

## Service Request / Work Order

WO# CRG-884120

From: Corrigo | Priority: MED | NTE: \$200

<b>SITE</b>	Riverside Apartments
<b>ADDR</b>	88 River Rd, Troy, NY
<b>DATE</b>	12/15/2025
<b>TYPE</b>	Touch-up cleaning
<b>NOTES</b>	Tenant move-out. Key at office. Check for debris in stairwells.

### Completion Checklist (mark with X):

- |  |  |
|--|--|
| <input type="checkbox"/> Trash removed       | <input type="checkbox"/> Floors vacuumed |
| <input type="checkbox"/> Restrooms sanitized | <input type="checkbox"/> Photos attached |

Site Contact Signature

Date

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*Note: This is a sample PDF for development/testing.*