## Inventory Report as of Jul 27, 2015 - 8:30am

| ID | Category        | Item Name              | Description        | Quantity | Unit   |
|----|-----------------|------------------------|--------------------|----------|--------|
| 14 | Sanitations     | ALCOHOL                | Rubbing Alcohol    | 514      | bottle |
| 9  | Office Supplies | BALLPEN BLACK          | Panda Ballpen      | 192      | piece  |
| 10 | Office Supplies | BALLPEN BLUE           | Panda Ballpen      | 428      | piece  |
| 11 | Office Supplies | BALLPEN RED            | Panda Ballpen      | 687      | piece  |
| 13 | Office Supplies | BATTERY AA             | Eveready Battery   | 125      | piece  |
| 12 | Office Supplies | BATTERY AAA            | Energizer Battery  | 291      | piece  |
| 15 | Office Supplies | BATTERY D              | Eveready Battery   | 153      | piece  |
| 2  | Office Supplies | BOND PAPER LONG        | 8.5 X 13           | 307      | ream   |
| 3  | Office Supplies | BOND PAPER SHORT       | 8.5 X 11           | 1503     | ream   |
| 17 | Office Supplies | CALCULATOR             | Casio Calculator   | 78       | piece  |
| 19 | Office Supplies | CARBON PAPER LONG      | Carbon Paper Long  | 3500     | piece  |
| 18 | Office Supplies | CARBON PAPER SHORT     | Carbon Paper Short | 2889     | piece  |
| 16 | Office Supplies | CBP BOX                | File Storage Box   | 304      | piece  |
| 20 | Media Storage   | CDRW                   | Rewritable         | 23       | piece  |
| 21 | Office Supplies | CORRECTION TAPE        | Correction Tape    | 167      | piece  |
| 22 | Office Supplies | CORRECTION TAPE REFILL | Refill of Plus     | 8737     | piece  |

| 23  | Office Supplies | DOUBLE CLIP 1     | Double Clip Size: 1"    | 29    | box   |
|-----|-----------------|-------------------|-------------------------|-------|-------|
| 24  | Office Supplies | DOUBLE CLIP 2     | Double Clip Size: 2"    | 93    | box   |
| 25  | Office Supplies | DOUBLE CLIP 3/4"  | Double Clip Size: 3/4"  | 444   | box   |
| 27  | Media Storage   | DVD               | Rewritable              | 25    | piece |
| 26  | Media Storage   | DVDR              | Recordable              | 170   | piece |
| 30  | Office Supplies | ENVELOPE EXPANDED | Expanded Envelope       | 0     | piece |
| 29  | Office Supplies | ENVELOPE LONG     | Brown Long              | 9682  | piece |
| 28  | Office Supplies | ENVELOPE SHORT    | Short Brown             | 12321 | piece |
| 82  | Office Supplies | EPSON BLACK INK   | Epson T6641             | 129   | piece |
| 83  | Office Supplies | EPSON INK CYAN    | Epson T6642             | 384   | piece |
| 84  | Office Supplies | EPSON INK MAGENTA | Epson T6643             | 312   | piece |
| 85  | Office Supplies | EPSON INK YELLOW  | Epson T6644             | 232   | piece |
| 31  | Office Supplies | FASTENER METAL    | Metal Fastener          | 0     | box   |
| 32  | Office Supplies | FASTENER PLASTIC  | Plastic Fastener        | 754   | box   |
| 33  | Office Supplies | FAX PAPER         | Fax Paper               | 49    | piece |
| 34  | Office Supplies | FOLDER GREEN      | Expanded Folder         | 1621  | piece |
| 35  | Office Supplies | FOLDER LONG       | White Folder            | 2813  | piece |
| 36  | Office Supplies | FOLDER SHORT      | Folder White            | 3850  | piece |
| 106 | Office Supplies | HP INK 21 BLACK   | Ink cartridge #21 black | 97    | piece |

