Team BearPaw Meeting Notes

Team Members: Terrance, Trung, Chau

AUG 30ᵗʰ (1hr 30 min)

- ➢ Each team member was expected to come with ideas researched for the project **(2hr each)**
- ➢ Discussed Ideas for project.
  - o Three Ideas formed.
    - ▪ Bearcatinator (UC version of Ackinator)
    - ▪ A Health and lifestyle app for meal and workout recommendation/tracking
    - ▪ A game recommendation application that uses your preferred games to recommend similar ones.
- ➢ Decided to hold weekly meetings every Wednesday around 3pm
- ➢ Delegated each team member to do individual research **(1hr each)** to determine which idea we wanted to commit to

SEP 6th (1hr 45 min)

- ❖ Talked about the individual research we did and narrowed down our project to one idea.
  - o Team decided on the health and lifestyle app.
    - ▪ Determination was made based on bearcatinator seeming like too much of a logistical headache.
    - ▪ Couldn't think of enough ideas to separate our game recommendation from competitors like steam.
- ❖ Discussed design general design concepts and features.
- ❖ Discussed potential code languages.

SEP 13th (1hr 45 min)

- ➢ Drafted Team Contract
  - o Emphasis on accountability and equal participation
- ➢ Sketched up and discussed more ideas.
- ➢ Chau volunteered to take the lead on creating databases utilizing machine learning for recommendation services.

SEP 20th (2hr 30 min)

- ❖ Sketched out our design diagrams.
  - o Determined our core features through the first diagram.
  - o Through the second sketch decided to use a personal health goal to work hand in hand with our database using calories as the core anchor.
  - o Our third diagram we began to finalize ideas for workflow through the application.
- ❖ Finalized our team's name (Team Bearpaw)

SEP 27th (1hr 30 min)

- ➢ Decided Terrance will lead front end design and Trung will work on both depending on what's needed, so he can supervise and lead front end and back-end integration.

- ➢ Worked on our task list.
  - o Started with overarching tasks then created tasks branching of from the core components needed.
- ➢ Each member was tasked to spend *an hour* researching and thinking of any additional tasks that needed to be added to the list.

OCT 4th (1hr 30min)

- ❖ Discussed additions to tasks list and refined list.
  - o Tried to remove any duplicate tasks or tasks too similar.
- ❖ Sketched out rough outlines for our timeline, milestones, and effort matrix.
- ❖ Delegated each team member to build timeline (Chau), milestones (Trung), and effort matrix (Terrance). **(1hr each)**
- ❖ Decided on Web application no mobile application for now

OCT 11th (2hr 15 min)

- ➢ Went over finalized tasks assigned to each member and made slight changes to clarify any inconsistencies.
- ➢ Held a discussion over our project constraints.
  - o Determined an emphasis over ethical constraints and the importance of respecting religious beliefs as well as being aware of the importance of a 100% correct allergy filter if offered.
- ➢ Drafted our constraints essay based on our discussion.
- ➢ Secured an advisor for the project, discuss potential schedule and frequency of meeting with the advisor.

OCT 18th (2hr)

- ❖ Since no current tasks held a more laid-back meeting
- ❖ Did some research and brainstormed implementations for the application.
  - o Leaning towards using django for our backend.
- ❖ Looked into and started a rough slide deck for our fall design presentation.
  - o Decided to polish slide deck and meet again that Sunday to record presentation

OCT 22th (2hr 30min)

- ➢ Finalized slide deck and rehearsed presentation.
- ➢ Recorded and submitted final presentation.
  - o Chau had to leave the meeting   early before we recorded but was present for most the meeting.

Nov 1st (2hr)

- ❖ Skipped meeting last Wednesday because we were busy and met twice the week before
- ❖ Sketched out some concepts for front end design and meal recommending interface.
- ❖ Finalized team roles.
  - o Chau (back end)
  - o Terrance (front end)

        o   Trung (both with integration focus)

Nov 8th (2hr)

- Worked on cleaning up or github repo for fall design report.
- Modified our timelines and tasks to update with changes in design since initial concept.
  - Changed approach to meal interface.
  - Changed approach to account setup.

Nov 15th (2hr 45min)

- Decided to skip meeting for next week because of the holiday.
- Prepared what we wanted to discuss with project advisor for final report.
- Made final touches to repo for final design and made sure our team formation table was up to date.
- Reflected on design process and discussed how much work would be expected over the winter break from each member.
  - Decided on if you have the time so we can all enjoy our semester break and to just keep group posted if you work on anything.
- Decided only to meet if needed for the rest of semester so the group can focus on exams.