

Summary Report as from Sep 1, 2014 to Nov 11, 2014

Status Updates

Status	Total Request	Percentage
For Approval	1	11.11%
Approved	3	33.33%
For Release	2	22.22%
Item Release	1	11.11%
Close	2	22.22%

Department with Most Closed Request

Department	Total Request
Information Technology	2

Most Requested Item

Item	Total Request
Staedtler Eraser	1
Scotch Tape	1
Pilot Ballpen	1
Telephone	1
A2 Bond Paper	1