

The Constitution of K-Pop Group Evolution (K-GE) of Grand Valley State University

Preamble:

We, the members of K-Pop Group Evolution (K-GE) of Grand Valley State University pledge to uphold all articles of this constitution in order to provide an enjoyable learning environment for all members, as well as strive toward our goal of putting on the best performance we can for the public, in order to spread awareness of Korean culture through dance.

I. Name

- A. The name of the organization shall be, in long form, K-Pop Group Evolution, and in short, K-GE (pronounced as a single word, with the same pronunciation as the word “cage.”)

II. Purpose

- A. The purpose of this organization shall be to provide a fun and safe gathering place for all those who are interested in learning more about Korean Pop dance, as well as other elements of Korean culture, in addition to performing within the community to help spread awareness of Korean culture through dance.

III. Affiliation with Other Organizations

- A. K-Pop Group Evolution is its own organization. It is not affiliated with any other organizations.

IV. Membership

A. General Assembly Membership

- 1. The membership of K-GE shall consist of any interested student currently enrolled at GVSU. It is the policy of GVSU and K-GE that no person on the basis of age, color, disability, familial status, height, marital status, national origin, political affiliation, race, religion, sex/gender, sexual orientation, veteran status, or weight shall be discriminated against.

2. Membership Expectations

- a) Members are expected to arrive to all rehearsals required for performances they have committed to participating in. If a member cannot make a rehearsal, must arrive late, or must leave the rehearsal early; prior notification to the secretary, or an executive board member is required, except in case of

emergency. Missing more than three (3) full days of rehearsal time, or nine (9) hours of rehearsal time across other rehearsals may affect their eligibility for performance following mediation with the executive board.

- b) Members are expected to keep good academic standing with Grand Valley State University.
- c) Members are expected to dress in comfortable dance attire to attend all official rehearsal meetings. When arriving in the dance studio, all members are expected to have a pair of non-outside shoes to change into so as not to damage the dance studio floor with outside trackings.
- d) Members are expected to treat one another in a respectful, friendly fashion. If unresolved conflicts should arise, these conflicts should be brought to the attention of a member of the executive board, or to an advisor.

B. Dues and Fees

- 1. An annual uniform fee may be charged during the academic year for all students who wish to perform with KGE at public performances. Because of the varying costs of t-shirts, as well as varying numbers of members from year to year, this uniform fee may be inconsistent between years. However, this uniform fee shall never exceed \$25, and shall only be charged once annually.

V. Executive Board

A. Description

- 1. The Executive Board shall consist of six (6) core members: President, Vice President, Treasurer, Secretary, Event Planner, and Public Relations Officer.

B. Qualification

- 1. Each Executive Board member must be registered for at least six semester hours of credit at GVSU.
- 2. Each Executive Board member must carry a 2.0 cumulative GPA and be in good academic standing with the University.
- 3. Each Executive Board member must have been an active participant in K-GE for two preceding semesters.
- 4. After the first semester, additional executive board members can be voted on by current executive board members if deemed necessary.

C. Elections

1. The officers shall be nominated by members of the general assembly.
2. The officers shall be elected by majority vote.
3. In the event of a tie, the president shall cast the deciding vote.
4. The New Executive Board shall serve until a new board is elected to replace them.
5. A new board must be elected by March 31st of the academic year preceding the board's term.
6. No more than three (3) members can be nominated to one single position (i.e. three people for secretary, three people for treasurer).

D. Additional board titles

1. The assignments of parliamentarian, choreographer, and shadow are to be assigned by President and Vice President.
2. If no one is deemed suitable to assume these positions, the President and Vice President must assume these roles.
3. No more than two (2) executive board members may be assigned to any one of the three posts.
4. Choreographer and shadow may not be assigned to the same person.

VI. Executive Board Responsibilities

A. President

1. Preside at all meetings of K-GE
2. Create an agenda and plan for organization.
3. Assuming the responsibility of or delegating the responsibility of creating formations and creating music mixes for performances.
4. Work with the Vice President to designate shadow and choreographer positions.
5. In the event of any tie in voting, whether in the context of a general assembly vote, or in an executive board vote, the President serves as the tie breaking vote.
6. President must have been an active member of the executive board the year prior.

B. Vice President

1. Address any duties deemed necessary by the organization and/or the President.
2. Perform the duties of the President in his/her absence.
3. Work with the President to designate shadow and choreographer positions.

C. Secretary

1. Perform the duties of the President in the absence of the President and Vice President.
2. Responsible for recording the minutes for each executive board meeting.
3. Responsible for room reservations for practices.
4. Notifies general members regarding meeting times and other pertinent information.
5. Records general member attendance at meetings.
6. Works with the Event Planner to determine member eligibility for performances.
7. Manages the K-GE e-mail account.

D. Treasurer

1. Continually update all financial records including both on and off-campus accounts.
2. Regular attendance at all finance board meetings.
3. Manages the sales and distribution of K-GE t-shirts.
4. Manages funding requests or designation of this responsibility to another member.
5. Organizes fundraising events for K-GE.

E. Event Planner

1. Keep a running calendar of all K-GE performance opportunities, including dates and times for performances.
2. Lead organization and coordination efforts for K-GE's official annual show.
3. Work with Secretary to determine member eligibility for performances.
4. Delegate K-GE show related responsibilities to other e-board members.
5. Select event planning committee for K-GE's annual show.