| 107 | Office Supplies | HP INK 22 TRI-COLOR   | Ink cartridge #22 tri-color | 98  | piece |
|-----|-----------------|-----------------------|-----------------------------|-----|-------|
| 98  | Office Supplies | HP INK 60 BLACK       | Ink cartridge 60            | 106 | piece |
| 99  | Office Supplies | HP INK 60 TRI COLORED | Ink cartridge 60            | 206 | piece |
| 96  | Office Supplies | HP INK 703 BLACK      | Ink cartridge 703           | 56  | piece |
| 97  | Office Supplies | HP INK 703 TRI-COLOR  | Ink cartridge 703 colored   | 74  | piece |
| 94  | Office Supplies | HP INK 704 BLACK      | Ink cartridge 704           | 83  | piece |
| 95  | Office Supplies | HP INK 704 COLORED    | Ink cartridge 704           | 35  | piece |
| 86  | Office Supplies | HP INK 920XL BLACK    | Ink cartridge 920xl         | 375 | piece |
| 89  | Office Supplies | HP INK 920XL CYAN     | Ink Cartridge 920xl         | 421 | piece |
| 88  | Office Supplies | HP INK 920XL MAGENTA  | Ink Cartridge 920xl         | 523 | piece |
| 87  | Office Supplies | HP INK 920XL YELLOW   | Ink Cartridge 920XL         | 373 | piece |
| 90  | Office Supplies | HP INK 932XL BLACK    | Ink cartridge 932XL         | 279 | piece |
| 93  | Office Supplies | HP INK 933XL CYAN     | Ink cartridge 933XL         | 88  | piece |
| 92  | Office Supplies | HP INK 933XL MAGENTA  | Ink cartridge 933XL         | 84  | piece |
| 91  | Office Supplies | HP INK 933XL YELLOW   | Ink cartridge 933XL         | 75  | piece |
| 69  | Office Supplies | HP TONER 05A          | Toner Cartridge CE505A      | 20  | piece |
| 74  | Office Supplies | HP TONER 125 BLACK    | Toner cartridge CB540A      | 9   | piece |
| 75  | Office Supplies | HP TONER 125 CYAN     | Toner cartridge CB541A      | 10  | piece |
| 76  | Office Supplies | HP TONER 125 MAGENTA  | Toner cartridge CB543A      | 7   | piece |

| 77  | Office Supplies | HP TONER 125 YELLOW    | Toner cartridge CB542A    | 6     | piece |
|-----|-----------------|------------------------|---------------------------|-------|-------|
| 73  | Office Supplies | HP TONER 12A           | Toner Cartridge Q2612A    | 3     | piece |
| 78  | Office Supplies | HP TONER 305 BLACK     | Toner cartridge CE410B    | 12    | piece |
| 81  | Office Supplies | HP TONER 305 CYAN      | Toner cartridge CE411C    | 16    | piece |
| 80  | Office Supplies | HP TONER 305 MAGENTA   | Toner cartridge CE413M    | 18    | piece |
| 79  | Office Supplies | HP TONER 305 YELLOW    | Toner cartridge CE412Y    | 15    | piece |
| 70  | Office Supplies | HP TONER 35A           | Toner Cartridge CB435A    | 51    | piece |
| 71  | Office Supplies | HP TONER 36A           | Toner Cartridge CB436A    | 112   | piece |
| 72  | Office Supplies | HP TONER 53A           | Toner Cartridge Q2653A    | 47    | piece |
| 68  | Office Supplies | HP TONER 85A           | CE285A Toner Cartridge    | 79    | piece |
| 105 | Office Supplies | HP TONER CARTRIDGE 78A | HP toner cartridge CE278A | 97    | piece |
| 38  | Office Supplies | LETTER ENVELOPE        | Megaworld Letter Envelope | 31291 | piece |
| 37  | Office Supplies | LETTER HEAD            | Megaworld Letter Head     | 52347 | piece |
| 67  | Office Supplies | MAGAZINE FILE          | Magazine File             | 104   | piece |
| 39  | Office Supplies | MEMO PAD               | Memo Pad                  | 13    | piece |
| 41  | Office Supplies | NEWSPRINT LONG         | Groundwood Long           | 161   | ream  |
| 40  | Office Supplies | NEWSPRINT SHORT        | Groundwood Short          | 145   | ream  |
| 42  | Office Supplies | NOTEBOOK               | Steno Notebook            | 0     | pad   |
| 44  | Office Supplies | PAPER CLIP BIG         | Paper Clip Big            | 30    | box   |

