

## Mentoring Agreement

We, (Mentor full name) juned@travelex.com.

And (Mentee full name) amar@travelex.com

voluntarily commit to the Global Travelex Mentoring Program (Rise) for the 9-month duration.

We will:

- > Meet at the agreed intervals;
- > Attend any mentor program sessions and activities held by Travelex;
- > Have a genuine interest and commitment in the Mentoring Program;
- > Be objective, honest and supportive;
- > Act ethically and with dignity and respect towards all participants;
- > Ensure that all conversations between mentor and mentee are to be kept confidential unless both parties
- > Seek HR advice if we find that disclosure /breaking confidentiality is necessary for ethical reasons
- > Contribute to discussion and resolution of matters raised in meetings; and
- > Participate in the Mentoring Program evaluation and review.

We acknowledge that either person has the right to discontinue mentorship for any reason, and we will follow the Mentoring Program's closure guidelines as outlined in the Mentoring Program Handbook.

(Mentor)

Signed:

Name: amar@travelex.com

Date: Sun Jun 12 2022

(Mentee)

Signed:

Name: juned@travelex.com

Date: Sun Jun 12 2022