

Moriah Bischann

From: jmasehil@caltech.edu
Sent: Sunday, May 19, 2013 8:27 PM
To: Okamoto, Denise
Subject: RE: AIChE Dinner - Mannion Reimbursement

Hi Denise,

I left the reimbursement check for the AIChE Dinner in your inbox at your desk.

Thank you,
Jacqueline Masehi-Lano

> Here is a copy of the receipt.

>

> Thank you,

>

> Denise

>

> -----Original Message-----

> From: jmasehil@caltech.edu [mailto:jmasehil@caltech.edu]

> Sent: Tuesday, April 23, 2013 5:13 PM

> To: Okamoto, Denise

> Subject: RE: AIChE Dinner - Mannion Reimbursement

>

> Hi Denise,

>

> Yes, if possible I would need the receipt/a copy of it to get reimbursed.

>

> Thank you for your help!

> Jacqueline Masehi-Lano

>

>> Hi Jacqueline,

>>

>> Sorry it has taken so long for me to get back to you. The total for
>> the AIChE dinner on 2/27/13 came to 895.58. If you are paying by
>> check please make it payable to Caltech and send it to my attention.
>> If you plan on transferring the funds into our account our PTA is
>> CLIFE.EVENTS-SE.9-GB.SAO.

>>

>> Do you need a copy of the receipt?

>>

>> Thank you,

>>

>>

>> Denise Okamoto

>> Student Activities and Programs

>> Mail Code 160-86

>> Pasadena, CA 91125

>> Tel. (626) 395-2768, Fax (626) 584-7161

>>

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>> -----Original Message-----

>> From: jmasehil@caltech.edu [mailto:jmasehil@caltech.edu]

>> Sent: Tuesday, April 16, 2013 11:25 AM

>> To: Okamoto, Denise

>> Subject: RE: AIChE Dinner - Mannion Reimbursement

>>

>> Hi Denise,

>>

>> Just wanted to follow up on the receipts and a total from the AIChE

>> Dinner at Tom Mannion's if you might have them yet? Thank you!

>>

>> Jacqueline Masehi-Lano

>>

>>> Hi Jacqueline,

>>>

>>> I just got back from vacation. I will work on getting you receipts

>>> and a total later this week.

>>>

>>> Denise

>>>

>>> -----Original Message-----

>>> From: jmasehil@caltech.edu [mailto:jmasehil@caltech.edu]

>>> Sent: Monday, April 01, 2013 2:12 PM

>>> To: Okamoto, Denise

>>> Subject: AIChE Dinner - Mannion Reimbursement

>>>

>>> Hi Denise,

>>>

>>> I am the AIChE (American Institute of Chemical Engineers) treasurer,

>>> and the AIChE Club hosted a dinner at Tom Mannion's house last term

>>> for the Chemical Engineering Department. I was wondering if you

>>> could send me the receipt/form with all the food and supplies

>>> Mannion bought for the dinner so that I may reimburse him.

>>>

>>> Is it possible to e-mail me the receipt, or may we set up a time and

>>> day this week for me to come to your office?

>>>

>>> Thank you!

>>> Jacqueline masehi-Lano

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