| 43  | Office Supplies | PAPER CLIP SMALL           | Paper Clip Small    | 68   | box   |
|-----|-----------------|----------------------------|---------------------|------|-------|
| 45  | Office Supplies | PENCIL MONGOL              | Pencil Mongol       | 70   | piece |
| 46  | Office Supplies | PENTEL PEN BLACK           | Pentel Marker       | 204  | piece |
| 48  | Office Supplies | PENTEL PEN BLUE            | Pentel Marker       | 223  | piece |
| 47  | Office Supplies | PENTEL PEN RED             | Pentel Marker Red   | 157  | piece |
| 49  | Office Supplies | PENTEL PEN WB BLACK        | Whiteboard Marker   | 115  | piece |
| 50  | Office Supplies | PENTEL PEN WB BLUE         | Whiteboard Marker   | 70   | piece |
| 51  | Office Supplies | PENTEL PEN WB RED          | Whiteboard Marker   | 260  | piece |
| 4   | Office Supplies | PILOT BX-V5 SIGNPEN BLACK  | V5 HI-TECHPOINT 0.5 | 5840 | piece |
| 5   | Office Supplies | PILOT BX-V5 SIGNPEN BLUE   | V5 HI-TECHPOINT 0.5 | 3820 | piece |
| 6   | Office Supplies | PILOT BX-V5 SIGNPEN GREEN  | V5 HI-TECHPOINT 0.5 | 427  | piece |
| 7   | Office Supplies | PILOT BX-V5 SIGNPEN PURPLE | V5 HI-TECHPOINT 0.5 | 257  | piece |
| 8   | Office Supplies | PILOT BX-V5 SIGNPEN RED    | V5 HI-TECHPOINT 0.5 | 2491 | piece |
| 101 | Office Supplies | PILOT BX-V5 SIGNPEN RED    | V5 Hi-Techpoint 0.5 | 700  | piece |
| 52  | Office Supplies | PUNCHER                    | Puncher             | 59   | piece |
| 54  | Office Supplies | RUBBER BAND BIG            | Rubber Band Big     | 96   | box   |
| 53  | Office Supplies | RUBBER BAND SMALL          | Rubber Band Small   | 135  | box   |
| 55  | Office Supplies | RULER                      | Ruler               | 7    | piece |
| 56  | Office Supplies | SCISSOR                    | Scissor             | 84   | piece |

| 102 | Office Supplies | STABILO BLUE                         | Stabilo Highlighter Blue   | 14   | piece  |
|-----|-----------------|--------------------------------------|----------------------------|------|--------|
| 104 | Office Supplies | STABILO GREEN                        | Stabilo Highlighter Green  | 15   | piece  |
| 57  | Office Supplies | STABILO ORANGE                       | Stabilo Orange             | 27   | piece  |
| 58  | Office Supplies | STABILO PINK                         | Stabilo Pink               | 18   | piece  |
| 103 | Office Supplies | STABILO YELLOW                       | Stabilo Highlighter Yellow | 14   | piece  |
| 59  | Office Supplies | STAMP PAD INK BLUE                   | Stamp Pad Ink              | 120  | bottle |
| 100 | Office Supplies | STAPLE WIRE BIG                      | Steves Staple Wire         | 1312 | box    |
| 60  | Office Supplies | TAPE DISPENSER BIG                   | Tape Dispenser             | 83   | piece  |
| 64  | Office Supplies | TAPE DOUBLE ADHESIVE<br>WITH FOAM    | Tape Adhesive w/ Foam      | 218  | roll   |
| 63  | Office Supplies | TAPE DOUBLE ADHESIVE<br>WITHOUT FOAM | Tape Adhesive w/o Foam     | 230  | roll   |
| 61  | Office Supplies | TAPE PACKING 2'                      | Clear Tape                 | 548  | roll   |
| 62  | Office Supplies | TAPE SCOTCH 1'                       | Scotch Tape                | 93   | roll   |
| 65  | Office Supplies | TRANSMITTAL SHEET                    | Transmittal Form           | 423  | pad    |
| 66  | Office Supplies | TRASH CAN                            | Trash Can                  | 47   | piece  |