Good morning team, here is the daily Budget Expense Report for 08/07/20.

Below is the WTD summary/end of week forecast for

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Budget** | **Planned Growth %** | **Forecasted Cost** | **Incurred Cost** |
| Total | $179.15K | +10.5% | $25K | $33K |
| Project X | $13.46K | +8.3% | $13K | $13K |
| Project Y | $90.95K | +2.1% | $13K | $11K |

**Itemized Breakdown:**

* **Administration:** 
  + Planned: 10.4%
  + Actual: Positive total growth at +10.5%
  + Trend: p
* **Research:** 
  + Planned: 8.1%
  + Actual: Positive total growth at +11.5%
  + Trend: p
* **Design:** 
  + Planned: 9.5%
  + Actual: Positive total growth at +11.4%
  + Trend: p
* **Project-Related:** 
  + Planned: 395.2%
  + Actual: Negative total growth at -4.1%
  + Trend: q

This concludes the daily Budget Expense Report for 08/07/20.