

Kersten m Neuman

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OBJECTIVE

To obtain a job in a field that will teach me, challenge me, and help me further my work skills that benefit myself and the employer and allow me future growth.

EXPERIENCE

T.G.I.Fridays Walker, Michigan December 2012 - August 2013

Hostess/Barback

- I was responsible for greeting guest, making them comfortable, getting them seated in a timely fashion, keeping the front of the house clean, helping run food and wash tables.

Gilson Graphics Grand Rapids, Michigan September 2013 - November 2014

Packager

- Reading Job Tickets and packing the right material in a right sized box. Helping people get situated to put orders together.

Yellowstone Club Big Sky, Montana December 2014 - April 2015

Lodge Keeping

- My duty was to keep the common areas of the ski resort clean, including trash and bathrooms.

Champs Bar and Grill Coopersville, Michigan May 2015 - August 2015

Dishwasher/barback

- I cleared off tables and helped servers keep their section cleaned.
- While cleaning and restocking dishes and helping run food.

Grand Rapids Foam Technologies Grand Rapids, Michigan September 2015 - present

Gerber Operator

- I read job tickets and determine the material it calls for and cut it on my machine by the due date to get it shipped out in a timely manner.

Upholstery

- made products for customers, determining the right material and staple size based on the QATS

Shipping

- packing product based on pick tickets and QATS to get out to the customer in a timely manner.

Shipping Clerk

- Print off all paperwork for my team for the day's orders
- Route product & contact certain customers, make bills and shippers for product, providing truck drivers with right information and paperwork. Helping get the right answers to customer service
- Perform an Open order everyday so our customer service team knows where we are at for the day and why

EDUCATION

Roots Yogi. Grand Rapids, Michigan

Ryt 200 certified yoga instructor

Baker College Muskegon, Michigan

Human Services - 20 credits

Sparta High School Sparta, Michigan May 2012

SKILLS

- I listen well and learn fast. I work well with others to get the job done and always willing to expand my knowledge.