F. Public Relations Officer (PR Officer)

1. Effectively manage promotion for both K-GE itself as well as for events K-GE participates in.
2. Effectively manage web pages such as K-GE OrgSync, Facebook fan page, YouTube, Instagram, and Twitter
3. Coordinates PR opportunities with outside sources such as photographers and videographers.
4. Issue the press release for K-GE's official show to the Lanthorn.

G. Supplemental Executive Board Positions

1. *Parliamentarians*

- a) Responsible for making sure members stay focused on the purpose of each meeting.
 - b) Helps to facilitate new members and acquaint them with other members of K-GE.
- 2. *Choreographers*
 - a) Responsible for learning dances ahead of the group and teaching the dance itself to the general assembly.
- 3. *Shadows*
 - a) Responsible for having a familiarity with all dances the choreographers learn and being able to teach struggling members if needed.

VII. Advisors

A. Advisors

1. The Advisor(s) of K-GE shall be chosen by approval from the general assembly.
2. Each advisor shall serve until the advisor tenders their resignation from the post.
3. If it is necessary for the advisor to resign his or her position, he or she shall notify in writing the organization and the Office of Student Life.
4. In the event of the advisor's resignation, he or she will be responsible, in combination with the efforts of Executive Board, to find a suitable replacement.

VIII. Meetings

A. Meetings

1. The first general assembly meeting in the fall semester shall be held within the first three weeks of the semester.
2. The executive board shall work together to designate weekly meeting times.
3. General Assembly meetings shall be held thrice weekly, each meeting running approximately three hours, unless otherwise agreed upon by the executive board.
4. At least one rehearsal weekly shall be held in either the Fieldhouse Dance Studio, or the Kelly Family Sports Center Dance Studio.

B. Quorum

1. Quorum (number of members required to conduct business) shall be composed of two-thirds of the membership.

IX. Song Selection

A. Song Eligibility

1. A song to be proposed for performance must be sung in the Korean language.
2. With consent from the executive board, a song released by a Korean artist sung in another language may be performed in a solo, duet, or small group setting.
3. A song to be proposed for performance must not have been performed in a K-GE large group setting within the last three (3) years.
4. No more than two (2) repeated songs per academic year for large group.
5. A song to be proposed for performance must not have been performed in a K-GE solo, duet, or small group setting within the last two (2) years.
6. Songs may be carried from small group to large group within a consecutive (i.e, following or preceding K-GE Show) setlist.

B. Song Selection Process

1. Any general member or executive board member may suggest songs with an official choreographed dance for performance to the executive board, unless otherwise brought up to executive board and is voted on.
2. Songs that have been suggested to executive board should be discussed at the next possible meeting, and must achieve at least fifty (50) percent approval from the executive board.
3. Following executive board approval, a once-monthly meeting shall be held to review all songs with the general members, and all members present at this meeting shall be deemed eligible for voting.
4. If, at the selection meeting, a song achieves above a seventy-five (75) percent approval from the general membership, the song shall be approved for use in large group setting.
5. If, at the selection meeting, a song fails to achieve this approval, the song cannot be suggested again until the next performance.
6. If, after song suggestion, the song is deemed inappropriate upon further review, choreography or language modifications may be proposed within the executive board in accordance with modified television performances of the song, or, if required, original choreography.
7. Executive board may begin with a song selection of their own choosing, however if songs are approved through the

aforementioned selection process, board must place the request for the member selected song as the higher priority.

C. Mixes

1. A K-GE performance set (or “mix”) may not exceed seven (7) minutes.
2. A K-GE mix will consist of at least three (3) songs.
3. A soloist’s mix should not exceed two (2) minutes, unless otherwise voted on and approved by executive board.

X. Performances and K-GE Show

A. Selection of Performance Opportunities

1. Performance opportunities must be brought before executive board, and must achieve above a fifty (50) percent approval from the executive board.
2. No performance may be held in the week preceding K-GE Show itself.

B. K-GE Show

1. K-GE Show will be held once annually during the winter semester.
2. The Event Planner is the head planner of K-GE show, and may delegate responsibilities related to K-GE show as he or she sees fit.
3. Guests for K-GE show are anticipated to be derived from, but not limited to, other student life groups who have invited K-GE to perform at their events.

XI. Amendments

A. Proposed Amendments

1. All proposed amendments must be submitted to the executive board in writing.
2. The Executive board must have the proposed amendment one week before it may be voted on.
3. A seventy-five (75) percent approval is required to pass an amendment.

XII. Impeachment, Resignation, and Dismissal

A. Impeachment

1. Executive Board

- a) Impeachment proceedings and charges may be moved by any member
- b) A vote of seventy-five (75) percent of the members is necessary for impeachment.

B. Resignation

1. Executive Board

- a) Resignation must be submitted in writing to both the President and Advisor

C. Dismissal

- 1. In the event of a dismissal of an executive board member, the election process to fill the position will begin at the next formal business meeting should the board deem it necessary.

XIII. Roberts Rules of Order

A. Roberts Rules of Order

- 1. Look to “Roberts Rules of Order” to resolve any disputes, conflicts, or rulings.

XIV. Dissolution

A. Dissolution

- 1. Upon the disbandment of the organization, off-campus and non-Office of Student Life assets and funds should be donated, with half of these funds given to Asian Student Union’s funds and half given to Korean Connection’s Funds.

Ratified: February 14, 2019

Date (ex. January 1,2009)