

Dear school administrator,

This is a letter of introduction for Mr. Mark Troy. I have known Mr. Troy since September 2021 when he came to the Canadian International School of Egypt, where I served as Principal to take on the role of grade 7 self-contained classroom teacher. His responsibilities included curriculum instruction in Mathematics, Science, Literacy, and the Arts.

Mark created a caring and supportive atmosphere with students. He created a classroom environment that was respectful, welcoming, and engaging for all learners. Mark understands that fairness is not sameness, co-established rules, routines and structures with students that were understandable and attainable. He set high expectations for students and worked with them individually to achieve student led academic and social goals. It was evident that Mark made use of our character education approaches, and had strategies in place to collaborate with our learning support teachers, implement Individualized Educational Plans, and had clear lines of communication through emails and phone calls to parents.

Mark used assessment to drive his instruction in the subject areas that he taught. He was observed using formative and summative assessment strategies to determine if students were successful with the curriculum, and planned next steps for individualized learning. He developed success criteria with students, set out learning goals daily, and taught to big ideas that students come up with to solve larger world issues through differentiated instruction. Mark was often witnessed using three part lessons to teach more difficult concepts in mathematics and science.

One of Mark's strengths is the connections that he makes with his students. I have personally witnessed the excitement that students have during his lessons. Mark brings very positive energy to all learning, and encourages students to work through difficult concepts. Mark views the classroom as a team. He is very present in all learning. He groups students accordingly during problem solving, asks big questions that relate to curriculum, and celebrates the successes of all of his students daily and during our monthly assemblies.

Mark took the lead in all areas of drama for our students. He worked closely with our high school student government to initiate an extremely large drama club that was responsible for our whole school drama presentations. He also worked closely with our Vice-Principal in implementing monthly skits that taught our character education values.

Mr Troy is very popular with students and highly regarded by parents and staff. He would be an excellent addition to any staff. I have no hesitation in recommending him for a position with your organization. Please feel free to contact me if you have any questions or would like further information.

Mr. Jordan Hart

A handwritten signature in dark ink, appearing to read 'Jordan Hart', is written over a horizontal line.

Principal

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