

Summary Report as from Jan 4, 2016 to Nov 28, 2016

Status Updates

Status	Total Request	Percentage
Cancelled	130	8%
For Approval	15	0.92%
Approved	31	1.91%
For Release	596	36.65%
Pending	80	4.92%
Item Released	29	1.78%
Admin Reject	25	1.54%
Reject	12	0.74%
Close	708	43.54%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	95
FRG - Gen. Accounting (Subsidiaries)	94
FRG - Gen. Accounting (Megaworld)	60
AMD Prestige 1	38
FRG - Accounts Payable (Subsidiaries)	36
Accounts Receivable Rental	31
Customer Management Group	31
Administration	31
Asset Management Group	30
FRG - Payroll	29
AMD Prominent	26
Treasury Dept - Receipt	21

Accounts Receivable Sales	16
AMD Preferred	15
Accounts Payable 1	15
AMD Rentals	14
OR Archives	13
Accounts Payable 2/Recovery Unit	11
MSG - Accounting Group	10
FRG - Estate Management Group	10
AMD Premier	9
FRG - Consolidation Group	9
Treasury Dept - Disbursement	7
Corporate Advisory and Compliance Division	6
Management Analyst Group	6
Information Systems Management	6
AMD Training	5
Enterprise Resource Planning	5
Library	5
White OR	5
Management Information Group	5
AMD Prestige 2	3
Client Relations Group	3
Management Analyst Group	2
Administration - Facility Management and General Services	2
Financial Analyst Group	2
AMD Office of the Vice President	2

Most Requested Item

Item	Total Request
BOND PAPER LONG	228
ALCOHOL	219

HP TONER 85A	168
BOND PAPER SHORT	156
PILOT BX-V5 SIGNPEN BLACK	155
NEWSPRINT SHORT	132
PILOT BX-V5 SIGNPEN BLUE	118
HP TONER 05A	110
CORRECTION TAPE REFILL	105
NEWSPRINT LONG	103
PILOT BX-V5 SIGNPEN GREEN	66
PAPER CLIP SMALL	65
DOUBLE CLIP 1	64
PILOT BX-V5 SIGNPEN RED	59
DOUBLE CLIP 2	56
FASTENER PLASTIC	56
MEMO PAD	50
PILOT BX-V5 SIGNPEN PURPLE	49
PAPER CLIP BIG	48
STABILO YELLOW	46
LOG BOOK	43
STABILO PINK	43
TAPE PACKING 2'	37
NOTEBOOK	37
RUBBER BAND SMALL	35
STABILO ORANGE	30
LETTER HEAD	30
GLUE	28
STAPLER #35	28
STABILO GREEN	28
STABILO BLUE	27
BALLPEN RED	27

SCISSOR	26
EPSON BLACK INK T6641	24
PENTEL PEN WB BLACK	22
HP TONER 12A	21
RULER	20
HP TONER 35A	18
HP INK 704 BLACK	18
HP INK 704 COLORED	18
TRANSMITTAL SHEET	17
FOLDER SHORT	17
LETTER ENVELOPE	16
STAMP PAD INK BLUE	16
TAPE DISPENSER BIG	16
EPSON INK MAGENTA T6643	15
EPSON INK YELLOW T6644	15
EPSON INK CYAN T6642	15
TAPE MASKING 1"	14
PUNCHER	12
NOTEBOOK	12
OPTICAL MOUSE	12
HP TONER 53A	9
TAPE MASKING	8
HP TONER CARTRIDGE 78A	8
PENTEL PEN WB BLUE	7
DVDR	7
TRASH CAN	7
CD-R	6
HP TONER 80A	6
HP INK 21 BLACK	5
A4TECH KEYBOARD	5

HP INK 22 TRI-COLOR	5
EPSON S015632 RIBBON LX310	4
HP 678 BLACK INK CARTRIDGE	4
PENTEL PEN WB RED	4
HP INK 60 BLACK	3
HP INK 60 TRI COLORED	3
DVD	3
HP 678 TRI COLOR INK CARTRIDGE	3
FAX PAPER	2
HP INK 933XL CYAN	1
HP INK 933XL YELLOW	1
HP INK 933XL MAGENTA	1
HP TONER 36A	1
HP INK 932XL BLACK	1