

Personio Planned Overtime Tracker

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Oktober 2025

1 Introduction

The Personio Planned Overtime Tracker automatically adjusts your overtime by subtracting your planned days off, so you see a more realistic overtime balance.

2 Installation Guide



2.1 Firefox (or Firefox based browsers)


1. Execute the `.xpi` file with the browser of choice.
2. Confirm the installation when prompted.

2.2 Google Chrome (or Chrome based browsers)

1. Unzip **PersonioPlannedOvertimeTracker.zip**.
2. Open Chrome and navigate to **chrome://extensions** or click **Extensions** and then **Manage Extensions**
3. Enable **Developer Mode** (toggle switch in the top-right corner).
4. Click **Load unpacked**.
5. Select the unzipped extension folder.

3 How to Use

1. **Open your Personio attendance page**
 - Navigate to your attendance - overtime view in Personio.
 - You will see a small **planned days off** input below the overtime widget, with two buttons:  and .
2. **Extract your upcoming leave days**

- Click  to fetch your upcoming approved leave days from your Personio calendar.
- A new tab opens briefly and closes automatically.
- The input will fill with the number of upcoming leave days (decimals supported, e.g., 1.5).



3. See your adjusted overtime instantly

- Your overtime display updates right away, subtracting the entered days.
- The original value is shown in parentheses for reference.

4. Manually tweak if needed

- You can type any number in the **planned days off** input to adjust the subtraction manually.
- Decimals are supported; both “.” and “,” work (e.g., 0.5 or 0,5).

5. Revert to the last extracted value

- If you have changed the input, the  button appears.
- Click  to restore the last extracted value (it also accounts for any days off you already took since the last extraction).

4 Buttons Explained

4.1 Extract

- Fetches your upcoming approved leave days from Personio and fills the input.
- **Border color hints:**
 - **Green:** Up to date.
 - **Red:** Never extracted or extraction is outdated — click to refresh.
 - **Orange:** You have taken some leave since last extraction — click to refresh.

4.2 Revert

- Appears when your current input differs from the last extracted value.
- Click to reset the input to the last extracted value.

5 Notes

The adjusted overtime is only a display aid; it does not change your data in Personio.

6 Bug-Reports

Any bug/issue/improvement can be reported to **armin.schneider@timetoact.at**