

Umar Rasool

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EDUCATION

Wilfrid Laurier University Waterloo, ON

September 2021 - May 2025

- Honours Bachelor of Science, Computer Science
- Honours Bachelor of Business Administration
- Relevant Courses: Data Structures, Databases, Object Oriented Programming, Databases, Discrete Math, VBA

WORK EXPERIENCE

Wilfrid Laurier University – AVIT Student Support Specialist

September 2022 - Present

- Tasked with troubleshooting emergency tech support problems
- Ability to solve problems and communicate solutions to customers
- Lead tutorials to teach faculty about university systems and technology procedures
- Managed a variety of projects as well as perform regular maintenance on university systems

Johnson Rose INC – Office Administrative Assistant

June 2020 – October 2020

- Assisted in planning and execution of company relocation to United States
- Prepared computers and sensitive documents for secure shipping
- Developed an understanding of business financials and tax guidelines
- Organized and filed invoices, receipts, tax documents

RELEVANT SKILLS

- Experience with HTML, CSS, JavaScript, Java, Python, PHP, VBA, React, Flutter
- Experience using platforms and programs like Visual Studio Code, Eclipse, GitHub, Bitbucket, Firebase, Figma
- Completed projects include Personal Website created with HTML, CSS, JavaScript, and PHP with reactive elements, active contact form, support for mobile devices, light and dark mode

EXTRA CURRICULAR EXPERIENCES

Stay Woke Event - Projects Representative

July 2019 – Present

- Contributed to website development and assisted with social media campaigns
- Production of “Get Out of my Head” Podcast including writing, editing, audio-visual support, and distribution
- Magazine editor and contributor for seasonal “Framed” magazine
- AV support at community events and seminars

Project Future MD – Website Developer

April 2019 – December 2021

- Aided in website development, social media posts and account management
- Led a team of 10 students to manage virtual logistics like team meetings, webinars, and programs

AWARDS AND DISTINCTIONS

- Received Wilfrid Laurier University Scholarship for 92% entrance average
- Elected Student Council President and Valedictorian for 2021 graduating class at Notre Dame CSS