MEETING MINUTES

Client Meeting

LOCATION: Bulletproof Office

DATE: 24/04/2018

TIME: 12:30 - 1:30

ATTENDEES: Grant Sweeney, Tristan Kells, Dan Wood, Junha Yu, Craig Hurley

Agenda Items

- First meeting with new clients at Bulletproof, Grant Sweeney and Craig Hurley.
- Showed the client our current applications, one worked on by both Junha and Tristan with a focus on functionality and javascript/jquery integration, and a static html/css page created by Dan. The current version of our application is heavily frontend focussed, without much background processes currently implemented to support, for instance, the saving of instance data. Agreed with Grant and Craig to change focus at the deliver usable software and not get distracted by spending too much time with the ui (css).
- Discussed potential support with creating a AWS instance to deploy our application. Will discuss further at our next meeting.
- Agreed with the client to have meetings every 4 weeks, and to email progress on the application every 2 weeks.
- Agreed by next meeting to deliver some interactive software to the client so we can collect user feedback information to ensure we are creating a product that Bulletproof will end up using.

- Looked over the actual board used by the bulletproof team for the weekly view and also a monthly view to use a reference for the usability features we will have to replace the board.