

ID	Owner	Description	Meeting	Due	Status	Incidents
T-0001	Unassigned	30:02 Larry B.: & And im- Supply minent Chain sale type Office transac- Hour w. tions. Cather- ine & Larry (Meetings.2025- 11-24)	Finance		open	1
T-0002	Unassigned	highlighted priorities and next steps, demon- strating leader- ship.	Product Pricing Configu- ration Projects SteerCo (Meetings.2025- 11-25)		open	1
T-0003	Unassigned	### Other partici- pants with brief input or social interac- tions (Brett, Danielle, Tara,	Product Pricing Configu- ration Projects SteerCo (Meetings.2025- 11-25)		open	1
T-0004	Unassigned	a CR, We're creating a new task, under our new JIRA ticket that explains.	Product Pricing Configu- ration Projects SteerCo (Meetings.2025- 11-25)		open	1

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T-0005	Unassigned	It's tied to the original epic that holds all the tasks that make	Product Pricing Configuration Projects SteerCo (Meetings.2025-11-25)		open	1
T-0006	Unassigned	others and plans follow-up investigation with a write-up to build shared	Ken Mikielle weekly touch-points (Meetings.2025-11-25)		open	1
T-0007	Unassigned	03:46 Ken B.: That's the transaction that should fail.	Ken Mikielle weekly touch-points (Meetings.2025-11-25)		open	1
T-0008	Unassigned	all agreement, who does what who's roles are loans, which tasks and, and the	Operations & Inventory SteerCo (Meetings.2025-11-25)		open	1

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T-0009	Unassigned	can just capture an action item Tony's, Steve Ken, if you could all look over the	Operations & Inven-tory SteerCo (Meetings.2025-11-25)		open	1
T-0010	Unassigned	for review of the scores so that can be take-away.	Operations & Inven-tory SteerCo (Meetings.2025-11-25)		open	1
T-0011	Unassigned	But, yes, Transfer Order transac-tion is	Operations & Inven-tory SteerCo (Meetings.2025-11-25)		open	1
T-0012	Unassigned	I know that That transac-tion exists, did we and I know that it came	Operations & Inven-tory SteerCo (Meetings.2025-11-25)		open	1

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T-0013	Unassigned	26:30 Angela W.: Yeah, so that's but that's still a standard transac- tion.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0014	Unassigned	36:04 Angela W.: Yeah, and looking at the, I looked at the transac- tions.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0015	Unassigned	lot 1100, sample transac- tions, January Febru- ary, march, and then into April, and	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1

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T-0016	Unassigned	37:29 Shaelyn B.: we need to get a plan of action together in terms of next steps.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0017	Unassigned	specific transac- tions.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0018	Unassigned	These these transac- tions, they	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0019	Unassigned	48:46 Victoria A.: is are these two other tasks.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0020	Unassigned	you only want to send the PO transac- tion and not the specifica- tions, and that's	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1

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T-0021	Unassigned	spec transac- tion.	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0022	Unassigned	future state, we're looking at that from a transac- tion perspec- tive, yes, controls	Operations & Inven- tory SteerCo (Meetings.2025- 11-25)		open	1
T-0023	Unassigned	actionable guidance and support.	Ken Danielle (Meetings.2025- 11-25)		open	1
T-0024	Unassigned	waiting to take action, but I also do feel like I'm under the The control of Brett and	Ken Danielle (Meetings.2025- 11-25)		open	1
T-0025	Unassigned	18:02 Danielle M.: Follow- up next week in the Scrum.	Ken Danielle (Meetings.2025- 11-25)		open	1

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T-0026	Unassigned	much more oriented towards the conversations and this versus the follow-up and	Ken Danielle (Meetings.2025-11-25)		open	1
T-0027	Unassigned	33:52 Ken B.: Well, when you, when you figure out what actions, you can take.	Ken Danielle (Meetings.2025-11-25)		open	1
T-0028	Unassigned	have two or 150?" and "Did he have any particular suggested actions or things	Ken Shaelyn (Meetings.2025-11-25)		open	1
T-0029	Unassigned	understand the context and next steps thoroughly.	Ken Shaelyn (Meetings.2025-11-25)		open	1

