Summary Report as from Nov 5, 2017 to Dec 5, 2017

Status Updates

Status	Total Request	Percentage
Cancelled	19	5.08%
For Approval	46	12.3%
Approved	12	3.21%
For Release	84	22.46%
Item Released	51	13.64%
Declined	2	0.53%
Closed	160	42.78%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	10
Administration	10
FRG - Gen. Accounting (Subsidiaries)	9
Marketing 5	9
Quality Control Management	9
Prime RFO	6
MSG - Accounting Group	6
Human Resources	6
Contracts	6
Corporate Advisory and Compliance Division	6
AMD Prestige 1	5
Construction Management Department(SITE)	5
Marketing 4	5
FRG - Consolidation Group	4

Accounts Payable 1	4
Accounts Payable 2/Recovery Unit	4
Audit	4
Treasury Dept - Receipt	4
AMD Rentals	3
FRG - Payroll	3
Executive - Office of Gavin Ng	3
Management Analyst Group	3
Marketing 1	2
Landscape	2
Library	2
FRG - Accounts Payable (Subsidiaries)	2
Enterprise Resource Planning	2
FRG - Estate Management Group	2
Accounts Receivable Rental	2
Accounts Receivable Sales	2
Corporate Social Responsibility	2
White OR	2
OCOO - Strategic Planning	2
OCOO - STRATEGIC PROJECT DEVELOPMENT	2
OFFICE OF THE PRESIDENT	1
Operation - The Cambridge Village Site	1
ProCom - Support Service & PDS	1
Treasury Dept - Disbursement	1
Customer Management Group	1
Client Relations Group	1
Compliance	1
AMD Office of the Vice President	1
Architecture & Planning Department	1
Asset Management Group	1

Estate Management Division	1
Information Systems Management	1

Most Requested Item

Item	Total Request
BOND PAPER SHORT	75
ALCOHOL	67
BOND PAPER LONG	59
TAPE SCOTCH 1'	41
NEWSPRINT SHORT	40
HP TONER 85A	40
PILOT BX-V5 SIGNPEN BLACK	35
CORRECTION TAPE REFILL	35
ENVELOPE LONG	34
FOLDER GREEN	32
PILOT BX-V5 SIGNPEN BLUE	30
NEWSPRINT LONG	30
LETTER HEAD	24
STAPLE WIRE BIG	23
FASTENER PLASTIC	21
BALLPEN BLACK	21
EPSON BLACK INK T6641	20
PILOT BX-V5 SIGNPEN RED	20
CORRECTION TAPE	19
FOLDER LONG	18
HP TONER 05A	17
PAPER CLIP SMALL	17
ENVELOPE SHORT	16
DOUBLE CLIP 1	16
ENVELOPE EXPANDED	16

DOUBLE CLIP 2	15
BALLPEN BLUE	14
RUBBER BAND BIG	14
PENCIL MONGOL	14
PAPER CLIP BIG	13
STABILO YELLOW	13
STAPLER #35	12
BOND PAPER A4-70 GSM	12
PILOT BX-V5 SIGNPEN PURPLE	11
STABILO GREEN	11
STABILO BLUE	11
TAPE MASKING 1	11
DOUBLE CLIP 3/4	10
LOG BOOK	10
PENTEL PEN BLACK	10
RUBBER BAND SMALL	10
STABILO ORANGE	10
GLUE	10
FOLDER SHORT	10
TRANSMITTAL SHEET	10
EPSON INK YELLOW T6644	9
PILOT BX-V5 SIGNPEN GREEN	9
EPSON INK CYAN T6642	9
STABILO PINK	9
BALLPEN RED	8
TAPE PACKING 2'	8
SCISSOR	8
EPSON INK MAGENTA T6643	8
CARBON PAPER LONG	7
RULER	7

OPTICAL MOUSE	7
STABILO VIOLET	7
HP TONER 35A	6
PENTEL PEN BLUE	5
HP INK 704 COLORED	5
HP TONER 12A	5
HP 678 BLACK INK CARTRIDGE	4
HP INK 704 BLACK	4
LOGBOOK	4
TAPE DISPENSER BIG	3
BATTERY AAA	3
BATTERY AA	3
Stamp Pad Ink	2
PENTEL PEN WB RED	2
PUNCHER	2
PENTEL PEN RED	2
Stamp Pad Ink - Black	1
PENTEL PEN WB BLUE	1
PENTEL PEN WB BLACK	1
HP TONER 125 (CB540A) BLACK	1
A4TECH KEYBOARD	1
HP INK 21 BLACK	1
HP 678 TRI COLOR INK CARTRIDGE	1
EPSON 8750 RIBBON BLACK	1
HP INK 932XL BLACK	1
EPSON S015632 RIBBON LX310	1
HP INK 22 TRI-COLOR	1
HP TONER 305 BLACK	1
HP TONER 36A	1
HP TONER 53A	1

HP TONER 80A	1
HP TONER 305 YELLOW	1
HP TONER 305 MAGENTA	1
HP TONER 305 CYAN	1