

Summary Report as from Apr 1, 2017 to Sep 4, 2017

Status Updates

Status	Total Request	Percentage
Cancelled	29	5.02%
For Approval	10	1.73%
Approved	13	2.25%
For Release	194	33.56%
Pending	36	6.23%
Item Released	26	4.5%
Admin Rejected	112	19.38%
Closed	158	27.34%

Department with Most Closed Request

Department	Total Request
FRG - Gen. Accounting (Subsidiaries)	26
Accounts Receivable Docs	18
FRG - Accounts Payable (Subsidiaries)	13
FRG - Gen. Accounting (Megaworld)	13
Accounts Receivable Sales	9
AMD Prestige 2	8
Asset Management Group	7
AMD Rentals	6
Administration	5
Accounts Payable 1	5
Accounts Receivable Rental	4
AMD Prominent	4
Corporate Advisory and Compliance Division	4

FRG - Payroll	4
MSG - Accounting Group	4
Treasury Dept - Receipt	4
Management Analyst Group	3
AMD Training	3
Business Research and Strategy Division	3
Client Relations Group	2
Customer Management Group	2
Information Systems Management	2
White OR	2
Financial Analyst Group	2
OR Archives	1
Management Information Group	1
Enterprise Resource Planning	1
AMD Office of the Vice President	1
Accounts Payable 2/Recovery Unit	1

Most Requested Item

Item	Total Request
BOND PAPER LONG	66
HP TONER 85A	50
ALCOHOL	45
TAPE SCOTCH 1'	43
BOND PAPER SHORT	42
CORRECTION TAPE REFILL	29
TAPE PACKING 2'	25
HP TONER 05A	22
PILOT BX-V5 SIGNPEN BLUE	22
PILOT BX-V5 SIGNPEN BLACK	22
STAPLE WIRE BIG	19

NEWSPRINT LONG	18
BALLPEN BLACK	17
CBP BOX	16
PAPER CLIP SMALL	16
MEMO PAD	15
PAPER CLIP BIG	15
NEWSPRINT SHORT	15
ENVELOPE EXPANDED	13
PILOT BX-V5 SIGNPEN RED	13
HP TONER 12A	12
NOTEBOOK	11
CORRECTION TAPE	9
BALLPEN BLUE	9
ENVELOPE LONG	9
BALLPEN RED	8
RUBBER BAND SMALL	8
PENCIL MONGOL	8
FOLDER LONG	7
GLUE	7
ENVELOPE SHORT	7
STABILO YELLOW	7
FOLDER GREEN	7
DOUBLE CLIP 3/4	7
BOND PAPER A4-70 GSM	6
SCISSOR	6
STABILO ORANGE	6
STABILO GREEN	6
STABILO BLUE	6
PENTEL PEN WB BLACK	5
CALCULATOR	5

LOGBOOK	5
EPSON BLACK INK T6641	5
HP TONER 35A	4
LETTER ENVELOPE	4
DOUBLE CLIP 2	4
PENTEL PEN BLACK	4
LETTER HEAD	4
RULER	3
LOG BOOK	3
CARBON PAPER LONG	3
DOUBLE CLIP 1	3
CARBON PAPER SHORT	2
DVD-RW	2
STAMP PAD INK BLUE	2
HP TONER 53A	2
HP TONER CARTRIDGE 78A	2
HP INK 704 BLACK	2
OPTICAL MOUSE	1
HP INK 21 BLACK	1
EPSON S015632 RIBBON LX310	1
File Tray	1
FOLDER SHORT	1
EPSON INK YELLOW T6644	1
EPSON INK MAGENTA T6643	1
TAPE MASKING 1	1
TAPE DISPENSER BIG	1
EPSON INK CYAN T6642	1
HP 678 BLACK INK CARTRIDGE	1
HP 678 TRI COLOR INK CARTRIDGE	1
HP INK 704 COLORED	1

PUNCHER	1
PENTEL PEN WB RED	1
PENTEL PEN WB BLUE	1
STABILO PINK	1
HP INK 22 TRI-COLOR	1
Stamp Pad Ink - Black	1