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T-0030	Unassigned	04:42 Ken B.: I got to see Sophia in action, one of these days.	Ken Shaelyn (Meetings.2025- 11-25)		open	1
T-0031	Unassigned	place in terms of next steps and the direction we're going to take there.	Ken Shaelyn (Meetings.2025- 11-25)		open	1
T-0032	Unassigned	08:10 Ken B.: Did he have any particu- lar like sug- gested actions or things that you	Ken Shaelyn (Meetings.2025- 11-25)		open	1
T-0033	Unassigned	Whether we can do the next step on it	Ken Shaelyn (Meetings.2025- 11-25)		open	1

ID	Owner	Description	Meeting	Due	Status	Incidents
T-0034	Unassigned	reaction to anything, you're doing or anything else, but I found that these cans of	Ken Shaelyn (Meetings.2025-11-25)		open	1
T-0035	Unassigned	market value price up-dating, and the interaction between forecast-ing tem-plates	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025-11-25)		open	1
T-0036	Unassigned	next step is, I think my team's gonna get together on Monday after the holiday to	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025-11-25)		open	1

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T-0037	Unassigned	10:36 Rick M.: Then we're going to need to some sort of follow-	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025- 11-25)		open	1
T-0038	Unassigned	12:14 Ken B.: but if you were looking for what transac- tion should fail, if it didn't	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025- 11-25)		open	1
T-0039	Unassigned	transactions and did they really	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025- 11-25)		open	1
T-0040	Unassigned	What are the tasks to follow up?	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025- 11-25)		open	1

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T-0041	Unassigned	go into PO transaction automation.	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025-11-25)		open	1
T-0042	Unassigned	The PO Transaction.	Ken Angela: Touch-base on Order Scheduling (Meetings.2025-11-25)		open	1
T-0043	Unassigned	but does not consistently model or suggest clear next steps or coach others	Ken Brett (Meetings.2025-11-25)		open	1
T-0044	Unassigned	figure out what actions, they have the opportunity to come up with actions, they	Ken Brett (Meetings.2025-11-25)		open	1

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T-0045	Unassigned	can take And have some confi- dence that those actions will.	Ken Brett (Meetings.2025- 11-25)		open	1
T-0046	Unassigned	with Excel sheets, the struc- ture of BOMs, and project manage- ment task	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0047	Unassigned	API limi- tations, using LLMs for tasks, mock- ups, and automa- tion ideas).	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0048	Unassigned	04:28 Ken B.: He probably had the same reaction.	Pure Science Amplify (Meetings.2025- 11-25)		open	1

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T-0049	Unassigned	data that identifies the job and then we what was the next step and then,	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0050	Unassigned	18:17 Ken B.: I'd have to actually look at our un- derstand the transac- tion that	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0051	Unassigned	Herculean task?	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0052	Unassigned	you can take tasks that you're already using GPT for and make them more	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0053	Unassigned	And task blog.	Pure Science Amplify (Meetings.2025- 11-25)		open	1

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T-0054	Unassigned	32:54 Ken B.: going to be a task for an LLM, where it actually has to figure out, is	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0055	Unassigned	this task the same as this other task?	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0056	Unassigned	It's got IDs, maybe have a task list by person that's got IDs.	Pure Science Amplify (Meetings.2025- 11-25)		open	1
T-0057	Unassigned	double counting and how deferred revenue aligns with billing actions, con- tributing	Q2C Shipping Rev Al- location Review (Meetings.2025- 11-25)		open	1

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T-0058	Unassigned - Glow:	Took notes on action items and expressed readiness to follow up on	Q2C Shipping Rev Al-location Review (Meetings.2025-11-25)		open	1
T-0059	Unassigned	progress of the meeting and aligned next steps.	Q2C Shipping Rev Al-location Review (Meetings.2025-11-25)		open	1
T-0060	Unassigned	agreement and next steps, showing an ability to <i>Do great things together by</i>	Q2C Shipping Rev Al-location Review (Meetings.2025-11-25)		open	1
T-0061	Unassigned	25:07 Ken B.: Let's see if I can get a reaction from.	Q2C Shipping Rev Al-location Review (Meetings.2025-11-25)		open	1
T-0062	Unassigned	And then I've got the couple of action items	Q2C Shipping Rev Al-location Review (Meetings.2025-11-25)		open	1

