**Calvin Chao**

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**Education**

**University of Maryland, College Park College Park, MD**

**Work experience New York, NY**

**Recwell Flag Football Referee College Park, MD**

*General Referee 09/2015 – 11/2015*

* Worked with a team of officials to regulate games through the playoffs for Intramural flag football

**Yoyogi Sushi Chief Gaithersburg, MD**

*Chief and Server 05/2015 – 08/2015*

* Responded to customer enquiries regarding products while providing waiter services
* Assisted head chief during prime hours and working with a team to prepare ingredients
* Provided inventory control assistance in order to optimize inventory

**WMACS Summer Camp Frostburg, MD**

*Student Teacher and Counselor 06/2015*

* Oversaw logistics of various planned events for 180 campers
* Planned week long curriculum for class as well as taught the class
* Contacted Facility staff each day to ensure proper equipment and facilities were prepared to optimize time

**Dumpling Dojo Bethesda, MD**

*Cashier/Server/Cook 06/2014 – 08/2014*

* Promoted business throughout the mall through verbal means and fliers
* Provided inventory control to minimize excess spending and reconcile inventory while maintaining optimal stock levels to ensure availability of products
* Responded to customer enquiries regarding different products and assisted in buying decisions

**Marble Slab Rockville, MD**

*Server/Cashier 00/2012 – 04/2013*

* Assist customers in purchasing decisions
* Calculated profit at the end of each day as well as inventory in hopes of preventing unnecessary loss

**Leadership & Activities**

**Alpha Sigma Phi College Park, MD**

*Scholarship Director 10/2015 – Present*

* Encourage all members to excel in academics to uphold a strong fraternity grade point average
* Enforce silent areas for studying and ensuring library study rooms are available for members

*Director of Public Relations 04/2015 – 09/2015*

* Coordinate with Greek life leadership to sponsor philanthropy events
* Organize events and campaigns that endorse Alpha Sigma Phi Fraternity
* Maintain fraternity social media to promote the chapter while upholding its values and ideals

**Maryland Recreational Volleyball College Park, MD**

*Treasurer*

* Encourage participation through from all members and officers and club players
* Pay off any fees that arise and purchase any equipment necessary

**Business Leaders in Society College Park, MD**

*Emerging Business leader member 02/2015 – Present*

* Interact with members to organize different fundraisers and participate in different business builder meets

**Men’s Club Volleyball College Park, MD**

*Player 09/2014 – Present*

* Participate in various tournaments and practices a long to maintain position on roster for national competition

**Vietnamese Student Association College Park, MD**

*Member 09/2014 – Present*

* Learn and spread culture through the different members and events
* Attend sporting, arts, professional, and fundraising events to spread culture and meet new people

**Taiwanese Student Association College Park, MD**

*Member 09/2014 – Present*

* Spread my own culture through different events and weekly meetings as well as participate in various fundraisers and showcase events

**Skills & interests New York, NY**

* *Languages:* Fluent English, Basic Mandarin, Basic in written Chinese, Basic Spanish