

# Interview plan

Interview Plan			
System: <b>Wheels</b>		Project reference: <b>Wheels/04</b>	
Participants: <b>Annie Price (Shop manager for Wheels)</b> <b>Simon Davis (Developer)</b>			
Date <b>10 February 2004</b>	Time <b>14.30</b>	Duration <b>45 minutes</b>	Place <b>Manager's office</b>
Purpose of interview <b>Preliminary meeting to discuss procedures and problems with the current system</b>			
Agenda • <b>current procedures for hiring bikes</b> • <b>problems with the current system</b> • <b>initial ideas on how these could be addressed</b> • <b>follow-up actions</b>			
Documents to be brought to interview • <b>bike card</b> • <b>any other documents relating to current procedures</b>			

Figure A.1 (see also Figure 2.1 on Page 24) Interview plan for interview with Annie Price, shop manager at Wheels