

Github: github.com/troybello

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Troy Bello

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EDUCATION

Brock University

Sept 2021 — Apr 2025

Bachelor of Computing and Business

- Relevant courses on Data Structure and Algorithms, Software Development Principles, Formal logic and Discrete Math, Web Development

SKILLS

Languages: Python, Java, Rust, JavaScript, HTML, CSS

Technology Skills: Microsoft Excel and Microsoft Word Packages

Frameworks: React, Tailwind

Tools: Linux, Git, Cloud Services (GCP, AWS), Relational Databases (SQL, PostgreSQL)

Design: Prototype design with Figma, Photoshop

WORK EXPERIENCE

Summer Intern

May 2022 — September 2022

Toronto Business Development Centre

Toronto, ON

- Digitalized and practiced web development on the company website by adding new employees to the 'About Us' page resulting in increased knowledge of web development skills.
- Conducted research for the company on potential partnerships and sponsorships with other companies resulting in new connections.
- Collaborated with coworkers to create and implement a trial presentation that showcases improved systems in order to help with everyday tasks in the office.
- Communicated with clients to discuss issues and update them on incoming news to ensure clients were up to date.
- Revised and filed through invoices and documents to eliminate errors and missed payments.

Office Assistant/Data Analyst

June 2020 — August 2021

Career Nudge Consulting Services

Toronto, ON

- Collected and validated data from internal systems and supplier sources to ensure data was organized.
- Organized weekly staff meetings and logged minutes for corporate records resulting in clear schedules for employees.
- Researched subjects at behest of staff to develop information and collate data.
- Conducted administrative duties such as organizing forms, making photocopies, filing records, and creating reports to ensure documents were managed properly.

EXTRACURRICULAR EXPERIENCE

Assistant

June 2018 — September 2018

Lynde House Museum

Whitby, ON

- Assisted with tasks around museum such as restocking equipment and moving supplies.
- Acted as a tour guide for customers to ensure their visit held at high standards.