

# Tien Tran

Project Manager



## CONTACT INFORMATION

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## EDUCATION

**2016-2018** Student of PDL high school  
**2009-2022** pupil of Hue University of science

- Graduated Hue University of science
- Member of Student Association of Project Management
- Managed a student project to develop a weekly IT News podcast.



## SKILLS

**Business Process Improvement**- history of successful innovations leading to cost savings.

**Vendor Management**- proven track record of managing vendors in projects with budgets of over \$1'000'000.

**Project Scheduling**- over 90% of projects led were finished in due time.

**Sales Analysis**- background in IT Sales with deep understanding of negotiating contracts.



## SUMMARY

IT Professional with over 10 years of experience specializing in IT department management for international logistics companies. I can implement effective IT strategies at local and global levels. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications.



## EXPERIENCE

**2006-12 - present** **Senior Project Manager**  
*Seton Hospital, ME*

- Oversaw all major hospital IT projects for 10+ years, focus on cost reduction.
- Responsible for creating, improving, and developing IT project strategies.
- Implemented the highly successful Lean Training and Six Sigma projects for all employees.
- I reduced the costs of IT infrastructure maintenance by 5% in 2015 by successfully rebuilding the infrastructure.

**2004-09 - 2006-12** **Junior Project Manager**  
*Seton Hospital, ME*

- Streamlined IT logistics and administration operation cutting costs by 25%.
- Diagnosed problems with hardware and operating systems and implemented solutions to increase efficiency.
- Maintained the user database of over 30000 patients, implemented new solutions inside the dashboard.
- Managed project for lean training for all IT Support Officers.



## CERTIFICATIONS

**2015-05** PMP - Project Management Institute  
**2014-04** PRINCE2® Foundation