

UN|HUSHED

Hard topics the easy way. Sex ed done right.

Role Responsibilities and Agreement

Adopted by the Board on December 12th, 2019

Board Associate Directors

UN|HUSHED is a 501(c)3 organization that publishes comprehensive sexuality education curricula and other materials, trains professionals on how to use those materials, and supports a broader, more inclusive global dialogue about sex and sexuality.

MISSION

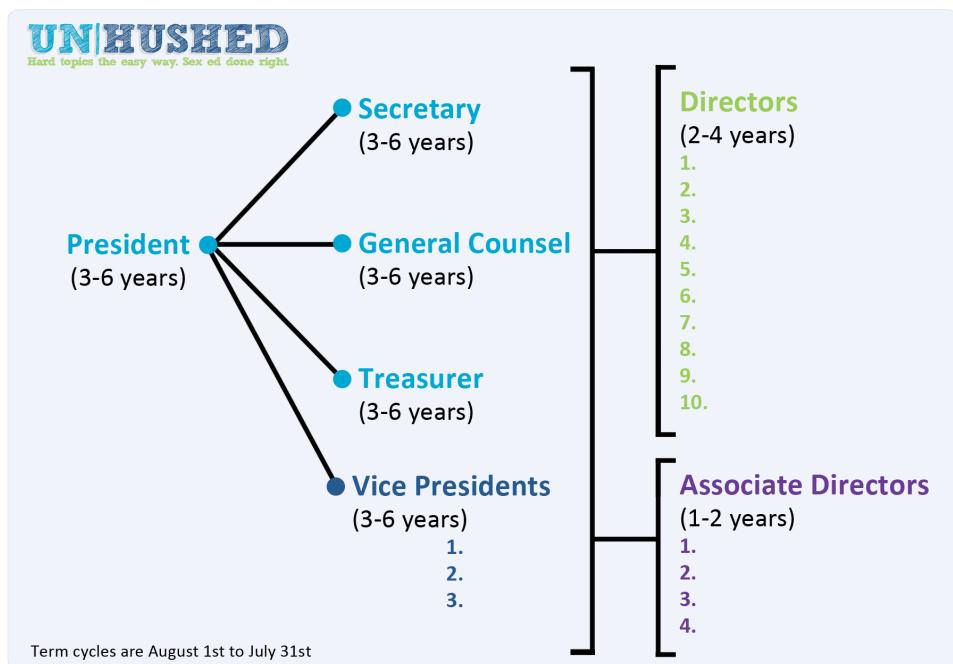
Breaking the social silence and stigma surrounding human sexuality.

BOARD STRUCTURE

UN|HUSHED Board of Directors ("BoD") shall consist of no less than four (4) members and no more than twenty-one (21) members with minimum and maximum term limits.

Structure includes:

- **Four (4) experienced leaders** who've demonstrated ideal leadership and subject-matter skills,
- **Three (3) leaders-in-training** with team-building and executive leadership potential,
- **Ten (10) enrichment managers** who enjoy project-focused teamwork with specific goals, and
- **Four (4) young professionals** interested in work/study experience and/or initial board experience.





Board of Director Bylaws

- **Serve**—applicable, consecutive year(s) of membership, renewable for two consecutive terms (max).
- **Attend board and team meetings.**
 - Quarterly BoD meetings*
 - Monthly team meetings
 - Mentor/Mentee check-ins; 1:1s; etc.

NOTE: Two consecutive absences from quarterly BoD meetings will require Executive review of circumstances.
- **Give**—minimum financial support or raise equivalent fundraising in each fiscal year.
- **Implement**—actively participate in developing, implementing, and supporting initiatives, teams, and projects.
- **Identify**—and refer new member candidates and business opportunities.
- **Remain knowledgeable**—have a thorough understanding of the ongoing work we do and the UN|HUSHED mission.
- **Provide timely responses**—to correspondence and request for updates.
- **Participate in Slack**—build global community, increase project alignment, share ideas, and cultivate teamwork.
- **Utilize organization's resources**—e.g. G Suite email, cloud drive, document retention, calendar, conferencing, forms, QuickBooks, project management, business cards.

NOTE: Business cards are a personal expense.
- **Volunteer**—in our annual board event during summer board retreats, when we give back to local community.
- **Respect and comply**—with organizational values.

ASSOCIATE DIRECTOR ROLE

In addition to bylaws adherence, the Associate Directors (who are not part of the executive committee nor serving as any Vice President) are responsible for the following:

- Commitment to no less than 1 year in term office (with option to renew, by majority vote, for an additional 1-year term; 2 years maximum)
- Minimum financial contribution of \$120 per year (or \$10 monthly dues). Per bylaws, this support could also be obtained through individual fundraising
- As needed, ongoing co-work with team and team lead for only one (1) of the following initiatives:
 - Prospect research,
 - Grant writing,
 - Fundraising,
 - Spotlights (blog), or
 - Volunteer recruitment