

## Summary Report as from Feb 1, 2014 to Mar 24, 2014

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### Status Updates

Status	Total Request	Percentage
Deleted	17	30.91%
For Approval	3	5.45%
Approved	4	7.27%
Pending	4	7.27%
Item Release	10	18.18%
Close	17	30.91%

### Department with Most Closed Request

Department	Total Request
IT	17

### Most Requested Item

Item	Total Request
Mongoloid Pencil	6
Staedtler Eraser	5
Orion Ruler	5
A2 Bond Paper	4
Lucky Me Pancit Canton	3
Panda Ballpen	3
Sledge Hammer	2
Lucky Me Instant Noodles	2
Watercolor	2
A2 Bond Paper	2
Car Engine	2
Coleman Water Jug	1