# MARIA GUTIERREZ



123-456-7890 hello@reallygreatsite.com @reallygreatsite

Energetic and passionate college student working towards a communications degree at Murrayfield School of Marketing. Aiming to use skills in writing, photography, desktop publishing, and public relations at a summer internship at Schuester Digital Media Group.

### SKILLS

SOCIAL MEDIA, PRODUCTIVITY APPLICATIONS, AND PUBLIC RELATIONS



LEADERSHIP, TIME MANAGEMENT, AND COLLABORATION



WRITING, PHOTOGRAPHY, AND DESKTOP PUBLISHING



#### **RELEVANT EXPERIENCE**

#### **Communications Intern**

Strategea Branding Jun 2023 - Sep 2023

— Participated in developing communication strategies for clients. Produced written content and graphic designs in coordination with different teams. Assisted with organizing offline and online events.

## **Communications Volunteer**

Lily River Children's Foundation Jun 2022 - Sep 2022

— Created templates to share key accomplishments with external stakeholders. Researched highlights from program documents and marketing collateral. Wrote compelling copy for 2022 annual report.

## Social Media Volunteer

Wilderness Watchers Foundation Jun 2020 - Aug 2020

Uploaded engaging content to social media accounts.
 Scheduled posts. Responded to comments and questions.

## **EDUCATION**

Bachelor of Arts in Communications

Murrayfield School of Marketing, Bockford

Expected to graduate in 2025

GPA of 3.60 / 4.00

**High School Diploma**Langtown High School, Sterriton
2017 - 2021
Class Salutatorian