

TREVOR GRAYSON

1317 Milton Street

Madison, Wisconsin, 53715

262-930-5951

tgrayson@wisc.edu

CAREER OBJECTIVE

I am an outgoing college Junior looking for a fun and worthwhile, part time job related to GIS or Cartography that increases my dataset to help me obtain a career in the field. I am very open-minded and am willing to learn almost anything to complete a job.

EDUCATION

University of Wisconsin-Madison, Madison, WI

Expected graduation, May 2019

I am studying Cartography and GIS with a strong interest in applying spatial analysis to create captivating maps.

PAST RELEVANT COURSEWORK

- Introduction to Cartography- Basic cartographic skills and graphic design
- Introduction to GIS- GIS principles and analyzing data sets
- Introduction to the City- Understanding relationships of how parts of the city work together and how their locations affect those relationships

CURRENT RELEVANT COURSEWORK

- Introduction to Geocomputing- Basic Python coding specific to GIS applications
- Advanced Cartographic Design- In depth design for mapping

ADDITIONAL SKILLS

- Very familiar with both Windows and Mac operating systems.
- High amount of experience with Microsoft Office, Excel, Powerpoint, Outlook, Visio, ArcGIS, ArcCatalog, Adobe Illustrator and Photoshop, Google Suite, Wordpress.
- Some experience with Java, Python, and HTML coding languages.
- I have worked with/for my father for about ten years in the telecom/data industry setting up phones and running wires through various locations which required me to constantly learn new things and perform work independently.

WORK EXPERIENCE

S.C. Johnson and Son, Racine, WI

Student Co-op, Jun 2014 – Aug 2015

- Organize/manage files, distribute mail, and manage office supplies for roughly 50 people.
- Assist with projects such as consolidation of spreadsheets, shipping test products, and reviewing notes from meetings.

Merit Library, Madison, WI
Student Help, Aug 2015 – Present

- Greeting patrons and answering any of their questions/directing them to people who know more.
- Helping patrons find and check out books, as well as other equipment.

University of Wisconsin System Human Resources, Madison, WI

Student Help, May 2017 – Present

- Assisted GIS specialist in another department to standardize map templates and symbols.
- Manage files for incoming and current employees from all over the state.
- Update our department's websites daily.
- Assist with creating and collecting data from online surveys.

VOLUNTEERING EXPERIENCE

- I was involved with Boy Scouts from sixth through twelfth grade. This entailed holding food drives, building wooden cabinets and stairs, as well as teaching younger scouts how to properly manage a campsite and coexist.