

Work Order Reference: ST-0098123

Dispatch Notes: Call ahead 30 minutes. Use loading dock entrance.

Work Description

- Clean breakroom and wipe down counters.
 - Empty all bins; replace liners.
 - Mop entryway; salt if needed (weather-dependent).
- Completion: Email signed PDF to signed@company.com

Job Summary

WO#: ST-0098123
Customer: Harbor Point
Address: 17 Dock St, NYC
Priority: Normal
NTE: \$425
Category: Janitorial
Requested: 2025-12-15
Due: 2025-12-17

Ref: ST-0098123

Site Contact Signature

Date