

Time Sheet

UserWorks Inc.

Name
Tristan Wilson

Pay Period Start Date
10/16/2017

Submitted on
10/31/2017

	OH	Overhead	Mass. Media Pro	720bPUL (BP1684)	Pulsion	310i(tsk5) (BP1672)	Ascensia Onyx Microstudy	
Mon Oct 16	0.00		0.00	8.00	Pulsion session Reviewing pulson materials Pulsion training	0.00		8.00
Tue Oct 17	0.00		0.00	8.25	Pulsion session Reviewing pulson materials Pulsion training	1.50	Working on supplementary report	9.75
Wed Oct 18	0.00		0.00	9.00	Early Morning meeting Pulsion session Reviewing pulson materials Pulsion training	1.25	Working on supplementary report	10.25
Thu Oct 19	0.00		0.00	12.25	Pulsion session Reviewing pulson materials Meeting with Hans and Tetyana Evening session	0.00		12.25
Fri Oct 20	0.00		0.00	8.00	Prepping for pulson session Pulsion session Meeting with Dana, Tetyana, Zach Email	0.00		8.00
Mon Oct 23	0.00		0.00	8.00	Prepping for pulson session Running Pulsion session Uploading session videos to dropbox Email communication with Dick Meeting with Dick and Dana	0.00		8.00
Tue Oct 24	0.75	Staff "party" for Dana's last day Talking to Dana about taking over some of her responsibilities after she's gone	0.00	11.25	Prepping for Pulsion meeting (talking to Dick/Dana/Zach) Morning meeting with Pulsion Tetyana and Grit Prepping for pulson session Pulsion session	0.00		12.00
Wed Oct 25	2.00	Working with Mark to disable Cynthia's UW account Removing Dana and Cynthia's names from the Team page on the UW website Checking google analytics and participant database	0.00	4.25	Emailing back and forth with Grit about changes to mod guide Updating moderators guide Updating participant check lists Meeting w/ Zach to go over rating from last nights session Meeting w/ Zach to practice new protocol with cardiac monitor	1.75	Emailing back and forth with Dick and Stan about potential delivery of the moderator guides from the sessions Searching Dana's office, the server, and the rest of the UW office for where Dana might have put the moderators guides	8.00
Thu Oct 26	0.25	Call with bill about lab scheduling	0.00	7.75	Prepping for pulson session Pulsion session Meeting w/ Zach to go over rating from today's session Emailing with Grit and Tetyana Converting and uploading videos	0.00		8.00
Fri Oct 27	0.00		0.00	9.75	Prepping for pulson session #1 Pulsion session #1 Prepping for pulson session #2 Pulsion session #2 Meeting with Zach to go over rating for the sessions Converting videos and uploading to dropbox	0.25	Phone call with Stan about the supplemental report	10.00
Mon Oct 30	0.50	Meeting with Brenda and Naomi about recruitment database	0.00	8.00	Prepping for pulson session Pulsion session Meeting with Zach to go over rating for the sessions Converting videos and uploading to dropbox	0.00		8.50
Tue Oct 31	1.50	Taking care of mailchimp import	0.00	8.50	Prepping for pulson session #1 Pulsion session #1 Prepping for pulson session #2 Pulsion session #2 Meeting with Zach to go over rating for the sessions Converting videos and uploading to dropbox Working on pulson report	0.00		10.00
Totals	5.00		0.00	103.00		4.75		112.75