

Summary Report as from Jun 30, 2015 to Jul 30, 2015

Status Updates

Status	Total Request	Percentage
Cancelled	12	6.03%
For Approval	2	1.01%
For Release	35	17.59%
Pending	14	7.04%
Item Released	26	13.07%
Reject	1	0.5%
Close	109	54.77%

Department with Most Closed Request

Department	Total Request
Accounts Receivable Docs	13
AMD Prestige	8
FRG - Gen. Accounting (Megaworld)	8
FRG - Payroll	8
Accounts Receivable Rental	8
Asset Management Group	7
FRG - Gen. Accounting (Subsidiaries)	6
Accounts Receivable Sales	6
FRG - Accounts Payable (Subsidiaries)	5
Treasury Dept - Receipt	4
AMD Preferred	4
AMD Prominent	4
Customer Management Group	3
Administration - Courier, Mailing and Logistics Management	3

Administration - Materials Control and Fleet Management	3
Accounts Payable 2/Recovery Unit	3
Client Relations Group	3
Administration - Facility Management and General Services	2
Information Technology	2
Accounts Payable 1	2
OR Archives	2
Administration - Monitoring and Compliance Group	2
Treasury Dept - Disbursement	1
AMD Premier	1
Office of the Controller	1

Most Requested Item

Item	Total Request
HP TONER 85A	58
ALCOHOL	51
BOND PAPER LONG	47
BOND PAPER SHORT	42
PILOT BX-V5 SIGNPEN BLACK	35
TAPE SCOTCH 1'	33
PILOT BX-V5 SIGNPEN BLUE	32
STAPLE WIRE BIG	27
BALLPEN BLACK	26
CORRECTION TAPE REFILL	24
NEWSPRINT SHORT	24
PILOT BX-V5 SIGNPEN GREEN	23
FOLDER GREEN	22
PILOT BX-V5 SIGNPEN PURPLE	22
HP TONER 05A	21
DOUBLE CLIP 3/4"	20

NEWSPRINT LONG	20
PILOT BX-V5 SIGNPEN RED	17
PENCIL MONGOL	14
BALLPEN BLUE	14
CORRECTION TAPE	14
FASTENER PLASTIC	13
PENTEL PEN BLACK	12
ENVELOPE LONG	12
LETTER HEAD	11
STABILO YELLOW	11
BALLPEN RED	10
ENVELOPE SHORT	10
RUBBER BAND SMALL	10
FOLDER LONG	10
STABILO PINK	9
TAPE PACKING 2'	9
CBP BOX	8
HP INK 704 BLACK	8
HP TONER 12A	7
HP INK 704 COLORED	7
FOLDER SHORT	6
PUNCHER	6
STABILO GREEN	6
STABILO BLUE	6
MAGAZINE FILE	5
TRANSMITTAL SHEET	5
HP TONER 53A	5
EPSON BLACK INK	5
HP TONER 35A	5
STABILO ORANGE	5

LETTER ENVELOPE	4
SCISSOR	4
PENTEL PEN WB BLACK	4
DVDR	3
PENTEL PEN RED	3
CALCULATOR	3
HP TONER CARTRIDGE 78A	2
HP INK 22 TRI-COLOR	2
HP INK 21 BLACK	2
CARBON PAPER SHORT	2
PENTEL PEN WB RED	2
TAPE DISPENSER BIG	2
EPSON INK YELLOW	2
EPSON INK MAGENTA	2
EPSON INK CYAN	2
PENTEL PEN BLUE	2
PENTEL PEN WB BLUE	2
CARBON PAPER LONG	1
HP TONER 125 CYAN	1
TAPE DOUBLE ADHESIVE WITHOUT FOAM	1
BATTERY AAA	1
TRASH CAN	1
FAX PAPER	1