

Instructor: Prof. Irene Lee; Millis G24 (ground floor); Phone 216-368-6001

Office Hours: Tuesday 11:20 am to 12:20 pm.; Thursdays 11:20 am to 12:20 pm; if you cannot use these times, please email IXL13@cwru.edu to arrange an alternate time.

Required Textbooks and materials:

1. Organic Chemistry by L. G. Wade, Jr, Ninth Edition, Prentice Hall publishers.
2. Solutions Manual to Wade's Organic Chemistry, by Jan W. Simek.

**Conduct in the Classroom:** All students are expected to be punctual in their attendance at lectures. You are expected to be on time for all exams, and extra time will not be allocated to any student who arrives late. You are also expected to be considerate toward your fellow students, and it is requested that you do not hold conversations during class or exams. Any student who persists in talking during lectures will be asked to leave the room. No cell phone or electronic gadget is allowed in the exam room. Please turn off cell phones before entering the lecture hall.

**Grading Policy: No Whining, No crying and No grade negotiation**

Letter grades will be based on performance in three in-class examinations. Exam totals are as follows: Exam #1: 50 points; Exam #2: 50 points; Exam #3: 50 points. Each completed homework assignment will earn 0.5 bonus points and be added to your exam scores. There is no dropping of any exam grade.

No student will be excused from taking any exam except for valid medical reasons or family emergencies. Any of those situations should be attested to by a medical practitioner or other suitably qualified professional. Students who are unable to take an exam for these reasons should request their academic advisor to send an email to Dr. Lee verifying that such a condition exists. No makeup exam will be given, but anyone missing at least one of the regular exams will be required to take a comprehensive exam during the final time slot scheduled for this course, which is worth 50 points. The course grade will be computed by averaging the regular exam scores with the final exam score. The final exam will be completely different from any of the regular exams.

Dr Lee is grading all the exam. There will not be any regrading.

Graded exams will be randomly xeroxed. Note that if any answer has been altered by comparing with the Xeroxed exam, you will receive zero points for the exam and your conduct will be reported to the academic integrity board.

Grade Boundaries are: A: 85-100%; B: 70-84%; C: 55-69%; D: 40-54%; F: <40%. THERE IS NO CURVING.

**Academic Integrity:** All students are expected to adhere to the university's policy on academic integrity, as described on <http://www.case.edu/provost/ugstudies/acintegrity.htm>.

It is assumed that as a member of the CWRU academic community and entering careers that require the trust of the general community that you exhibit the proper ethical behavior. Any form of academic dishonesty will not be tolerated in this course. You will automatically receive an F for the course.

**Homework Assignments:** The homework assignments will be given at the end of each chapter and due a week after the assigned day. All assignments should be submitted as a PDF file upload through Canvas. No assignments will be accepted late, except for certified medical reasons. Since answers to the problems are given in the Solutions Manual, the assignments will not be graded or corrected, but you will receive 0.5 bonus points for each completed homework assignment. You are strongly encouraged to attempt each problem without consulting the Solutions Manual and check your answer against the one given. Make sure you understand the correct answer before you copy it into your answer sheet.

Material to be covered and approximate schedule: The relevant chapters of Wade, and the approximate number of class periods devoted to each topic, are outlined below. We shall follow the same material organization as in the text. Powerpoint will be used for the lecture presentations and will be posted on the Canvas site for the course. The lecture presentation is a summary of the material, and you must study the text diligently.