

## Summary Report as from Jun 3, 2015 to Jul 3, 2015

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### Status Updates

Status	Total Request	Percentage
Cancelled	10	8.93%
For Approval	3	2.68%
Approved	1	0.89%
For Release	22	19.64%
Pending	24	21.43%
Item Released	14	12.5%
Close	38	33.93%

### Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	12
Accounts Receivable Rental	5
Accounts Receivable Sales	5
Administration - Courier, Mailing and Logistics Management	3
White OR	2
Administration - Facility Management and General Services	2
FRG - Payroll	1
Asset Management Group	1
Accounts Payable 1	1
AMD Prestige	1
AMD Office of the Vice President	1
Accounts Payable 2/Recovery Unit	1
FRG - Gen. Accounting (Subsidiaries)	1
Administration - Monitoring and Compliance Group	1
OR Archives	1

## Most Requested Item

Item	Total Request
BOND PAPER LONG	22
ALCOHOL	19
HP TONER 85A	17
PILOT BX-V5 SIGNPEN BLUE	12
HP TONER 05A	12
CORRECTION TAPE REFILL	11
PILOT BX-V5 SIGNPEN BLACK	11
BOND PAPER SHORT	10
BALLPEN BLACK	9
NEWSPRINT SHORT	9
NEWSPRINT LONG	8
PILOT BX-V5 SIGNPEN RED	8
PILOT BX-V5 SIGNPEN GREEN	8
TAPE SCOTCH 1'	8
STAPLE WIRE BIG	8
STABILO PINK	7
STABILO ORANGE	6
PENCIL MONGOL	6
PILOT BX-V5 SIGNPEN PURPLE	6
DOUBLE CLIP 3/4"	6
CORRECTION TAPE	6
FOLDER GREEN	5
DOUBLE CLIP 1"	5
STAMP PAD INK BLUE	5
MEMO PAD	4
FASTENER PLASTIC	4
PAPER CLIP SMALL	3
HP TONER 35A	3

BALLPEN BLUE	3
DOUBLE CLIP 2	3
TAPE DISPENSER BIG	3
PUNCHER	3
ENVELOPE LONG	3
RUBBER BAND SMALL	3
LETTER HEAD	2
HP INK 704 BLACK	2
HP INK 704 COLORED	2
RUBBER BAND BIG	2
PENTEL PEN BLACK	2
TAPE PACKING 2'	2
RULER	2
SCISSOR	2
PENTEL PEN WB BLACK	2
PENTEL PEN WB BLUE	2
TRASH CAN	1
TRANSMITTAL SHEET	1
TAPE DOUBLE ADHESIVE WITH FOAM	1
PAPER CLIP BIG	1
MAGAZINE FILE	1
HP TONER 125 CYAN	1
EPSON BLACK INK	1
CBP BOX	1
CALCULATOR	1
FOLDER LONG	1