**Brittani Thomas**

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**OBJECTIVE**

Seeking a position that will enable growth and learning opportunities in a creative, fast paced, forward thinking organization.

**SUMMARY OF QUALIFICATIONS**

* Experience in exercising critical thought while conducting research to locate and retrieve valuable information
* Practice using penetration tools to find vulnerabilities that could be exploited on a computer system
* Strong interpersonal skills necessary to work independently and in diverse teams
* Excellent work ethic and demonstrated skill in maintaining flexibility in a variety of challenging environments
* Ability to effectively communicate, both in written and verbal form

**EDUCATION**

Bowie State University, Bowie, MD 2011- Present

Bachelor of Science Degree Expected Graduation Date: 2017

Major: Computer Technology/ Concentration: Network Security

Minor: Spanish

Cumulative GPA: 3.0

**RELEVANT COURSEWORK**

* Client Operating Systems
* Computer Architectures
* Computer Networking
* Computer Science I, II (C++)
* Computer Tools & Environment
* Cryptography
* Data Structures & Algorithms
* Database Administration
* Database Architecture
* Database Development
* Discrete Structures
* Foundations of Computer and Network Security
* Honors Pre-Calculus
* Principles and Methods of Intrusion Detection and Prevention
* Server Administration
* Statistics
* TCP/IP Network Protocols
* Unix Administration

**COMPUTER SKILLS**

**Operating Systems**: Windows XP, Windows Vista, Windows 7, MAC OS X

**Software:** SQL Programming Language, C++ Programming Language using Visual Studio, Adobe Photoshop CS6

Microsoft Office: Word, Excel, PowerPoint, Access

**EXPERIENCE**

The Maryland Center, Bowie State University

*Youth Career Connect Summer Capstone Mentor*, June 2016 – July 2016

* Participated in the Design Thinking Methodology training
* Served as capstone project team leader and mentor to capstone students
* Prepared and conducted presentations
* Served as a liaise between the Project Coordinators and capstone students

Thurgood Marshall Library, Bowie State University

*Department of Information Technology Assistant*, March 2016 – May 2016

* Assisted patrons with technical problems and questions
* Maintained the computer terminals
* Assisted patrons at the circulation desk

English and Modern Language, Bowie State University

*Spanish Student Assistant*, June 2015 – December 2015

* Assisted professor in preparation for class lectures
* Created detailed presentations of lessons to be reviewed in class
* Graded student’s tests, quizzes and activities
* Provided support to students in professor’s absence

Office Depot - Bowie, MD

*Cashier*, April 2015 – August 2015

* Answered customers' questions, and provide information on procedures or policies.
* Completed sales transactions and monitor checkout stations to ensure that they have adequate cash available and that they are staffed appropriately

Walmart - Novi, MI

*Sales Associate*, June 2014 –August 2014

* Provided friendly customer service, completed sale transactions, as well as handled stock work

United States Attorney Office - Washington, DC

*Superior Court Division – Homicide Section Intern* June- August 2013

* Assisted attorneys in trial preparation and court proceedings
* Assisted in the interviewing of police officers and witnesses
* Conducted extensive research on existing legal opinions
* Performed clerical duties, such as answering the phones, filing documents and delivering motion statements for attorneys and paralegals

**ACTIVITES AND VOULUNTEER**

**Leadership Skills**

* Vice President, Zeta Delta Chapter, Delta Sigma Theta Sorority, Incorporated
* Student Advisor, The National Council of Negro Women - Bowie State Section
* Youth Leader, The Young People Improvement League
* Secretary, Women in Computing - Bowie State Section

**Community Involvement**

* Assisted a faith-based organization with preparation, packaging, and serving meals to members and visitors as well as with clean-up during and after events
* Assisted at a homeless shelter with packaging and distributing meals

**Desktop publishing**

* Designed programs, announcements, cards and invitations for different occasions
* Met with clients periodically to ensure designs met their specifications; increased clientele for services

**REFERENCES AVAILABLE UPON REQUEST**