**Application Form**

**Your ability to complete the application form fully and accurately and submit it in a timely manner is part of our assessment process.**

**Position Title: *Outbound Sales Agent***

**Your Name:**

**Section 1**

|  |
| --- |
| ***Have you held a position with this title (or similar) in the past?*** |
| Employer Name/s: |
| Total years in this position: |
| Summarise your responsibilities: |

**Section 2**

|  |  |  |
| --- | --- | --- |
| ***Indicate your experience level in each of the following. Note, they are NOT all mandatory skills.*** | ***Expertise level (1 = low, 5 = Expert)*** | ***Years’ Experience*** |
| Making outbound calls on Australian Campaigns |  |  |
| Making outbound calls on Canadian / US Campaigns |  |  |
| Suggesting improvements to campaigns and scripts |  |  |
| Meeting or exceeding quotas |  |  |
| Calling businesses |  |  |
| Calling consumers (individuals, not businesses) |  |  |
| Closing sales with credit cards |  |  |
| Working on technology based campaigns (selling IT services such as web sites, videos, graphic design work, SEO) |  |  |

**Section 3**

Are you able to work:

* From 6am – 3pm? Yes/No
* From 8pm – 5am? Yes/No
* From 1am – 10am? Yes/No

Do you speak any languages other than Filipino or English? If yes, state other language/s below.

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**Section 4**

I demonstrated my exceptional problem solving skills in the following specific situation…..

**Describe the situation in as much detail as possible:**

**Describe what specific actions you took in this situation:**

**What was the outcome?**

I demonstrated my commitment to customer service by going “over-and-above” in the following specific situation…..

**Describe the situation in as much detail as possible:**

**Describe what specific actions you took in this situation:**

**What was the outcome?**

**Section 5**

**Please list any qualifications and certifications you have achieved NOT skills and experience:**

**Section 6**

**Your current salary:**

**Your desired salary:**

**Section 7**

**How did you find out about this position?**

☐ Jobs DB

☐ JobStreet

☐ Cebu Jobs

☐ Mynimo

☐ Linked In

☐ Facebook

☐ My friend ……………………….

☐ Other: …………………………..

Please send this completed form with your CV and cover letter to [careers@yempo-solutions.com](mailto:careers@yempo-solutions.com) with the subject **“Outbound Sales Agent”.**