

**NGUYEN QUACH NGHIA** 

633/2/6 Hong Bang Street, Ward 6, District 6, HCMC VietNam

13 December, 1995

(+84) 933 469 462

quachnghia1312@gmail.com

#### **MY PROFILE**

Dedicated and motivated Economics graduate & Master degree with experienced leadership and organizational skills seeking entry-level job in Operations or Finances. Aim to become a Business Specialist.

#### **SKILLS**

#### **WORK**

WORD

EXCEL

ENGLISH

PHOTOSHOP

SQL

#### **PERSONAL**

COMMUNICATION

ORGANIZATION

TEAM WORK

SOCIAL

CREATIVITY

DATA ANALYSIS

# **NGUYEN QUACH NGHIA**

#### **EXPERIENCE**

(Sep 2014- Jul 2016)

## PIZZA HUT RESTAURANT

SERVER, CHEF & CASHIER

Ability to resolve customer disputes in a patient manner and work under pressure carefully.

(Jan 2016 - Dec 2016)

## **GREEN VEGETABLES**

**CO-FOUNDER** 

Get orders from buyer in web marketing and manage the transportation of goods as per procedure.

(Dec 2013- July 2020)

### **TUTOR**

## MATHEMATICS, PHYSICS, CHEMISTRY & ENGLISH

Responsible to update information and check the documentation of every activity relating to education.

(Mar 2018- May 2022)

## **HSBC**

#### CUSTOMER DUE DILIGENCE

Responsible to identify, verify, update information and check the documentation of every activity relating to customer's account in Banking Services & Customer Due Diligence team.

#### VERIFICATION ASSISTANT

Responsible to identify, verify and call to check all information via Office/Mobile Phone to give my judgments for every credit records to be customer's account in Banking – Underwriting service & control credit risk.

## SENIOR PERSONAL BANKING ADVISOR

Own the clients relationship with HSBC, understand and technical knowledge of relevant products and services. Responsible to sale in Insurance, Mortgage and support all services for client at the branches.

#### **EDUCATION**

(Oct 2013 - Mar 2018)

# **BACHELOR OF ECONOMICS**

UNIVERSITY OF ECONOMICS AND LAW

Speciality: Economics Rank: Good (Dec 2018 – Apr 2021)

## MASTER IN FINANCE- BANKING

UNIVERSITY OF BANKING HO CHI MINH CITY

Speciality: Finance-Banking Rank: Good

#### **VOLUNTEER ACTIVITY**

## Light home orphanage – Cu Chi District, HCMC

Visiting, giving gifts to children and providing playful activities to kids.

#### Rice soup for cancer – Ung Buou Hospital, HCMC

Helping people who is made up of hundreds of different types of cell, all of which behave differently.

#### Team Building – Staff Committee HSBC

Support organization of company events, teambuilding.