

# Truc Pham

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## EDUCATION

**Bachelor of Science in Business Administration**, Finance Major  
San Diego State University (SDSU) - San Diego, California  
Minors: Management Information System (MIS)

**May 2020**  
**GPA: 3.55**

## SKILLS/ACCOMPLISHMENTS

- **Technical skills/software:** Oracle SQL, Python, Lucidchart, HTML/CSS, Adobe Photoshop, Gantt Chart, Financial Modeling, and Microsoft Office
- Participated in the Fall 2016 PricewaterhouseCooper (PwC) Business Case Competition, Fall 2018 Stock Pitch Competition, and Spring 2019 Stock Portfolio Challenge at SDSU Finance and Investment Society
- **Fluent in English and Vietnamese**
- **Scholarship(s):** Burnham Real Estate Services Scholarship

## PROJECTS

**Small Business Consulting** – San Diego, California **08/2019 – 12/2019**

- Worked with a team of 4 as consultants for One Earth Recycling Company in San Diego
- Conducted research, analyzed data, and provided recommendations on expanding the business

**Business Process Redesign** – San Diego, California **08/2019 – 12/2019**

- Redesigning the pickup process for SOULMUCH Foods to increase efficiency and decrease expenses by 60% per year by implementing a products notification system
- Was chosen as the winning project among 20 Process Redesign projects by judges from the Society for Information Management

## EXPERIENCE

**SDSU Alumni Engagement Officer** – San Diego, California **08/2019 – Present**

- Establishing and maintaining relationships with potential and current donors through alumni events and cold calling
- Creating videos and social media posts for Alumni and SDSU campus events using Lumen5 and Photoshop

**University Seminar Instructor Assistant** – San Diego, California **08/2019 – 12/2019**

- Facilitated and instructed a Business Administration seminar course for 17 commuter students at SDSU
- Worked closely with the Assistant Dean of the Fowler College of Business and Student Life and Leadership advisors to create lesson plan and events for students

**Finance Intern at MBS Brokerage and Investment Banking** – HCM City, Vietnam **06/2019 – 07/2019**

- Performed financial and technical analysis using financial models/Microsoft Excel
- Suggested investment decision based on financial reports and research results and presented decisions to supervisors

**Academic Tutor at Fowler Athletics Center** – San Diego, California **01/2019 – 05/2019**

- Tutored 3 students in Accounting, Finance, and Economics courses
- Lead review sessions in preparation for exams

**International Studies Teacher Education Project** – San Diego, California **02/2018 – 05/2018**

- Collaborated with teachers from the San Diego Unified School District to plan lessons
- Presented Vietnamese culture to 60 students from 3 elementary schools in San Diego

## LEADERSHIP ACTIVITIES

**Director of Facilities & Logistics of SDSU Mortar Board** – San Diego, California **03/2019 – Present**

- Projecting attendance and creating plan for 4 main events per semester
- Working closely with Student Life and Leadership and Associated Students to book rooms, ordering supplies, and food for different events based on projected plans

**Vice President of Finance of Phi Eta Sigma** – San Diego, California **03/2019 – Present**

- Creating different budgets for 4 different social events, volunteer events, and meetings per semester
- Keeping track of Account Payables, Accounts Receivables, and expenses

**SDSU Ambassadors** – San Diego, California **08/2017 – Present**

- An official student representative, tour guide, and orientation leader for the university
- Spring 2019, Training Instructor: trained 36 rookie Ambassadors on academic advising

## STUDENT ORGANIZATIONS

- **SDSU Finance and Investment Society:** Active member **09/2018 – Present**
- **SDSU Catholic Newman Center:** Scheduling Coordinator **09/2015 – 05/2018**