

# Umar Rasool

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## EDUCATION

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### Wilfrid Laurier University Waterloo, ON

*September 2021 - May 2025*

- Honours Bachelor of Science, Computer Science
- Honours Bachelor of Business Administration
- Relevant Courses: Data Structures, Databases, Object Oriented Programming, Discrete Math, VBA

## WORK EXPERIENCE

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### Wilfrid Laurier University – AVIT Student Support Specialist

*September 2022 - Present*

- Tasked with troubleshooting emergency tech support problems
- Ability to solve problems and communicate solutions to customers
- Lead tutorials to teach faculty about university systems and technology procedures
- Managed a variety of projects as well as perform regular maintenance on university systems

### Johnson Rose INC – Office Administrative Assistant

*June 2020 – October 2020*

- Assisted in planning and execution of company relocation to United States
- Prepared computers and sensitive documents for secure shipping
- Developed an understanding of business financials and tax guidelines
- Organized and filed invoices, receipts, tax documents

## RELEVANT SKILLS

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- Experience with HTML, CSS, JavaScript, Java, Python, PHP, VBA, React, Flutter
- Experience using platforms and programs like Visual Studio Code, Eclipse, GitHub, Bitbucket, Firebase, Figma
- Completed projects include Personal Website created with HTML, CSS, JavaScript, and PHP with reactive elements, active contact form, support for mobile devices, light and dark mode

## EXTRA CURRICULAR EXPERIENCES

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### Stay Woke Event - Projects Representative

*July 2019 – Present*

- Contributed to website development and assisted with social media campaigns
- Production of “Get Out of my Head” Podcast including writing, editing, audio-visual support, and distribution
- Magazine editor and contributor for seasonal “Framed” magazine
- AV support at community events and seminars

### Project Future MD – Website Developer

*April 2019 – December 2021*

- Aided in website development, social media posts and account management
- Led a team of 10 students to manage virtual logistics like team meetings, webinars, and programs

## AWARDS AND DISTINCTIONS

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- Received Wilfrid Laurier University Scholarship for 92% entrance average
- Elected Student Council President and Valedictorian for 2021 graduating class at Notre Dame CSS