Scrum Product Owner/ Master

*Diversified IT Professional with over 15 years of experience managing Product/Web/Software Development; Proficiency in Agile Scrum and Waterfall; Certification as Scrum Master, Scrum Product Owner, Scaled Scrum Expert;*   
*Pursuing a role employing my experience and expertise to an organization value stream*

AREAS OF EXPERTISE

* *Strategic project management:* proficient requirements gathering, project budget, KPIs, and milestones
* *Goal-oriented prioritization:* precisely plan/prioritize/delegate tasks and standard operating procedures
* *Servant leadership:* effective in team collaboration, group mentoring, and workforce training
* *Communication*: development strategies, project roadmaps/milestones, project status, instruction manuals
* *Analytical problem-solving*: captivated by innovative technologies to drive valuable solutions
* *Technical acumen*: self-motivated, eager to learn and versed in product and software development

ACHIEVEMENTS

|  |  |
| --- | --- |
| 30+ DevOps Project w/200+ tasks/stories done  3 DevOps system government security accreditations  20+ Web Projects increasing site performance by 10%  50+ Marketing Projects producing 5% ROI  2 eCommerce sites generating $1M+ annual revenue | 40+ Software Development Project completions  300+ Requirement collaborations  800+ Test Cases identified/managed  2000+ Acceptance Criteria verifications  100+ End-User Instruction Guides |

CERTIFICATIONS

* Scrum Master Accredited Certification, *International Scrum Institute*
* Scrum Product Owner Accredited Certification, *International Scrum Institute*
* Scaled Scrum Expert Accredited Certification, *International Scrum Institute*
* Scrum Fundamental Certified (SFC), *SCRUMstudy*

Program Manager II Certification, *US Federal Government Agency*

Contracting Officer Representative II Certification, *US Federal Government* Agency

EXPERIENCE

Feb 2021 – Feb 2023 *Project Manager - Technical,* USFederal Government Agency, WMV

TS/SCI w/Full Scope Polygraph Security Clearance

* Acted as Contract General Task Manager governing contractual statement of work to affirm scheduled completions, scope, and budget prior to invoice funding
* Evaluated fourteen DevOps software systems to envision roadmaps benchmarking development, security, operations, and maintenance tasks/user-stories to successfully deliver system upgrades, resolve customer support tickets, and obtain government security accreditations
* Managed development engineer teams to deliver on-time completion of upgrades and security patches to ensure continuous system reliability, and accessibility to support mission deliverables
* Groomed and prioritized multi-backlogs to execute sprints deploying committed deliverables as scheduled
* Proactively identified and escalated to resolution team impediments to meet committed timelines
* Closely collaborated with teams, stakeholders, and vendors to ensure completion of requirements, and technical feasibility of software deliverables; actively communicating project statuses, requirements progress, and software system failures
* Designed to fruition a digital software inventory management system to capture, track and submit action items to remediate security requirements, license renewals, and routine maintenance prior to expiration timelines

Oct 2019 – Nov 2021, *CEO/Owner,* Update My Site Guru LLC, UpdateMySite.Guru

* Developed market strategy to identified and pursued new opportunities for organizational growth
* Envisioned and managed organization policies, procedures, scheduling, cost estimating, and budgeting to establish a business-to-business model
* Conducted stakeholder engagements to recommend services improving website content/navigation/usability/SEO to produce up to 5% return on investment

Jun 2010 – Feb 2021 *Graphic & Website Designer*, Cobb County Government - Elections, cobbelections.org

Nov 2014 – Apr 2019 *Senior Technical Lead* and   
 *Technical Lead,* Infor XA ERP Quality Assurance Consultant, HCL America, Inc., hcl.com

Jun 2004 – Dec 2015 *Product Manager,* TD Design Studio, tddesignstudio.com

VOLUNTEER EXPERIENCE

6 years, *Webmaster, Website Ministry, Z*ion Baptist Church of Marietta, GA

* team leadership ♦ website UI/UX Design ♦ site engineering ♦ site content maintenance ♦ site marketing / SEO generated 5% increase in worship service attendance and 1% increase in church membership

5 years*, President, Singles Ministry,* Zion Baptist Church of Marietta, GA

* goal-oriented leadership ♦ strategic project planning ♦ project budgeting ♦ deadline driven ♦ team coaching ♦ outreach service ♦ relationship building ♦ influence leadership increased active membership by 60%

2 years, *Group Facilitator*, Zion Baptist Church of Marietta, GA

* team leadership ♦ team collaboration ♦ project planning/management/budgeting ♦ community service via local ministries: Atlanta Mission, MUST Ministries, Family Promise of Cobb County, The Table at Delk

TRAINING & EDUCATION

* Bachelor of Arts Degree, *Western Kentucky University, Bowling Green, KY*

Acquisition Planning, *US Federal Government Agency*

FAR/CCM Fundamentals, *US Federal Government Agency*

* Project Management Basics, *Project Management Institute*
* Agile Project Management: Comparing Agile Tools, *LinkedIn*
* Agile Product Owner Role: Techniques, *LinkedIn*
* Agile Project Management: Scrum Step by Step with Examples, *Skill Success*
* Scrum Product Owner & Scrum Product Owner Certification, *Udemy*
* Lean Management, *SimpliLearn*
* Data Analytics for Business Professionals, *LinkedIn*

SKILLS

|  |  |
| --- | --- |
| Project / Product Management  Agile / Scrum / Kanban / Waterfall  Requirements Management  Stakeholder Management  Government Acquisition & Contract Management  DevSecOps / Website / Software Development  Performance Metrics / KPIs / Google Analytics | * Confluence / MS Teams / Zoom / JIRA / GitHub   Cognos Analytics Reporting  Software Test Management/ User Acceptance Testing  UI/UX Design / Photoshop / UX Pin / JustInMind   * Infor XA ERP / Salesforce / ServiceNOW   Data Analytics / EDA / Python / Jupyter   * Microsoft Office Suite |