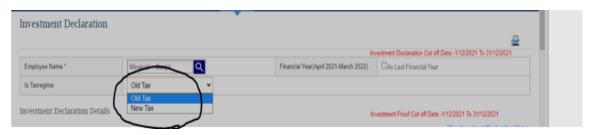
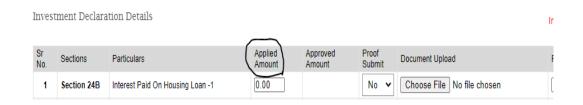
Please find below guidelines while submitting Investment Declaration on HRMS portal.

1. After logging in HRMS, please click on E Investment Application. Please select the appropriate tax Regime – Old Regime/ New Regime.



2. The declaration amount has to be given on "Applied amount" column.



3. "Interest paid on Housing loan" declaration amount has to be given in Section 24B.



4. Sec 80 C Investment declaration has to be mentioned in Section 80C as per projection. PF employee contribution amount will be considered automatically, hence there is no need to declare the PF contribution amount, if opted for Provident fund.

2	Section 80C	Ppf	0.00
		Nsc	0.00
		Ulip	0.00
		Invest. In Mutual Fund	0.00
		Investment Pension Fund	0.00
		Lic	0.00
		Investment In Infrastructure Bond	0.00
		Bonds Issue By Banks	0.00
		Post Office Ctd	0.00
		Fixed Deposit	0.00
		Housing Loan Principal	0.00
		Tuition Fees	0.00

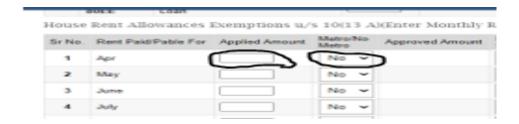
5. Medical Insurance Premium for Self and Parents – Investment declaration has to be given in Section and sub section of 80D, as per projection.

3	Section 80D	Medical Insurance Premium	0.00
		Medical Insurance Premium(Parents)	0.00
4	Section 80DD	Medical For Handicap Dependence	0.00
5	Section 80DDB	Medical Treatment Covers Neurological Diseases	0.00

6. In case of other Investment projections can be given in the below sections as per projection.

6	Section 80E	Interest On Education Loan	
7	Section 80U	Deduction For Parmanent Disability	
8	Section 80G	Donation	1
9	Section 80CCD	National Pension System (NPS)	

7. In case of HRA declaration, monthly rental amounts has to be shown in "Applied column". Select Yes/ No from the drop down list in "Metro/ No Metro".



- 8. In case of New joinee during this financial year (April 2022- March 2023) HRA monthly declaration has to be given only from the month of Joining.
- 9. After completing the Investment declaration updation, please click on Save.