

Umar Rasool

<https://www.linkedin.com/in/umarrasool15/>

647-470-6561 | umarrasool15@gmail.com

KEY SKILLS

- 2 years of experience in retail and customer service
- Proficient with technology and office programs such as Microsoft Office and G-Suite
- Experience with Photoshop and Canva
- Experience leading and overseeing a team
- Ability to work under pressure and in fast paced environments

EDUCATION

Notre Dame Catholic Secondary School Brampton, ON

September 2017 - June 2021

- Elected Valedictorian of 2021 Graduating Class
- Elected as Student Prime Minister
- Achieved Honour Roll for maintaining an average above 90%
- Founder of Notre Dame Muslim Students Association

Wilfrid Laurier University Waterloo, ON

September 2021 - July 2026

- Selected among hundreds of applicants to pursue a double degree in BBA and Computer Science
- Received an entrance scholarship for academic excellence

WORK EXPERIENCE

Walmart Canada Cashier

May 2019 - April 2021

- Tasked with processing of Point of Sale transactions
- Made and maintained sales numbers in a high pressure environment
- Ability to provide high quality customer service

Johnson Rose Inc. Office Temp

August 2020 - October 2020

- Organized and prepared paperwork for shipping
- Filed and organized sales files in preparation for storage
- Excelled in a fast-paced environment

VOLUNTEER EXPERIENCE

Sayed Khadija Centre Volunteer

May 2015 - Present

- Planned and executed fundraising events
- Organized and decorated event spaces
- Greeted and directed guests
- Achieved over 400 hours of community service

Stay Woke Event Projects Representative

July 2019 - Present

- Responsible for event planning
- Worked on a variety of creative projects in a team setting
- Recruited over 15 performers and artists
- Created a 40-page magazine highlighting youth in art