

MEETING MINUTES

Mentor Meeting

LOCATION: Kenneth's Office, WZ Level 3

DATE: 19/07/2018

TIME: 11:00 - 12:00

ATTENDEES: Kenneth Johnson, Dan Wood, Tristan Kells, Junha Yu

Agenda Items

- Showed Kenneth the application progress during the holiday period.
- Got feedback about the consultant allocations dropdown eliminating parts of the client abbreviation text. Dan has taken ownership of fixing this bug.
- Showed part of the code base to Kenneth
- Agreed to maintain a database schema as part of the product documentation.
- Agreed to email Kenneth once the meeting with Bulletproof has been organised to try and schedule and client mentor meeting.
- Agreed to meet Kenneth for a project report within two weeks.