

## Inventory Report as of Jan 21, 2016 - 9:14am

ID	Category	Item Name	Description	Quantity	Unit
122	Office Supplies	A4TECH KEYBOARD	Comfortable round keyboard	246	piece
14	Sanitations	ALCOHOL	Rubbing Alcohol	1729	bottle
9	Office Supplies	BALLPEN BLACK	Panda Ballpen	569	piece
10	Office Supplies	BALLPEN BLUE	Panda Ballpen	1065	piece
11	Office Supplies	BALLPEN RED	Panda Ballpen	1211	piece
13	Office Supplies	BATTERY AA	Eveready Battery	408	piece
12	Office Supplies	BATTERY AAA	Energizer Battery	287	piece
15	Office Supplies	BATTERY D	Eveready Battery	153	piece
2	Office Supplies	BOND PAPER LONG	8.5 X 13	880	ream
3	Office Supplies	BOND PAPER SHORT	8.5 X 11	2264	ream
17	Office Supplies	CALCULATOR	Casio Calculator	54	piece
19	Office Supplies	CARBON PAPER LONG	Carbon Paper Long	3480	piece
18	Office Supplies	CARBON PAPER SHORT	Carbon Paper Short	2873	piece
16	Office Supplies	CBP BOX	File Storage Box	1052	piece
109	Media Storage	CD-R	CD-R with sleeves	799	piece
20	Media Storage	CDRW	Rewritable	1593	piece

21	Office Supplies	CORRECTION TAPE	Correction Tape	50	piece
22	Office Supplies	CORRECTION TAPE REFILL	Refill of Plus	8444	piece
23	Office Supplies	DOUBLE CLIP 1	Binder Clip Size: 1"	1158	box
24	Office Supplies	DOUBLE CLIP 2	Binder Clip Size: 2"	848	box
25	Office Supplies	DOUBLE CLIP 3/4	Binder Clip Size: 3/4"	1531	box
27	Media Storage	DVD	Rewritable	805	piece
26	Media Storage	DVDR	Recordable	1140	piece
30	Office Supplies	ENVELOPE EXPANDED	Expanded Envelope	534	piece
29	Office Supplies	ENVELOPE LONG	Brown Long	10655	piece
28	Office Supplies	ENVELOPE SHORT	Short Brown	14626	piece
116	Office Supplies	EPSON 8750 RIBBON BLACK	Epson Ribbon LX800/300/FX870	140	box
82	Office Supplies	EPSON BLACK INK T6641	Epson T6641	80	piece
83	Office Supplies	EPSON INK CYAN T6642	Epson T6642	371	piece
84	Office Supplies	EPSON INK MAGENTA T6643	Epson T6643	300	piece
85	Office Supplies	EPSON INK YELLOW T6644	Epson T6644	217	piece
117	Office Supplies	EPSON S015632 RIBBON LX310	Epson Ribbon LX310	118	box
31	Office Supplies	FASTENER METAL	Metal Fastener	0	box
32	Office Supplies	FASTENER PLASTIC	Plastic Fastener	1105	box
33	Office Supplies	FAX PAPER	Fax Paper	240	piece

34	Office Supplies	FOLDER GREEN	Expanded Folder	4897	piece
35	Office Supplies	FOLDER LONG	White Folder	7537	piece
36	Office Supplies	FOLDER SHORT	Folder White	5616	piece
112	Office Supplies	GLUE	Elmer's Glue 130g	375	bottle
114	Office Supplies	HP 678 BLACK INK CARTRIDGE	ink cartridge 678 (black)	91	piece
115	Office Supplies	HP 678 TRI COLOR INK CARTRIDGE	ink cartridge 678 (tri color)	91	piece
106	Office Supplies	HP INK 21 BLACK	Ink cartridge #21 black	93	piece
107	Office Supplies	HP INK 22 TRI-COLOR	Ink cartridge #22 tri-color	94	piece
98	Office Supplies	HP INK 60 BLACK	Ink cartridge 60	106	piece
99	Office Supplies	HP INK 60 TRI COLORED	Ink cartridge 60	306	piece
96	Office Supplies	HP INK 703 BLACK	Ink cartridge 703	53	piece
97	Office Supplies	HP INK 703 TRI-COLOR	Ink cartridge 703 colored	72	piece
94	Office Supplies	HP INK 704 BLACK	Ink cartridge 704	123	piece
95	Office Supplies	HP INK 704 COLORED	Ink cartridge 704	105	piece
86	Office Supplies	HP INK 920XL BLACK	Ink cartridge 920xl	374	piece
89	Office Supplies	HP INK 920XL CYAN	Ink Cartridge 920xl	421	piece
88	Office Supplies	HP INK 920XL MAGENTA	Ink Cartridge 920xl	523	piece
87	Office Supplies	HP INK 920XL YELLOW	Ink Cartridge 920XL	373	piece
90	Office Supplies	HP INK 932XL BLACK	Ink cartridge 932XL	529	piece

