

## Summary Report as from Jul 3, 2015 to Aug 3, 2015

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### Status Updates

Status	Total Request	Percentage
Cancelled	13	6.44%
For Approval	6	2.97%
Approved	3	1.49%
For Release	25	12.38%
Pending	12	5.94%
Item Released	29	14.36%
Reject	1	0.5%
Close	113	55.94%

### Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	13
FRG - Payroll	10
AMD Prestige	9
FRG - Gen. Accounting (Megaworld)	8
Asset Management Group	7
Accounts Receivable Rental	6
AMD Prominent	6
FRG - Accounts Payable (Subsidiaries)	6
FRG - Gen. Accounting (Subsidiaries)	6
Accounts Receivable Sales	6
Treasury Dept - Receipt	4
AMD Preferred	4
Administration - Materials Control and Fleet Management	3

Accounts Payable 2/Recovery Unit	3
Client Relations Group	3
Customer Management Group	3
Accounts Payable 1	2
OR Archives	2
Administration - Monitoring and Compliance Group	2
Administration - Courier, Mailing and Logistics Management	2
Administration - Facility Management and General Services	2
Information Technology	2
Office of the Controller	1
AMD Premier	1
Treasury Dept - Disbursement	1
MSG - Accounting Group	1

### Most Requested Item

Item	Total Request
HP TONER 85A	57
ALCOHOL	53
BOND PAPER LONG	49
BOND PAPER SHORT	47
PILOT BX-V5 SIGNPEN BLACK	38
TAPE SCOTCH 1'	34
PILOT BX-V5 SIGNPEN BLUE	34
STAPLE WIRE BIG	30
NEWSPRINT SHORT	28
BALLPEN BLACK	28
CORRECTION TAPE REFILL	27
NEWSPRINT LONG	25
FOLDER GREEN	25
PILOT BX-V5 SIGNPEN GREEN	24

PILOT BX-V5 SIGNPEN PURPLE	23
HP TONER 05A	22
DOUBLE CLIP 3/4"	18
CORRECTION TAPE	17
BALLPEN BLUE	17
PILOT BX-V5 SIGNPEN RED	16
FASTENER PLASTIC	15
PENCIL MONGOL	15
LETTER HEAD	13
ENVELOPE LONG	13
RUBBER BAND SMALL	12
PENTEL PEN BLACK	12
FOLDER LONG	11
BALLPEN RED	11
STABILO YELLOW	11
ENVELOPE SHORT	10
STABILO PINK	9
TAPE PACKING 2'	9
CBP BOX	9
HP INK 704 BLACK	8
HP TONER 12A	7
HP INK 704 COLORED	7
STABILO BLUE	6
PUNCHER	6
FOLDER SHORT	6
STABILO GREEN	6
TRANSMITTAL SHEET	6
EPSON BLACK INK	5
SCISSOR	5
MAGAZINE FILE	5

HP TONER 53A	5
HP TONER 35A	5
STABILO ORANGE	5
CALCULATOR	4
PENTEL PEN WB BLACK	4
LETTER ENVELOPE	4
PENTEL PEN RED	3
DVDR	3
HP TONER CARTRIDGE 78A	2
PENTEL PEN BLUE	2
PENTEL PEN WB BLUE	2
TAPE DISPENSER BIG	2
CARBON PAPER SHORT	2
EPSON INK YELLOW	2
EPSON INK MAGENTA	2
EPSON INK CYAN	2
HP INK 21 BLACK	2
HP INK 22 TRI-COLOR	2
PENTEL PEN WB RED	2
TRASH CAN	1
BATTERY AAA	1
CARBON PAPER LONG	1
DVD	1
FAX PAPER	1
STAMP PAD INK BLUE	1
TAPE DOUBLE ADHESIVE WITHOUT FOAM	1
HP TONER 125 CYAN	1