

April 2023



Welcome to PDSB Summer School! This will be the first of a few emails that you will receive in the weeks and months ahead to keep you posted on any updates to your registration. Given that we are in a period of flux, we are aiming to provide you advance notice of any changes, and also with important information to help set you up for success in your Summer School learning experience.

# ORIENTATION

The course you registered in will be active from July 4 - 31, 2023 in the Brightspace platform. Please watch this brief orientation video to find out more about the online resources available and how to log into Brightspace. Additional orientation activities can be found by visiting the PDSB Online School site. Remember that you must access your Brightspace course using Google Chrome by first going to peelschools.org and then logging into BYOD with your PDSB student credentials.

### LOGGING IN – July 4th

Follow these steps to log into your Brightspace course shell once it becomes active:

- 1. Using the Google Chrome browser, go to peelschools.org > Login > BYOD Login.
- 2. Your BYOD Email Address and login is your PDSBStudentNumber@pdsb.net .
- 3. If you are logging in for the first time, your password is: Stdateofbirth (StYYYYMMDD) Capital "S", small "t"

  For example, if your date of birth is July 5, 2004, your password would be St20040705

All online Summer School staff will be available in-person for the first three days at their respective on-site location and then once a week thereafter. Summer School staff will be reaching out, to students who are not logging in, by phone directly on the first day of classes If you are new to Peel and do not know your PDSB student number, or you do not hear from your teacher please reach out to the site directly. Contact information can be found on our <u>Summer School page</u>. The first day is very busy, so please be patient if you do not receive an immediate response. You will hear back by the second day of classes.

If you have difficulty getting into BYOD there is an alternate method:

- 1. Start Google Chrome.
- 2. Open a new incognito window (Ctrl + Shift + n)
- 3. Go to pdsb.elearningontario.ca

#### STUDENT SUPPORT

In addition to your teachers who are there to help you on your educational journey, your Site Administrator are there to support you. Your first point of contact is with your teacher, but should you need to reach the Summer School Site Administration, you may email them at the appropriate site email address. Students with an IEP will also have additional support by way of a Summer Monitoring Teacher who will reach out at the start of the course. Please refer to the Student Handbook that will be shared by your teacher for more info.

# **IMPORTANT NOTES**

All students are expected to <u>log into their course every day</u> to engage in learning activities, complete course work, access support materials, submit assessments, communicate with the teacher, and track their own academic progress. Your teacher will be available for synchronous engagement through the posted virtual office hours where you may be involved in activities through MS Teams or Google Meet, teacher-moderated group chats, live lessons, or phone calls with students/parents to troubleshoot any concerns. Students are not expected to be in front of the computer screen for 5.5 hours per day, however they are expected to login every class, meet deadlines, stay in regular communication with their teachers, and seek support as early and often as necessary. A student who is not logging in regularly will be considered absent and may be removed from the course. Communication with your teacher via the Brightspace platform is key!

#### ADDITIONAL INFORMATION

Course information will be shared in your Brightspace course shell. Additional program updates can be found on our <u>Summer School page</u>, or by following us on Twitter <u>@Peel ConEd</u>. Parents may wish to visit the <u>Supports and Resources</u> page and <u>Parent Connect</u> for ideas on how to support their learners.