

Summary Report as from Sep 13, 2015 to Oct 13, 2015

Status Updates

Status	Total Request	Percentage
Cancelled	19	6.91%
For Approval	11	4%
Approved	12	4.36%
For Release	49	17.82%
Pending	35	12.73%
Item Released	14	5.09%
Reject	1	0.36%
Close	134	48.73%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	16
FRG - Gen. Accounting (Subsidiaries)	16
AMD Prestige	12
Treasury Dept - Receipt	9
Information Technology	8
AMD Prominent	7
MSG - Accounting Group	6
Accounts Receivable Rental	5
FRG - Accounts Payable (Subsidiaries)	4
Asset Management Group	4
Customer Management Group	3
AMD Rentals	3
Administration - Courier, Mailing and Logistics Management	3

Accounts Receivable Sales	3
Library	3
FRG - Gen. Accounting (Megaworld)	3
Administration - Facility Management and General Services	3
FRG - Consolidation Group	2
Treasury Dept - Disbursement	2
AMD Premier	2
Accounts Payable 2/Recovery Unit	2
Administration - Materials Control and Fleet Management	2
Administration - Monitoring and Compliance Group	2
Accounts Payable 1	2
OR Archives	2
AMD Preferred	2
Financial Analyst Group	2
FRG - Payroll	2
White OR	1
AMD Office of the Vice President	1
Enterprise Resource Planning	1
Client Relations Group	1

Most Requested Item

Item	Total Request
BOND PAPER LONG	39
BOND PAPER SHORT	36
ALCOHOL	36
BALLPEN BLACK	35
TAPE SCOTCH 1'	34
NEWSPRINT SHORT	33
PILOT BX-V5 SIGNPEN BLACK	31
NEWSPRINT LONG	26

STAPLE WIRE BIG	26
PILOT BX-V5 SIGNPEN BLUE	25
PAPER CLIP SMALL	24
CORRECTION TAPE REFILL	23
RUBBER BAND SMALL	23
DOUBLE CLIP 1	19
HP TONER 05A	19
PENTEL PEN BLACK	18
ENVELOPE LONG	18
DOUBLE CLIP 3/4"	18
MEMO PAD	16
DOUBLE CLIP 2	16
STABILO YELLOW	15
STABILO PINK	15
STABILO ORANGE	15
FASTENER PLASTIC	15
PAPER CLIP BIG	14
STAPLER #35	14
PILOT BX-V5 SIGNPEN GREEN	14
PILOT BX-V5 SIGNPEN PURPLE	14
PENCIL MONGOL	14
ENVELOPE EXPANDED	13
GLUE	12
BALLPEN BLUE	12
STABILO GREEN	11
HP INK 704 BLACK	10
FOLDER LONG	10
LOGBOOK	10
NOTEBOOK	10
CORRECTION TAPE	10

ENVELOPE SHORT	10
HP TONER 85A	9
PILOT BX-V5 SIGNPEN RED	9
TAPE PACKING 2'	9
LOG BOOK	8
PILOT BX-V5 SIGNPEN RED	8
HP INK 704 COLORED	8
CBP BOX	8
LETTER HEAD	7
STABILO BLUE	7
HP TONER 53A	7
HP TONER 35A	6
BALLPEN RED	6
EPSON BLACK INK	6
SCISSOR	6
STAMP PAD INK BLUE	5
HP TONER 12A	5
EPSON INK MAGENTA	4
PUNCHER	4
NOTEBOOK	4
CALCULATOR	4
EPSON INK CYAN	4
TAPE MASKING 1"	3
PENTEL PEN BLUE	3
HP 678 BLACK INK CARTRIDGE	3
PENTEL PEN WB BLACK	3
HP 678 TRI COLOR INK CARTRIDGE	3
FOLDER SHORT	3
TAPE DOUBLE ADHESIVE WITH FOAM	3
TAPE DISPENSER BIG	3

EPSON INK YELLOW	3
BATTERY AA	3
TRASH CAN	2
PENTEL PEN RED	2
HP TONER CARTRIDGE 78A	2
TAPE DOUBLE ADHESIVE WITHOUT FOAM	2
LETTER ENVELOPE	2
CARBON PAPER SHORT	2
BATTERY AAA	1
OPTICAL MOUSE	1
PENTEL PEN WB BLUE	1
HP INK 21 BLACK	1
HP INK 22 TRI-COLOR	1
HP INK 920XL BLACK	1
PENTEL PEN WB RED	1
HP TONER 80A	1
DVDR	1
TAPE MASKING	1
DVD	1