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T-0063	Unassigned	So we'll follow up on those.	Q2C Shipping Rev Al- location Review (Meetings.2025- 11-25)		open	1
T-0064	Unassigned	reminders and following up on out- standing tasks, such as the ticket intake for	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1
T-0065	Unassigned	Her effort to follow up on uncertain- tainty	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1
T-0066	Unassigned	interactions; this limited engagement could be im- proved by more proac- tively	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1

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T-0067	Unassigned	05:19 Steve L.: I, Mean, my, my first reaction When someone asked me how	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1
T-0068	Unassigned	19:05 Ken B.: and once we're through that, then the next step is to bring it all up	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1
T-0069	Unassigned	Feds too and soq2 are the real next steps.	1 3 Ken, Steve, Shaelyn, Angela (Meetings.2025- 11-26)		open	1
T-0070	Unassigned	Ken held account- ability for next steps such as commu- nicating with finance	Migration Project (Ken Steve 1 1) (Meetings.2025- 11-26)		open	1

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T-0071	Unassigned	the group on priori- ties, and captured action items thor- oughly, demon- strating	PDI SteerCo (Meetings.2025- 11-26)		open	1
T-0072	Unassigned	project roadmap items with clear next steps models excel- lence and helps the	PDI SteerCo (Meetings.2025- 11-26)		open	1
T-0073	Unassigned	that there was an action item.	PDI SteerCo (Meetings.2025- 11-26)		open	1
T-0074	Unassigned	We'll capture that as an action item.	PDI SteerCo (Meetings.2025- 11-26)		open	1
T-0075	Unassigned	11:29 Brett B.: revisit it when and if title manage- ment, Gets traction.	PDI SteerCo (Meetings.2025- 11-26)		open	1

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T-0076	Unassigned	capture that as an action item.	PDI SteerCo (Meetings.2025-11-26)		open	1
T-0077	Unassigned	Next step will be a business case.	PDI SteerCo (Meetings.2025-11-26)		open	1
T-0078	Unassigned	there is still an action item open for Debbie Arange, Angela to discuss, adjusting	PDI SteerCo (Meetings.2025-11-26)		open	1
T-0079	Unassigned	Staging process approval work-flows transac-tion ready-ness to improve	PDI SteerCo (Meetings.2025-11-26)		open	1
T-0080	Unassigned	14:23 Ken B.: is that our transactions Because we're not inte-grated enough with	Ken B + Cather-ine 1x1 (Meetings.2025-11-26)		open	1

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T-0081	Unassigned	the transac- tions like on work orders, or purchase orders.	Ken B + Cather- ine 1x1 (Meetings.2025- 11-26)		open	1
T-0082	Unassigned	The way we do transac- tions and how they relate to it's	Ken B + Cather- ine 1x1 (Meetings.2025- 11-26)		open	1
T-0083	Unassigned	15:19 Ken B.: And so we're pri- oritizing the the transac- tions that we want to get	Ken B + Cather- ine 1x1 (Meetings.2025- 11-26)		open	1
T-0084	Unassigned	“disagree but commit” and ex- plicitly stating support for next steps despite	Ken Ja' von (Meetings.2025- 11-26)		open	1

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T-0085	Unassigned	like the number of trans- actions, I guess they would have to circulate through the	Ken Ja' von (Meetings.2025- 11-26)		open	1
T-0086	Unassigned	of all this, we will likely be held to task on.	Ken Ja' von (Meetings.2025- 11-26)		open	1
T-0087	Unassigned	to, we will be called to task on that, and figuring figuring that piece out, but it's	Ken Ja' von (Meetings.2025- 11-26)		open	1
T-0088	Unassigned	26:34 Ja' v.D.: yeah, so right now we do not call to Transac- tion out of out of VR.	Ken Ja' von (Meetings.2025- 11-26)		open	1

