NGUYỄN THỊ KIM HOA

Business Analyst + Tester

Date of Birth: July 29, 2003

Gender: Female

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CAREER OBJECTIVE

- Short-term Goal: Gain practical experience by participating in real-world projects to further develop skills and work experience.

- Long-term Goal: Become a professional Business Analyst and Tester, aiming to improve product quality, optimize testing processes, and deliver effective solutions for businesses. I aspire to contribute my business analysis skills and extensive testing capabilities to enhance system performance and minimize risks.

EDUCATION

2021-2024

Dai Nam University

- Major: Information Technology

- Academic Performance: Good

- GPA: 3.49/4.0

ACTIVITIES

2021-2024

- Member of the Executive Committee of the Information Technology Faculty at Dai Nam University

- Served as MC for the contract signing event between the Information Technology Faculty and partner companies

- Engaged in scientific research, focusing on developing an automated time attendance software solution

- Completed a 4-month internship at [Cong ty co phan dau tu cong nghe Hacom]
Position: Business Analyst & Tester

HONORS AND AWARDS

2021-2024

- Awarded scholarships in all semesters

- Received the Excellent Scholarship in the first semester of 2022-2023 with a GPA of 9.23/10

- Twice awarded certificates of merit for outstanding contributions to student union activities at Dai Nam University

SKILLS

Tester:
- Automated testing using Selenium IDE
- Performance testing using JMeter
- API testing using Postman
- Manual testing
- Writing test scripts on Sheets and using Jira

Business Analyst:
- Business process analysis
- Creating diagrams and business workflows using Diagram tools
- Writing business descriptions and specifications
- Writing user manuals

Frontend:
- html, css

Backend:
- .net

Database:
- SQL server

Computer Proficiency:
- Proficient in Word, Excel, Powerpoint

PROJECTS

Hospital Management System (Capstone Project)   *4-2023 -> 6-2023*

- Developed a hospital management software with features for patient management, prescription handling, appointment scheduling, and staff management.
- Participants: 1
- Position: Fullstack Developer
- Roles and Responsibilities: Database design, full development, documentation writing, and testing.
- Technologies Used: Backend (ASP.NET Core), Frontend (HTML, CSS), Database: SQL Server

Training Program Management System (Capstone Project)   *10-2023 -> 12-2024*

- Developed an admin system with functionalities to create or copy training programs from other courses.
- Participants: 5
- Position: System Design Analyst, Database Designer, Backend Coding Support, Documentation Writer
- Roles and Responsibilities: System analysis and design, database design, backend coding support, documentation writing, and testing.
- Technologies Used: Backend (ASP.NET Core), Database: SQL Server

Automated Time Attendance Software (Scientific Research) *8-2023 -> 3-2024*

- Developed software for an automated time attendance system that allows for check-in and check-out, along with automatic attendance tracking.
- Participants: 4
- Position: System Design Analyst, Documentation Writer
- Roles and Responsibilities: System design, documentation writing, and testing.

INTERNSHIP PROJECT

Project: DICHVUTOT *06-2024 -> 07-2024*

- Developed a system for sales and warranty repair services for customers.
- Website Link: dichvutot.vn
- Position: Tester
- Roles and Responsibilities:

    - Conducted manual testing for all functionalities and web interfaces

    - Wrote test cases and documented test case descriptions

    - Collaborated with developers to fix bugs and re-test issues

- Technologies Used: Google Sheets, Google Docs, Jira (for bug tracking and management)

Project: POS *07-2024 -> 10-2024*

- Developed a sales management system.
- Position: Business Analyst & Tester
- Roles and Responsibilities:

   - Analyzed and designed the system for Sales Management Catalog, established pricing tables, and set up promotion policies

    - Wrote descriptions and specifications for the Sales Management Catalog, pricing tables, and promotion policies

    - Tested the Sales Management Catalog, pricing tables, and promotion policies

    - Created user manuals for the Promotion Policy Catalog and Customer Catalog

- Technologies Used: Postman, JMeter, Jira (for bug tracking and management), Google Sheets, Google Docs

REFERENCES

Advisor: Nguyễn Thị Thúy

- Position: Faculty Advisor, Information Technology 1505, Dai Nam University
- Email: tranthucuame@gmail.com

Director of IT Department: Nguyễn Văn Mạnh

- Position: Director, Cong ty co phan dau tu cong nghe Hacom
- Email: manhnv@hacom.vn