

Summary Report as from Oct 15, 2016 to Nov 15, 2016

Status Updates

Status	Total Request	Percentage
Cancelled	5	3.42%
For Approval	11	7.53%
Approved	20	13.7%
For Release	51	34.93%
Pending	19	13.01%
Item Released	5	3.42%
Reject	1	0.68%
Close	34	23.29%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	5
Administration	4
AMD Prestige 2	3
White OR	3
Customer Management Group	2
Asset Management Group	2
FRG - Gen. Accounting (Megaworld)	2
FRG - Accounts Payable (Subsidiaries)	2
AMD Office of the Vice President	2
Accounts Payable 1	1
FRG - Payroll	1
Management Analyst Group	1
Client Relations Group	1

OR Archives	1
AMD Prominent	1
AMD Premier	1
Management Information Group	1
FRG - Gen. Accounting (Subsidiaries)	1

Most Requested Item

Item	Total Request
ALCOHOL	14
BOND PAPER LONG	10
HP TONER 05A	9
DOUBLE CLIP 1	7
NEWSPRINT SHORT	7
NEWSPRINT LONG	7
HP TONER 85A	7
PILOT BX-V5 SIGNPEN BLACK	7
PILOT BX-V5 SIGNPEN BLUE	6
CORRECTION TAPE REFILL	6
PAPER CLIP SMALL	5
PAPER CLIP BIG	5
PILOT BX-V5 SIGNPEN PURPLE	4
GLUE	3
PILOT BX-V5 SIGNPEN GREEN	3
STABILO PINK	3
FASTENER PLASTIC	3
LETTER HEAD	3
DOUBLE CLIP 2	3
STABILO BLUE	2
EPSON INK YELLOW T6644	2
SCISSOR	2

TAPE PACKING 2'	2
PILOT BX-V5 SIGNPEN RED	2
TAPE DISPENSER BIG	2
STABILO GREEN	2
MEMO PAD	2
STABILO YELLOW	2
EPSON INK MAGENTA T6643	2
HP 678 BLACK INK CARTRIDGE	2
FOLDER SHORT	2
EPSON INK CYAN T6642	2
PENTEL PEN WB BLACK	2
LETTER ENVELOPE	1
HP TONER CARTRIDGE 78A	1
NOTEBOOK	1
HP TONER 35A	1
OPTICAL MOUSE	1
HP TONER 12A	1
HP TONER 80A	1
HP INK 60 TRI COLORED	1
HP 678 TRI COLOR INK CARTRIDGE	1
STAMP PAD INK BLUE	1
STAPLER #35	1
BALLPEN RED	1
LOG BOOK	1
STABILO ORANGE	1
PENTEL PEN WB RED	1
RULER	1