

In and Out Report from Jun 13, 2015 to Jul 13, 2015

ID	Item Name	Description	Beginning Balance	In	Out	Difference	Balance
14	ALCOHOL	Rubbing Alcohol	452	0	147	-147	305
9	BALLPEN BLACK	Panda Ballpen	304	0	77	-77	227
10	BALLPEN BLUE	Panda Ballpen	475	0	25	-25	450
11	BALLPEN RED	Panda Ballpen	724	0	11	-11	713
2	BOND PAPER LONG	8.5 X 13	732	0	214	-214	518
3	BOND PAPER SHORT	8.5 X 11	1699	0	64	-64	1635
17	CALCULATOR	Casio Calculator	81	0	2	-2	79
16	CBP BOX	File Storage Box	275	0	50	-50	225
21	CORRECTION TAPE	Correction Tape	219	0	31	-31	188
22	CORRECTION TAPE REFILL	Refill of Plus	8910	0	104	-104	8806
23	DOUBLE CLIP 1"	Double Clip Size: 1"	0	171	111	+60	60
24	DOUBLE CLIP 2	Double Clip Size: 2"	0	174	81	+93	93
25	DOUBLE CLIP 3/4"	Double Clip Size: 3/4"	0	170	34	+136	136

29	ENVELOPE LONG	Brown Long	9852	0	60	-60	9792
28	ENVELOPE SHORT	Short Brown	12431	0	40	-40	12391
82	EPSON BLACK INK	Epson T6641	133	0	2	-2	131
83	EPSON INK CYAN	Epson T6642	386	0	1	-1	385
84	EPSON INK MAGENTA	Epson T6643	314	0	1	-1	313
85	EPSON INK YELLOW	Epson T6644	234	0	1	-1	233
32	FASTENER PLASTIC	Plastic Fastener	93	700	23	+677	770
34	FOLDER GREEN	Expanded Folder	1839	0	190	-190	1649
35	FOLDER LONG	White Folder	3075	0	117	-117	2958
106	HP INK 21 BLACK	Ink cartridge #21 black	0	100	3	+97	97
107	HP INK 22 TRI-COLOR	Ink cartridge #22 tri-color	0	100	2	+98	98
94	HP INK 704 BLACK	Ink cartridge 704	11	95	2	+93	104
95	HP INK 704 COLORED	Ink cartridge 704	48	0	2	-2	46
69	HP TONER 05A	Toner Cartridge CE505A	21	60	37	+23	44

75	HP TONER 125 CYAN	Toner cartridge CB541A	11	0	1	-1	10
73	HP TONER 12A	Toner Cartridge Q2612A	12	0	2	-2	10
70	HP TONER 35A	Toner Cartridge CB435A	9	0	4	-4	5
72	HP TONER 53A	Toner Cartridge Q2653A	55	0	4	-4	51
68	HP TONER 85A	CE285A Toner Cartridge	123	0	61	-61	62
105	HP TONER CARTRIDGE 78A	HP toner cartridge CE278A	0	100	2	+98	98
38	LETTER ENVELOPE	Megaworld Letter Envelope	36500	0	200	-200	36300
37	LETTER HEAD	Megaworld Letter Head	56000	0	1626	-1626	54374
67	MAGAZINE FILE	Magazine File	42	0	6	-6	36
39	MEMO PAD	Memo Pad	20	0	7	-7	13
41	NEWSPRINT LONG	Groundwood Long	92	175	62	+113	205
40	NEWSPRINT SHORT	Groundwood Short	9	225	38	+187	196
44	PAPER CLIP BIG	Paper Clip Big	0	100	37	+63	63
43	PAPER CLIP SMALL	Paper Clip Small	9	100	20	+80	89
45	PENCIL MONGOL	Pencil Mongol	128	0	36	-36	92
46	PENTEL PEN BLACK	Pentel Marker	0	53	41	+12	12

48	PENTEL PEN BLUE	Pentel Marker	0	24	0	+24	24
47	PENTEL PEN RED	Pentel Marker Red	158	0	1	-1	157
49	PENTEL PEN WB BLACK	Whiteboard Marker	122	0	2	-2	120
50	PENTEL PEN WB BLUE	Whiteboard Marker	73	0	2	-2	71
4	PILOT BX-V5 SIGNPEN BLACK	V5 HI-TECHPOINT 0.5	5150	0	47	-47	5103
5	PILOT BX-V5 SIGNPEN BLUE	V5 HI-TECHPOINT 0.5	3957	0	69	-69	3888
6	PILOT BX-V5 SIGNPEN GREEN	V5 HI-TECHPOINT 0.5	480	0	19	-19	461
7	PILOT BX-V5 SIGNPEN PURPLE	V5 HI-TECHPOINT 0.5	304	0	14	-14	290
8	PILOT BX-V5 SIGNPEN RED	V5 HI-TECHPOINT 0.5	1003	700	33	+667	1670
101	PILOT BX-V5 SIGNPEN RED	V5 Hi-Techpoint 0.5	0	700	0	+700	700
52	PUNCHER	Puncher	68	0	4	-4	64
54	RUBBER BAND BIG	Rubber Band Big	116	0	9	-9	107
53	RUBBER BAND SMALL	Rubber Band Small	176	0	20	-20	156

55	RULER	Ruler	15	0	4	-4	11
56	SCISSOR	Scissor	90	0	3	-3	87
102	STABILO BLUE	Stabilo Highlighter Blue	0	20	1	+19	19
104	STABILO GREEN	Stabilo Highlighter Green	0	20	1	+19	19
57	STABILO ORANGE	Stabilo Orange	20	20	12	+8	28
58	STABILO PINK	Stabilo Pink	33	0	10	-10	23
103	STABILO YELLOW	Stabilo Highlighter Yellow	0	20	2	+18	18
59	STAMP PAD INK BLUE	Stamp Pad Ink	127	0	7	-7	120
100	STAPLE WIRE BIG	Steves Staple Wire	0	181	91	+90	90
60	TAPE DISPENSER BIG	Tape Dispenser	88	0	3	-3	85
64	TAPE DOUBLE ADHESIVE WITH FOAM	Tape Adhesive w/ Foam	223	0	5	-5	218
63	TAPE DOUBLE ADHESIVE WITHOUT FOAM	Tape Adhesive w/o Foam	231	0	1	-1	230
61	TAPE PACKING 2'	Clear Tape	322	0	12	-12	310
62	TAPE SCOTCH 1'	Scotch Tape	223	0	66	-66	157
65	TRANSMITTAL SHEET	Transmittal Form	427	0	1	-1	426

66	TRASH CAN	Trash Can	48	0	1	-1	47
----	-----------	-----------	----	---	---	----	----