

Summary Report as from May 1, 2016 to Jan 9, 2017

Status Updates

Status	Total Request	Percentage
Cancelled	106	9.66%
For Approval	15	1.37%
Approved	22	2.01%
For Release	311	28.35%
Pending	109	9.94%
Item Released	28	2.55%
Admin Reject	25	2.28%
Reject	3	0.27%
Close	478	43.57%

Department with Most Closed Request

Department	Total Request
FRG - Gen. Accounting (Subsidiaries)	67
Accounts Receivable Docs	63
FRG - Gen. Accounting (Megaworld)	36
FRG - Accounts Payable (Subsidiaries)	28
Administration	28
Customer Management Group	25
Asset Management Group	22
Accounts Receivable Rental	20
FRG - Payroll	18
AMD Prominent	15
AMD Prestige 1	14
Accounts Receivable Sales	13

Accounts Payable 1	12
AMD Rentals	11
Accounts Payable 2/Recovery Unit	10
AMD Preferred	10
FRG - Estate Management Group	9
OR Archives	8
FRG - Consolidation Group	7
Corporate Advisory and Compliance Division	7
Management Analyst Group	7
Client Relations Group	7
MSG - Accounting Group	6
AMD Prestige 2	5
White OR	4
Treasury Dept - Receipt	4
Management Analyst Group	3
AMD Training	3
AMD Premier	3
Management Information Group	3
Enterprise Resource Planning	3
Library	2
AMD Office of the Vice President	2
Treasury Dept - Disbursement	2
Financial Analyst Group	1

Most Requested Item

Item	Total Request
ALCOHOL	169
HP TONER 85A	109
CORRECTION TAPE REFILL	96
NEWSPRINT SHORT	87

NEWSPRINT LONG	81
HP TONER 05A	75
MEMO PAD	38
LOG BOOK	33
TAPE PACKING 2'	33
PAPER CLIP SMALL	31
NOTEBOOK	30
PAPER CLIP BIG	28
STABILO YELLOW	27
ENVELOPE LONG	26
LETTER HEAD	26
BALLPEN RED	26
ENVELOPE EXPANDED	24
STABILO GREEN	23
STABILO PINK	21
PENTEL PEN WB BLACK	20
STABILO BLUE	20
FOLDER LONG	19
ENVELOPE SHORT	18
SCISSOR	18
FOLDER SHORT	17
EPSON BLACK INK T6641	17
RUBBER BAND SMALL	17
HP TONER 12A	16
GLUE	16
RULER	15
STAMP PAD INK BLUE	15
EPSON INK CYAN T6642	14
STABILO ORANGE	14
LETTER ENVELOPE	14

EPSON INK YELLOW T6644	14
EPSON INK MAGENTA T6643	13
HP TONER 35A	12
BALLPEN BLACK	9
OPTICAL MOUSE	9
TAPE DISPENSER BIG	8
PUNCHER	8
HP INK 704 BLACK	7
TRASH CAN	6
PENTEL PEN WB BLUE	6
HP TONER 53A	5
HP INK 704 COLORED	5
HP TONER CARTRIDGE 78A	5
BALLPEN BLUE	5
HP TONER 80A	5
DVDR	4
MAGAZINE FILE	4
PENTEL PEN WB RED	3
HP INK 21 BLACK	3
HP 678 BLACK INK CARTRIDGE	3
FAX PAPER	3
HP INK 22 TRI-COLOR	3
HP INK 60 BLACK	2
DVD	2
HP 678 TRI COLOR INK CARTRIDGE	2
EPSON S015632 RIBBON LX310	2
BATTERY AAA	1
HP INK 60 TRI COLORED	1
HP INK 933XL MAGENTA	1
HP INK 932XL BLACK	1

HP INK 933XL CYAN	1
TAPE MASKING	1
PENTEL PEN RED	1
LOGBOOK	1
HP INK 933XL YELLOW	1
HP TONER 36A	1