

Business Communication

IEEE Report Progress Checklist

Name & ID of the Group Members:			Section: C
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Task	Date	D/ND/L	Sign of Teacher
1. Topic Submission & Title Selection			
2. Methodology			
3. Result & Discussion			
4. Conclusion, Introduction, Abstract			
5. References			

Guidelines:

1. Formatting and referencing must follow **IEEE** guidelines.
2. Use **appropriate academic language** required for scientific papers.
3. Word limit: Approx. **1000 words**.
4. Upload a **pdf. file** on teams for **plagiarism** checking and submit hard copy to faculty.
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