93	Office Supplies	HP INK 933XL CYAN	Ink cartridge 933XL	248	piece
92	Office Supplies	HP INK 933XL MAGENTA	Ink cartridge 933XL	244	piece
91	Office Supplies	HP INK 933XL YELLOW	Ink cartridge 933XL	235	piece
69	Office Supplies	HP TONER 05A	Toner Cartridge CE505A	130	piece
74	Office Supplies	HP TONER 125 (CB540A) BLACK	Toner cartridge CB540A	108	piece
75	Office Supplies	HP TONER 125 (CB541A) CYAN	Toner cartridge CB541A	108	piece
77	Office Supplies	HP TONER 125 (CB542A) YELLOW	Toner cartridge CB542A	105	piece
76	Office Supplies	HP TONER 125 (CB543A) MAGENTA	Toner cartridge CB543A	105	piece
73	Office Supplies	HP TONER 12A	Toner Cartridge Q2612A	28	piece
78	Office Supplies	HP TONER 305 BLACK	Toner cartridge CE410B	12	piece
81	Office Supplies	HP TONER 305 CYAN	Toner cartridge CE411C	16	piece
80	Office Supplies	HP TONER 305 MAGENTA	Toner cartridge CE413M	18	piece
79	Office Supplies	HP TONER 305 YELLOW	Toner cartridge CE412Y	15	piece
70	Office Supplies	HP TONER 35A	Toner Cartridge CB435A	28	piece
71	Office Supplies	HP TONER 36A	Toner Cartridge CB436A	111	piece
72	Office Supplies	HP TONER 53A	Toner Cartridge Q2653A	63	piece
120	Office Supplies	HP TONER 80A	HP Toner Cartridge 80A	90	piece
68	Office Supplies	HP TONER 85A	CE285A Toner Cartridge	485	piece

105	Office Supplies	HP TONER CARTRIDGE 78A	HP toner cartridge CE278A	82	piece
38	Office Supplies	LETTER ENVELOPE	Megaworld Letter Envelope	29659	piece
37	Office Supplies	LETTER HEAD	Megaworld Letter Head	13894	piece
119	Office Supplies	LOG BOOK	Record Book 500pp	959	pad
111	Office Supplies	LOGBOOK	Record book 500 pp	42	pad
67	Office Supplies	MAGAZINE FILE	Magazine File	587	piece
39	Office Supplies	MEMO PAD	Memo Pad	1846	piece
41	Office Supplies	NEWSPRINT LONG	Groundwood Long	506	ream
40	Office Supplies	NEWSPRINT SHORT	Groundwood Short	498	ream
42	Office Supplies	NOTEBOOK	Steno Notebook	474	pad
110	Office Supplies	NOTEBOOK	Steno Notebook	1221	pad
121	Office Supplies	OPTICAL MOUSE	A4tech Optical Mouse PS2	243	piece
44	Office Supplies	PAPER CLIP BIG	Paper Clip Big	771	box
43	Office Supplies	PAPER CLIP SMALL	Paper Clip Small	494	box
45	Office Supplies	PENCIL MONGOL	Pencil Mongol	394	piece
46	Office Supplies	PENTEL PEN BLACK	Pentel Marker	306	piece
48	Office Supplies	PENTEL PEN BLUE	Pentel Marker	349	piece
47	Office Supplies	PENTEL PEN RED	Pentel Marker Red	298	piece
49	Office Supplies	PENTEL PEN WB BLACK	Whiteboard Marker	414	piece

50	Office Supplies	PENTEL PEN WB BLUE	Whiteboard Marker	405	piece
51	Office Supplies	PENTEL PEN WB RED	Whiteboard Marker	606	piece
4	Office Supplies	PILOT BX-V5 SIGNPEN BLACK	V5 HI-TECHPOINT 0.5	7086	piece
5	Office Supplies	PILOT BX-V5 SIGNPEN BLUE	V5 HI-TECHPOINT 0.5	4205	piece
6	Office Supplies	PILOT BX-V5 SIGNPEN GREEN	V5 HI-TECHPOINT 0.5	721	piece
7	Office Supplies	PILOT BX-V5 SIGNPEN PURPLE	V5 HI-TECHPOINT 0.5	487	piece
8	Office Supplies	PILOT BX-V5 SIGNPEN RED	V5 HI-TECHPOINT 0.5	3357	piece
101	Office Supplies	PILOT BX-V5 SIGNPEN RED	V5 Hi-Techpoint 0.5	625	piece
52	Office Supplies	PUNCHER	Puncher	239	piece
54	Office Supplies	RUBBER BAND BIG	Rubber Band Big	240	box
53	Office Supplies	RUBBER BAND SMALL	Rubber Band Small	295	box
55	Office Supplies	RULER	Ruler	250	piece
56	Office Supplies	SCISSOR	Scissor	163	piece
102	Office Supplies	STABILO BLUE	Stabilo Highlighter Blue	459	piece
104	Office Supplies	STABILO GREEN	Stabilo Highlighter Green	442	piece
57	Office Supplies	STABILO ORANGE	Stabilo Orange	446	piece
58	Office Supplies	STABILO PINK	Stabilo Pink	462	piece
103	Office Supplies	STABILO YELLOW	Stabilo Highlighter Yellow	405	piece
59	Office Supplies	STAMP PAD INK BLUE	Stamp Pad Ink	86	bottle

100	Office Supplies	STAPLE WIRE BIG	Steves Staple Wire	1971	box
108	Office Supplies	STAPLER #35	Stapler with staple wire remover	335	piece
60	Office Supplies	TAPE DISPENSER BIG	Tape Dispenser	71	piece
64	Office Supplies	TAPE DOUBLE ADHESIVE WITH FOAM	Tape Adhesive w/ Foam	196	roll
63	Office Supplies	TAPE DOUBLE ADHESIVE WITHOUT FOAM	Tape Adhesive w/o Foam	210	roll
113	Office Supplies	TAPE MASKING	Masking tape 2" Polyline	154	roll
118	Office Supplies	TAPE MASKING 1"	Tape Masking 1"	252	roll
61	Office Supplies	TAPE PACKING 2'	Clear Tape	36	roll
62	Office Supplies	TAPE SCOTCH 1'	Scotch Tape	804	roll
65	Office Supplies	TRANSMITTAL SHEET	Transmittal Form	413	pad
66	Office Supplies	TRASH CAN	Trash Can	129	piece