



## First week

## Greetings

## A. Greetings and farewells or leave-takings

a. How Do I greet? / ¿Cómo saludo?

#### Exercise I

I. Answer: Good Morning

2. Answer: Good Morning

#### Exercise 2

At 9:00 am

Answer: Good Morning

At 1:00 pm

Answer: Good afternoon

At 6:30 PM

Answer: Good evening

At 11:00 pm

Answer: Good night

#### B. Leave-takings or farewells

Despedidas

#### Exercise 4

- 1. Answer: Good bye, see you later, see you.
- 2. Answer: Good bye, see you later, see you.

#### C. Informal greetings

Saludos informales

#### Exercise 5

Answer: Formulations may vary, but the idea is this: Formal greetings in formal situations, with superior, elderly, unknown people; Informal greetings, in informal situations with friends or family.

### D. Greetings in other cultures

Saludos en otras culturas

#### Exercise 8

Answer: Formulations may vary, but the idea is this: Postures and gestures help to communicate and sometimes and sometimes replace words.

#### Exercise 9

- A. Guatemala, Mexico.
- B. Japan.



#### Vocabulary

Observe Observe Remember Recuerde Discuss Discuta

According De acuerdo con

Colleagues Colegas Where ¿Dónde?

Counselor Consejero, orientador Picture Pintura, dibujo, ilustración

Important Importante

Vary Varía

Always Siempre

Day Día Use Use

Occasion Ocasión

Customs Costumbres

How ¿Cuán?¿Cuánto?

Other Otros/as
Time Tiempo

Even Aun cuando...

Ask Pregunte Seem Parece

Wake up Levantarse Strange Extraño/a

Each Cada

Us nosotros/as

#### C. What time is it?

#### Exercise 10

At what time do you wake up?

Answer: Formulations may vary, but the idea is this:

In some moment during noon or afternoon.

Examples: at noon; at 1:00 pm...

## Second week

#### **Formal**

#### A. Formal and informal presentations.

#### Exercise 2

Answer: Formulations may vary, but the idea is this: Mother, I want to introduce you my classmates.

#### Exercise 3

Answer: Formulations may vary, but the idea is this: Hi, friends, this is my friend Pedro.



#### B. Vocabulary and English pronunciation

Notebook Cuaderno Teacher Maestro/a Mañana Morning Evening Tarde Friend Amigo Share Comparta

Night Noche

Fill Hene

Espacio en blanco Blank

Mire Look

One - self Uno mismo

People Gente Olvidar Forget Gestures Gestos

**Positions** Posiciones

Write Escribir Mom Mamá Way Camino First Name Nombre Introduce Presenta Following Siguientes

Listen

Escuche

Repeat Repita Last Name Apellido Word Palabra Informal Informal Formal Formal

#### Vocabulary

#### Exercise 4

Sunday Domingo Monday Lunes Tuesday Martes Wednesday Miércoles Thursday lueves Friday Viernes Saturday Sábado

#### Let's know the days of the week.

Answer: Enero, febrero, marzo, abril, mayo, junio, julio, agosto, septiembre, octubre, noviembre, diciembre.

#### C. Introducing Grammar



Exercise 6

Answer: Formulations may vary.

#### Exercise 7

I. and

- 2. but
- 3. or
- 4. but
- 5. but

#### Exercise 8

Answer: Formulations may vary.

## Third week

#### Conversations

#### A. At the public telephone

#### Exercise I

Answer: Formulations may vary, but the idea is this:

You: Hello! Can I speak with mom?

Your sister: Hello! Sure!

Your mother: Hello! What's happening?

You: Please, mom, don't worry. I am going to be late.

### Vocabulary

## B. Vocabulary and English pronunciation

Just Solo Another Otro

Wrong Equivocado, mal, incorrecto

Citizen Ciudadano

Research Investigación, investigue

Finally Finalmente

Match Hacer coincidir

Patient Paciente

Live Vive

But Pero

Some Alguno/a/os/as

Analyze Analizar

Draw Dibuje

Country Pregunte

Tell Parece

Underline Levantarse

Dialogue Cada

Answer Respuesta

Find Investigación, investigue

Practice Marque Late Analizar

Sister Aun cuando...

Message Parece

Circle A nosotros/as

Dial Marcar

#### Key for conversations

### C. Introducing Grammar

#### Exercise 3

- I. Answer: She's a good friend.
- 2. Answer: We're sisters.
- 3. Answer: They're classmates.
- 4. Answer: He's a nice person.

#### Exercise 4

- I. Answer: You're nice people.
- 2. Answer: They're friends.
- 3. Answer: He's my brother.
- 4. Answer: They're lawyers.
- 5. Answer: I'm Guatemalan.
- 6. Answer: You're waiter.

- 7. Answer: She's patient.
- 8. Answer: He's a good citizen.
- 9. Answer: I'm home.
- 10. Answer: We're beloved.

## Fourth week

#### Title

#### A. Titles

#### Exercise I

- Answer: Mrs. Ford
   La señora Ford
- 2. Answer: Formulations may vary, but the idea is this: Miss Green, Ms. Green. La señora o la señorita Green
- 3. Answer: Mr. Fl señor
- 4. Answer: Mrs. García o Ms. García La señora o la señorita García
- 5. Answer: Mr. (last name) El señor (apellido)
- 6. Answer: Miss (first name) La señorita (nombre)
- 7. Answer: Mrs. (last name)



La señora (apellido)

8. Answer: Mr. (last name) El señor (apellido)

9. Answer: Mr. (last name)

El señor (apellido)

10.Answer: Mrs. (last name)

La señora (apellido)

#### Exercise 2

Answer: Formulations may vary, but the idea is this:

Please, give me the book.

Please, come in.

Please, go home.

Thank you, you are very nice.

No, thank you.

It is beautifl, thank you.

Excuse me, I don't know the answer.

Excuse me, I want to help her.

Excuse me, I have to eat something.

#### Key for conversations

#### **Auxiliaries**

#### Exercise 5

1. Yes, he works here.

Sí, él trabaja aquí.

2. Yes, he does work here.

Sí, él trabaja aquí. (Con énfasis)

3. Yes, she studies here.

Sí, ella estudia aquí.

4. Yes, we do study here.

Sí, nosotros estudiamos aquí.

#### Exercise 6

I. No, he does not work here.

No, él no trabaja aquí.

2. No, he doesn't work here.

No, él no trabaja aquí. (Con contracción)