

ENG5001	Fundamentals of Communication Skills	L	T	P	J	C
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Pre-requisite		Syllabus version				
		1.0				
Course Objectives:						
1. To enable learners learn basic communication skills - Listening, Speaking, Reading and Writing						
2. To help learners apply effective communication in social and academic context						
3. To make students comprehend complex English language through listening and reading						
Expected Course Outcome:						
1. Enhance the listening and comprehension skills of the learners						
2.Acquire speaking skills to express their thoughts freely and fluently						
3.Learn strategies for effective reading						
4.Write grammatically correct sentences in general and academic writing						
5. Develop technical writing skills like writing instructions, transcoding etc.,						
Student Learning Outcomes (SLO):		18, 20				
Module:1	Listening					
Understanding Conversation						
Listening to Speeches						
Listening for Specific Information						
Module:2	Speaking					
Exchanging Information						
Describing Activities, Events and Quantity						
Module:3	Reading					
Identifying Information						
Inferring Meaning						
Interpreting text						
Module:4	Writing: Sentence					
Basic Sentence Structure						
Connectives						
Transformation of Sentences						
Synthesis of Sentences						
Module:5	Writing: Discourse					
Instructions						
Paragraph						
Transcoding						
Text Book(s)						
1.	Redston, Chris, Theresa Clementson, and Gillie Cunningham. <i>Face2face Upper Intermediate Student's Book</i> . 2013, Cambridge University Press.					
Reference Books						
1	Chris Juzwiak . <i>Stepping Stones: A guided approach to writing sentences and Paragraphs (Second Edition)</i> , 2012, Library of Congress.					
2.	Clifford A Whitcomb & Leslie E Whitcomb, <i>Effective Interpersonal and Team Communication Skills for Engineers</i> , 2013, John Wiley & Sons, Inc., Hoboken: New Jersey.					

3.	ArunPatil, Henk Eijkman &Ena Bhattacharya, <i>New Media Communication Skills for Engineers and IT Professionals</i> ,2012, IGI Global, Hershey PA.		
4.	Judi Brownell, <i>Listening: Attitudes, Principles and Skills</i> , 2016, 5 th Edition, Routledge:USA		
5.	John Langan, <i>Ten Steps to Improving College Reading Skills</i> , 2014, 6 th Edition, Townsend Press:USA		
6.	Redston, Chris, Theresa Clementson, and Gillie Cunningham. <i>Face2face Upper Intermediate Teacher's Book</i> . 2013, Cambridge University Press.		
	Authors, book title, year of publication, edition number, press, place		
Mode of Evaluation: CAT / Assignment / Quiz / FAT / Project / Seminar			
List of Challenging Experiments (Indicative)			
1.	Familiarizing students to adjectives through brainstorming adjectives with all letters of the English alphabet and asking them to add an adjective that starts with the first letter of their name as a prefix.		2 hours
2.	Making students identify their peer who lack Pace, Clarity and Volume during presentation and respond using Symbols.		4 hours
3.	Using Picture as a tool to enhance learners speaking and writing skills		2 hours
4.	Using Music and Songs as tools to enhance pronunciation in the target language / Activities through VIT Community Radio		2 hours
5.	Making students upload their Self- introduction videos in Vimeo.com		4 hours
6.	Brainstorming idiomatic expressions and making them use those in to their writings and day to day conversation		4 hours
7.	Making students Narrate events by adding more descriptive adjectives and add flavor to their language / Activities through VIT Community Radio		4 hours
8	Identifying the root cause of stage fear in learners and providing remedies to make their presentation better		4 hours
9	Identifying common Spelling & Sentence errors in Letter Writing and other day to day conversations		2 hours
10.	Discussing FAQ's in interviews with answers so that the learner gets a better insight in to interviews / Activities through VIT Community Radio		2 hours
Total Laboratory Hours			30 hours
Mode of evaluation: Online Quizzes, Presentation, Role play, Group Discussions, Assignments, Mini Project			
Recommended by Board of Studies			
Approved by Academic Council		No. 42	Date 25-8-2016