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T-0089	Unassigned	And that's like a lot of trans- actions and work.	Ken Ja' von (Meetings.2025- 11-26)		open	1
T-0090	Unassigned	30:02 v.D.: Yeah, yeah, it's an enor- mous number of trans- actions espe- cially	Ja' von (Meetings.2025- 11-26)		open	1
T-0091	Unassigned	question to her satisfac- tion, I believe in that meeting, she has yet to add any	Ken Ja' von (Meetings.2025- 11-26)		open	1
T-0092	Cindy Li	Develop a favorite song or trivia for the Finance & Supply Chain Office Hour w. Finance & Supply Chain group.	Finance & Supply Chain Office Hour w. Finance & Supply Chain (Meetings.2025- 11-24)	2025-12- 01	open	1

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T-0093	Larry Berger	Draft job description for the new CFO position.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0094	Catherine Mackay	Gather input from team on desired qualities for the new CFO.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0095	Ken Brooks	Ken to implement weekly data quality checks to prevent revenue recognition errors.	Ken Mikieille weekly touch-points (Meetings.2025-11-25)		open	2

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T-0096	Mikielle Barkley	Mikielle and Brandy to prepare a write-up on order aging and backorder issues before the next meeting.	Ken Mikielle weekly touch-points (Meetings.2025-11-25)		open	1
T-0097	Tony K.	Review and comment on the future roadmap notes shared by Victoria.	Operations & Inventory SteerCo (Meetings.2025-11-25)		open	1
T-0098	Unassigned	Finalize the backlog process agreement with inbound and outbound operations.	Operations & Inventory SteerCo (Meetings.2025-11-25)	2025-12-02	open	2

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T-0099	Unassigned	Discuss and approve the inventory move plan for the new facility.	Operations & Inventory	2025-12-01	open	1
T-0100	Danielle Monaco	Danielle to create dashboards and consistently market her achievements.	Ken Danielle	(Meetings.2025-11-25)	open	2
T-0101	Ken Brooks	Ken to set stretch goals collaboratively with Danielle.	Ken Danielle	(Meetings.2025-11-25)	open	1
T-0102	Danielle Monaco	Danielle to surface dissenting views and seek clarity on organizational decisions.	Ken Danielle	(Meetings.2025-11-25)	open	1

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T-0103	Shaelyn Bagley	Shaelyn needs to send an email to Sam regarding the in-band adjustment.	Ken Shaelyn (Meetings.2025-11-25)		open	1
T-0104	Ken Brooks	Ken and Shaelyn need to finalize budget adjustments based on November actuals.	Ken Shaelyn (Meetings.2025-11-25)		open	2
T-0105	Unassigned	Add security assessment for third-party vendors to the to-do list.	Bi-weekly Check-in Ken w Data & Systems Leads (Meetings.2025-11-25)		open	3

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T-0106	Unassigned	Collect security information from vendors regarding incident management and disaster recovery.	Bi-weekly Check-in	Ken w Data & Systems Leads (Meetings.2025-11-25)	open	2
T-0107	Unassigned	Ensure pricing validation is included in the template plan.	Bi-weekly Check-in	Ken w Data & Systems Leads (Meetings.2025-11-25)	open	3
T-0108	Ken Brooks	Ken to interview candidate Rafael Vargas to assess fit more thoroughly.	Ken Angela: Touch-base on Order Scheduling	2025-11-28	open	1

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T-0109	Unassigned	Explore automation options for updating purchase orders based on email notifications.	Pure Science Amplify (Meetings.2025-11-25)		open	2
T-0110	Unassigned	Investigate the feasibility of validating bills of materials against a rule set.	Pure Science Amplify (Meetings.2025-11-25)		open	1
T-0111	Cindy Li	Develop a favorite song or trivia for the upcoming holiday event.	Finance & Supply Chain Office Hour w. Cather- ine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0112	Larry Berger	Draft the job description for the new CFO position.	Finance & Supply Chain Office Hour w. Cather- ine & Larry (Meetings.2025-11-24)	2025-12-01	open	1

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T-0113	Catherine Mackay	Gather input on desired qualities and experiences for the new CFO team members.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0114	Andrea Bennett	Andrea will complete the deal desk deliverables.	Product Pricing Configuration Projects SteerCo (Meetings.2025-11-25)		open	1
T-0115	Ken Brooks	Ken to propose automation of weekly data quality checks to prevent revenue recognition errors.	Ken Mikieelle weekly touch-points (Meetings.2025-11-25)		open	1

