

# **Kersten m Neuman**

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## **OBJECTIVE**

To obtain a job in a field that will teach me, challenge me, and help me further my work skills that benefit myself and the employer and allow me future growth.

## **EXPERIENCE**

**T.G.I.Fridays** Walker, Michigan December 2012 - August 2013

Hostess/Barback

- I was responsible for greeting guest, making them comfortable, getting them seated in a timely fashion, keeping the front of the house clean, helping run food and wash tables.

**Gilson Graphics** Grand Rapids, Michigan September 2013 - November 2014

Packager

- Reading Job Tickets and packing the right material in a right sized box. Helping people get situated to put orders together.

**Yellowstone Club** Big Sky, Montana December 2014 - April 2015

Lodge Keeping

- My duty was to keep the common areas of the ski resort clean, including trash and bathrooms.

**Champs Bar and Grill** Coopersville, Michigan May 2015 - August 2015

Dishwasher/barback

- I cleared off tables and helped servers keep their section cleaned.
- While cleaning and restocking dishes and helping run food.

**Grand Rapids Foam Technologies** Grand Rapids, Michigan September 2015 - present

Gerber Operator

- I read job tickets and determine the material it calls for and cut it on my machine by the due date to get it shipped out in a timely manner.

Upholstery

- made products for customers, determining the right material and staple size based on the QATS

Shipping

- packing product based on pick tickets and QATS to get out to the customer in a timely manner.

Shipping Clerk

- Print off all paperwork for my team for the day's orders
- Route product & contact certain customers, make bills and shippers for product, providing truck drivers with right information and paperwork. Helping get the right answers to customer service
- Perform an Open order everyday so our customer service team knows where we are at for the day and why

## **EDUCATION**

**Roots Yogi.** Grand Rapids, Michigan

Ryt 200 certified yoga instructor

**Baker College** Muskegon, Michigan

Human Services - 20 credits

**Sparta High School** Sparta, Michigan May 2012

## **SKILLS**

- I listen well and learn fast. I work well with others to get the job done and always willing to expand my knowledge.