

Summary Report as from Jul 14, 2015 to Aug 14, 2015

Status Updates

Status	Total Request	Percentage
Cancelled	17	6.14%
For Approval	16	5.78%
Approved	6	2.17%
For Release	22	7.94%
Pending	18	6.5%
Item Released	35	12.64%
Close	163	58.84%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	18
FRG - Gen. Accounting (Megaworld)	12
FRG - Gen. Accounting (Subsidiaries)	11
Accounts Receivable Rental	10
AMD Prestige	10
Asset Management Group	9
FRG - Payroll	9
Treasury Dept - Receipt	9
AMD Prominent	8
Accounts Receivable Sales	8
Administration - Materials Control and Fleet Management	6
Customer Management Group	6
FRG - Accounts Payable (Subsidiaries)	6
Accounts Payable 2/Recovery Unit	5

AMD Preferred	5
Treasury Dept - Disbursement	4
Client Relations Group	3
White OR	3
Accounts Payable 1	3
OR Archives	3
Library	2
Administration - Monitoring and Compliance Group	2
Administration - Courier, Mailing and Logistics Management	2
MSG - Accounting Group	2
Enterprise Resource Planning	2
Information Technology	2
AMD Training	1
AMD Premier	1
Administration - Facility Management and General Services	1

Most Requested Item

Item	Total Request
ALCOHOL	80
HP TONER 85A	74
BOND PAPER LONG	65
BOND PAPER SHORT	64
PILOT BX-V5 SIGNPEN BLACK	57
TAPE SCOTCH 1'	50
PILOT BX-V5 SIGNPEN BLUE	45
STAPLE WIRE BIG	40
NEWSPRINT SHORT	40
BALLPEN BLACK	40
CORRECTION TAPE REFILL	39
HP TONER 05A	33

FOLDER GREEN	33
DOUBLE CLIP 3/4"	30
PILOT BX-V5 SIGNPEN GREEN	29
PILOT BX-V5 SIGNPEN RED	28
PILOT BX-V5 SIGNPEN PURPLE	28
NEWSPRINT LONG	27
CORRECTION TAPE	26
PENTEL PEN BLACK	26
BALLPEN BLUE	23
DOUBLE CLIP 1	22
RUBBER BAND SMALL	20
ENVELOPE LONG	20
PAPER CLIP BIG	19
PENCIL MONGOL	19
FASTENER PLASTIC	18
ENVELOPE SHORT	15
FOLDER LONG	14
BALLPEN RED	14
LETTER HEAD	13
TAPE PACKING 2'	12
HP TONER 53A	11
CBP BOX	11
HP INK 704 BLACK	10
HP INK 704 COLORED	9
TRANSMITTAL SHEET	8
FOLDER SHORT	8
MAGAZINE FILE	7
HP TONER 12A	7
EPSON BLACK INK	6
PUNCHER	6

SCISSOR	6
HP TONER 35A	6
PENTEL PEN BLUE	6
CALCULATOR	5
PENTEL PEN WB BLACK	5
CARBON PAPER SHORT	4
PENTEL PEN RED	4
TRASH CAN	4
LETTER ENVELOPE	4
DVDR	3
EPSON INK YELLOW	3
TAPE DOUBLE ADHESIVE WITHOUT FOAM	3
EPSON INK MAGENTA	3
EPSON INK CYAN	3
STAMP PAD INK BLUE	3
HP INK 21 BLACK	2
HP TONER CARTRIDGE 78A	2
HP INK 22 TRI-COLOR	2
TAPE DISPENSER BIG	2
PENTEL PEN WB BLUE	2
STAPLER #35	2
PENTEL PEN WB RED	2
TAPE DOUBLE ADHESIVE WITH FOAM	1
CARBON PAPER LONG	1
BATTERY AAA	1
DVD	1
FAX PAPER	1
HP TONER 125 CYAN	1
PILOT BX-V5 SIGNPEN RED	1
HP TONER 36A	1