

# **Ikuesan Oladunni Tracy**

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GitHub:<https://github.com/tray2-bot> | LinkedIn:

[www.linkedin.com/in/ikuesan-oladunni-20392828a](https://www.linkedin.com/in/ikuesan-oladunni-20392828a) | Location:

Akure, Ondo state

## **Summary**

Dynamic and versatile professional with experience in banking, accounting, teaching and leadership, now advancing into technology and virtual assistance. Demonstrated success in surpassing banking targets (40+ accounts monthly N4M+ deposits, N2M+ loans) and delivering excellent customer service. Certified virtual assistant with expertise in productivity and communication tools, and growing technical ability in web development.

## **Technical Skills**

- . Programming: HTML, CSS, JavaScript
- . Virtual Assistance: Email management, calendar scheduling, data entry, online research
- . Tools: Google workspace, Microsoft office suite, Trello, Slack, Asana, Notion, Canva, CRM systems
- . Other Skills: Data analysis, communication, leadership

## **Professional Experience**

Direct Sales Agent – First City Monument Bank (2025)

- . Opened an average of 40 new accounts monthly, generating deposits of N4M+.

- . Facilitated N2M+ in loans monthly, consistently achieving and surpassing targets.
- . Delivered excellent customer service, earning trust and long-term client loyalty.

### Marketing Teacher – Iwoye Community Grammar School (2024)

- . Delivered lessons to 60+ students, improving pass rates by 30% during my time in NYSC.
- . Developed interactive teaching methods that enhanced student engagement.

### Intern Accountant – INEC (2024)

- . Processed and reconciled financial records with 100% accuracy.
- . Introduced Excel templates, improving efficiency by 25%.

### Assistant to Lecturer & Executive Student Body – Achievers University (2020-2023)

- . Assisted in research, mentoring and event coordination.
- . Supported 100+ students with academic guidance.

## Education

Achievers University Owo, Ondo State – B.Sc Economics 08/2023 | GPA 3.34

## Certifications & Training

- . Certified Virtual Assistant – Udemey Academy
- . Frontend Development Training - Ongoing

