

## Summary Report as from Mar 3, 2014 to Apr 3, 2014

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### Status Updates

Status	Total Request	Percentage
For Approval	1	3.45%
Approved	5	17.24%
For Release	1	3.45%
Pending	8	27.59%
Item Release	10	34.48%
Close	4	13.79%

### Department with Most Closed Request

Department	Total Request
Information Technology	4

### Most Requested Item

Item	Total Request
Panda Ballpen	3
Staedtler Eraser	3
Orion Ruler	2
Telephone	2
Lucky Me Pancit Canton	2
Mongoloid Pencil	2
A2 Bond Paper	1
A2 Bond Paper	1
Pilot Ballpen	1
Lucky Me Instant Noodles	1