Summary Report as from Mar 20, 2015 to Apr 20, 2016

Status Updates

Status	Total Request	Percentage
Cancelled	164	9.74%
For Approval	19	1.13%
Approved	28	1.66%
For Release	295	17.53%
Pending	71	4.22%
Item Released	48	2.85%
Reject	5	0.3%
Close	1053	62.57%

Department with Most Closed Request

Department	Total Request
FRG - Gen. Accounting (Subsidiaries)	124
Accounts Receivable Docs	123
AMD Prestige	87
FRG - Gen. Accounting (Megaworld)	58
AMD Prominent	57
Treasury Dept - Receipt	52
Accounts Receivable Rental	49
FRG - Accounts Payable (Subsidiaries)	37
Asset Management Group	37
Accounts Receivable Sales	37
FRG - Payroll	35
Customer Management Group	27
Accounts Payable 1	23

AMD Preferred	23
Information Technology	22
OR Archives	21
Administration	20
Library	20
AMD Rentals	20
Accounts Payable 2/Recovery Unit	18
MSG - Accounting Group	18
Treasury Dept - Disbursement	16
Administration - Courier, Mailing and Logistics Management	15
Administration - Materials Control and Fleet Management	15
Client Relations Group	14
White OR	13
AMD Premier	13
FRG - Consolidation Group	12
Administration - Facility Management and General Services	12
Enterprise Resource Planning	9
AMD Training	8
Financial Analyst Group	8
Management Information Group	7
AMD Office of the Vice President	2
Office of the Controller	1

Most Requested Item

Item	Total Request
BOND PAPER LONG	337
ALCOHOL	321
PILOT BX-V5 SIGNPEN BLACK	240
NEWSPRINT SHORT	218
PILOT BX-V5 SIGNPEN BLUE	190

STAPLE WIRE BIG	172
HP TONER 05A	160
NEWSPRINT LONG	160
CORRECTION TAPE REFILL	139
DOUBLE CLIP 1	125
PAPER CLIP SMALL	124
DOUBLE CLIP 3/4	119
PILOT BX-V5 SIGNPEN GREEN	116
PILOT BX-V5 SIGNPEN PURPLE	110
PAPER CLIP BIG	103
ENVELOPE LONG	102
FASTENER PLASTIC	97
PENTEL PEN BLACK	94
CORRECTION TAPE	93
RUBBER BAND SMALL	92
PILOT BX-V5 SIGNPEN RED	85
DOUBLE CLIP 2	84
STABILO YELLOW	80
STABILO PINK	75
PENCIL MONGOL	73
MEMO PAD	71
ENVELOPE SHORT	70
STABILO ORANGE	67
TAPE PACKING 2'	66
LETTER HEAD	64
STAPLER #35	60
ENVELOPE EXPANDED	55
STABILO GREEN	53
GLUE	50
BALLPEN RED	48

NOTEBOOK	47
HP INK 704 BLACK	43
SCISSOR	42
STABILO BLUE	41
EPSON BLACK INK T6641	40
HP INK 704 COLORED	40
LOG BOOK	36
HP TONER 12A	31
FOLDER SHORT	31
PENTEL PEN WB BLACK	31
HP TONER 35A	31
HP TONER 53A	29
STAMP PAD INK BLUE	27
PUNCHER	27
PENTEL PEN BLUE	26
LETTER ENVELOPE	26
RUBBER BAND BIG	21
TAPE DISPENSER BIG	20
TRANSMITTAL SHEET	20
TRASH CAN	19
TAPE DOUBLE ADHESIVE WITHOUT FOAM	18
EPSON INK CYAN T6642	17
EPSON INK YELLOW T6644	17
HP TONER CARTRIDGE 78A	16
EPSON INK MAGENTA T6643	16
RULER	16
TAPE MASKING 1"	15
PENTEL PEN WB BLUE	12
DVDR	12
TAPE DOUBLE ADHESIVE WITH FOAM	12

PENTEL PEN RED	10
HP INK 21 BLACK	10
HP INK 22 TRI-COLOR	10
TAPE MASKING	10
CARBON PAPER SHORT	9
OPTICAL MOUSE	7
HP 678 TRI COLOR INK CARTRIDGE	6
HP 678 BLACK INK CARTRIDGE	6
EPSON S015632 RIBBON LX310	6
CARBON PAPER LONG	5
PENTEL PEN WB RED	5
DVD	5
HP TONER 80A	5
A4TECH KEYBOARD	5
BATTERY AA	4
CD-R	4
HP TONER 125 (CB541A) CYAN	3
FAX PAPER	3
HP INK 703 BLACK	3
HP TONER 125 (CB543A) MAGENTA	2
HP INK 703 TRI-COLOR	2
HP INK 60 TRI COLORED	2
HP INK 60 BLACK	2
CDRW	2
BATTERY AAA	2
HP INK 920XL BLACK	1
HP TONER 36A	1
HP TONER 125 (CB542A) YELLOW	1
EPSON 8750 RIBBON BLACK	1
HP TONER 125 (CB540A) BLACK	1