

Summary Report as of Mar 29, 2014 - 10:27am

Status Updates

Status	Total Request	Percentage
Deleted	18	28.57%
For Approval	2	3.17%
Approved	5	7.94%
Pending	4	6.35%
Item Release	11	17.46%
Reject	1	1.59%
Close	22	34.92%

Department with Most Closed Request

Department	Total Request
Information Technology	21
Accounts Receivable	1

Most Requested Item

Item	Total Request
Staedtler Eraser	7
Orion Ruler	6
Mongoloid Pencil	6
A2 Bond Paper	4
Lucky Me Pancit Canton	3
Panda Ballpen	3
Sledge Hammer	2
A2 Bond Paper	2
Lucky Me Instant Noodles	2
Watercolor	2
Car Engine	2

Telephone	2
Pilot Ballpen	1
Coleman Water Jug	1