto

PCJ260 CLASS REPRESENTATIVE

Sep. 2012 - Apr. 2013

- Organized study sessions and documentary screenings for classmates to provide academic and social support.

United Way York Region

Markham, ON

OFFICE ASSISTANT

May. 2012 - Aug. 2012

- Sorted and compiled annual fundraising packages for prominent donor organizations.

United Nations Society

University of Toronto

MEMBER

Sep. 2011 - Mar. 2012

- Strengthened public speaking skills through contributing to multiple Model United Nations training sessions.

Honors & Awards

2017	GitHub Universe Ticket Scholarship , GitHub	<i>San Francisco, USA</i>
2015	Gordon Cressy Student Leadership Award , University of Toronto Alumni Association	<i>Toronto, ON</i>
2015	Louis Savlov Scholarship in Peace, Conflict and Justice , Trudeau Centre of Peace, Conflict and Justice	<i>Toronto, ON</i>
2015	Provost W.T. Delworth Graduation Award , Trinity College	<i>Toronto, ON</i>
2015	Katherine Ball Graduating Award for Course Unions , Arts and Science Student Union	<i>Toronto, ON</i>
2013	Centre for International Experience Award , University of Toronto Centre of International Experience	<i>Toronto, ON</i>

References

Dr. Lorem Ipsum

Position

Faculty

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Dr. Ipsum Lorem

Position

Faculty

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