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T-0116	Mikielle Barkley	Mikielle and Brandy to conduct a deep dive investigation on order backlogs and supply chain issues.	Ken weekly touch-points (Meetings.2025-11-25)	Before next meeting	open	1
T-0117	Mikielle Barkley	Mikielle and Brandy to prepare a write-up of their findings regarding order aging and supply.	Ken weekly touch-points (Meetings.2025-11-25)	Before next meeting	open	1
T-0118	Tony K.	Review and comment on Victoria's notes regarding future roadmap.	Operations & Inventory SteerCo (Meetings.2025-11-25)		open	1

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T-0119	Steve W.	Discuss the BR move plan finance and auditing compliance.	Operations & Inventory SteerCo (Meetings.2025-11-25)		open	1
T-0120	Danielle Monaco	Danielle needs to create dash-boards and consistently market her achievements.	Ken Danielle (Meetings.2025-11-25)		open	1
T-0121	Ken Brooks	Ken should set stretch goals collaboratively with Danielle to enhance motivation.	Ken Danielle (Meetings.2025-11-25)		open	1
T-0122	Shaelyn Bagley	Shaelyn needs to send an email to Sam regarding in-band adjustments.	Ken Shaelyn (Meetings.2025-11-25)		open	2

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T-0123	Ken Brooks	Ken to inter-view Rafael Vargas to assess fit for the role.	Ken Angela: Touch-base on Order Schedul-ing (Meetings.2025-11-25)	2025-11-28	open	2
T-0124	Angela Waller	Angela to discuss candi-date inter-view process with Shaylin.	Ken Angela: Touch-base on Order Schedul-ing (Meetings.2025-11-25)	2025-11-26	open	1
T-0125	Unassigned	Investigate the feasibility of validating bills of materials against a rule set for proof of concept.	Pure Science Amplify (Meetings.2025-11-25)		open	1
T-0126	Cindy Li	Develop a holiday event plan for December.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1

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T-0127	Larry Berger	Draft job description for the new CFO.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0128	Catherine Mackay	Gather input on desired qualities for the new CFO from team members.	Finance & Supply Chain Office Hour w. Catherine & Larry (Meetings.2025-11-24)	2025-12-01	open	1
T-0129	Mikielle Barkley	Mikielle and Brandy to conduct a deep dive into order aging and backorder issues and prepare a write-up.	Ken Mikielle weekly meeting touch-points (Meetings.2025-11-25)	Before next meeting	open	1

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T-0130	Steve W.	Finalize the back-order process agreement by next Friday.	Operations & Inventory SteerCo (Meetings.2025-11-25)	2025-12-02	open	1
T-0131	Tony K.	Review and comment on the notes regarding future roadmap clarifications.	Operations & Inventory SteerCo (Meetings.2025-11-25)	2025-11-30	open	1
T-0132	Angela W.	Walk through the BR project details with Steve after the meeting.	Operations & Inventory SteerCo (Meetings.2025-11-25)	2025-11-25	open	1
T-0133	Steve W.	Prepare for the inventory move to the new facility by confirming the plan and timeline.	Operations & Inventory SteerCo (Meetings.2025-11-25)	2025-12-01	open	1

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T-0134	Ken Brooks	Ken to set stretch goals collaboratively with Danielle to enhance alignment and motivation.	Ken Danielle (Meetings.2025-11-25)		open	1
T-0135	Danielle Monaco	Danielle to surface dissent-ing views and seek clearer alignment on decisions.	Ken Danielle (Meetings.2025-11-25)		open	1
T-0136	Angela Waller	Angela to discuss candidate interview process with Shaylin and propose changes.	Ken Angela: Touch-base on Order Scheduling (Meetings.2025-11-25)	2025-11-26	open	1

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T-0137	Unassigned	Explore automation ideas for updating purchase orders from email to reduce manual data handling.	Pure Science Amplify (Meetings.2025-11-25)		open	1
T-0138	Unassigned	Investigate the feasibility of validating materials against a rule set for proof of concept.	Pure Science Amplify (Meetings.2025-11-25)		open	1