



Enabling global identity
Protecting digital trust

verifiable LEI (vLEI) Ecosystem Governance Framework v3.0

Legal Entity Official Organizational Role vLEI Credential Framework

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Change History

This section records the history of all changes to this document.

EGF Version	Document Version	Date	Description of Change
1.0	1.1	August 30, 2023	Restructured section 6.5 OOR Person Identity Verification to indicate clearly requirements for Legal Entity Authorized Representatives (LARs) and for Qualified vLEI Issuers (QVIs) and to account for Legal Entities with a sole employee; moved requirement for LARs to issue the Legal Entity OOR Authorization vLEI Credential from section 6.6.2 to section 6.5.1.i.; updated section 9 Credential Definition to clarify the requirement for the 'personLegalName' field value.
2.0	1.2	December 15, 2023	Added the usage rules that the LAR must follow for specifying OOR roles in QVI OOR AUTH vLEI Credentials in section 6.5.1.j. and 6.5.2.c. OOR Person Identity Verification; updated sections 6.5.1.2. and 6.1.2.2., OOR Person Identity Verification, with examples of acceptable documentation that



			<p>can be used by QARs to validate the name and Official Organizational Role of an OOR Person;</p> <p>deleted repeated 'on the' in section 6.5.5.1.f. OOR Person Identity Verification;</p> <p>added the usage rules that a QAR must follow for Official Organizational Role Codes and Reference Data included in OOR vLEI Credentials in section 6.6, Issuance;</p> <p>updated GLEIF-IT hosted link to schema in section 9.1.1, Schema;</p> <p>updated inclusion of Issuance and Presentation (IPEX) protocol within the Authentic Chained Data Container (ACDC) specification in section 9.1.3., Schema;</p> <p>added credential usage paragraph in section 9.1.5., Schema.</p>
2.0	1.3	April 10, 2024	<p>Added requirement not to use video filters and avatars during OOBI sessions in sections 6.5.1.1.i., 6.5.1.2.b.ii., and 6.5.2.2.b.ii., OOR Person Identity Verification;</p> <p>corrected omission of the step of the sharing of the Legal Entity Autonomic Identifier (AID) in section 6.5.1.1.i.i., OOR Person Identity Verification;</p> <p>corrected omission of the step of the sharing of the QVI Autonomic Identifier (AID) in sections 6.5.1.2.c.i. and 6.5.2.2.c.i., OOR Person Identity Verification.</p>
3.0	1.4	TBD	<p>Added option for Identity Assurance to be performed by the presentation of digital identity credentials from specific digital identity schemes in section 6.3.1.c., OOR Person Identity Verification;</p> <p>added requirement not to display on-screen (share) passcodes and passwords during OOBI sessions in sections 6.5.1.1.ii., 6.5.1.2.b.iii., and 6.5.2.2.b.iii., OOR Person Identity Verification;</p> <p>clarified requirements for revocation of OOR vLEI Credentials by the Legal Entity in section 6.7, Revocation, including deletion of the OOR vLEI details on the LEI page of the Legal Entity instead of indicating the Revoked status of an OOR vLEI on the LEI page.</p>



1 Introduction

This is a Controlled Document of the verifiable LEI (vLEI) Ecosystem Governance Framework (vLEI Ecosystem Governance Framework). It is the authoritative Credential Framework for the Legal Entity Official Organizational Role vLEI Credential (OOR vLEI Credential). It specifies the purpose, principles, policies, and specifications that apply to the use of this Credential in the vLEI Ecosystem.

2 Terminology

All terms in First Letter Capitals are defined in the vLEI Glossary.

3 Purpose

The purpose of the OOR vLEI Credential is to enable the simple, safe, secure identification of an OOR vLEI Credential Holder to any Verifier that accepts a OOR vLEI Credential.

4 Scope

The scope of this Credential Framework is limited to Issuers, Holders, and Verifiers of OOR vLEI Credentials.

5 Principles

The following principles guide the development of policies in this Credential Framework. Note that they apply **in addition to** the Core Policies defined in the vLEI Ecosystem Governance Framework.

5.1 Binding to Holder

The OOR vLEI Credential shall be designed to provide a strong binding to the OOR vLEI Credential Holder that a Proof Request for the OOR vLEI Credential can be satisfied by the Legal Entity, the OOR vLEI Credential Holder, and/or against one or more public sources.

5.2 Context Independence

The OOR vLEI Credential shall be designed to fulfil a Proof Request for the legal identity of the OOR vLEI Credential Holder regardless of context, including in-person, online, or over the phone.

6 Issuer Policies

6.1 Qualifications

The Issuer MUST:

1. be a Qualified vLEI Issuer (QVI) that has been contracted by a Legal Entity holding a valid Legal Entity vLEI Credential to issue OOR vLEI Credentials.

6.2 Credential

The Issuer MUST:

1. use the OOR vLEI Credential schema defined in section 9.1.
2. include the Claims marked as Required in section 9.1.

6.3 Legal Entity Identity Verification

1. Identity Assurance

- a. A QVI Authorized Representative (QAR) MUST verify that the LEI supplied for the Credential is the LEI of the Legal Entity for which the issuance request for the Credential has been made.
- b. A QAR MUST verify the Legal Entity Identifier (LEI) of the Legal Entity has a LEI Entity Status of Active and a LEI Registration Status of Issued, Pending Transfer or Pending Archival in the Global LEI System.

2. Identity Authentication

- a. Identity Authentication for the Legal Entity is not applicable for the issuance of an OOR vLEI Credential.

6.4 Legal Entity Authorized Representative (LAR) Identity Verification

Identity Assurance and Identity Authentication for the LARs are specified in section 6.3 of the Legal Entity vLEI Credential Framework.

6.5 OOR Person Identity Verification

6.5.1 For a Legal Entity with more than one authorized signer or employee

1. Preparing for authorization of an OOR vLEI Credential by a LAR
 - a. A credential wallet MUST be set up for the OOR Person.



b. Identity Assurance of a person serving in an Official Organizational Role (OOR Person) MUST be performed prior to authorization of the issuance of an OOR vLEI Credential.

c. Identity Assurance MAY be performed either:

- i. to at least Identity Assurance Level 2 (IAL2) as defined in NIST 800-63A (<https://pages.nist.gov/800-63-3/sp800-63a.html>);
- ii. By presentation of a valid digital identity credential by the OOR Person from one of the following digital identity schemes:

Europe

Please refer to the following list schemes with High and/or Substantial Level of Assurance:

<https://ec.europa.eu/digital-building-blocks/sites/display/EIDCOMMUNITY/Overview+of+pre-notified+and+notified+eID+schemes+under+eIDAS>

Asia

Australia my Gov
Bhutan Bhutan NDI
China cyberspace ID
Hong Kong iAM Smart
India Aadhaar
Philippines PhilSys
Singapore SingPass
Thailand Thai National ID

Latin America

Brazil e-CPF

d. Upon completion of Identity Assurance, the LAR MUST obtain the consent of the OOR Person for their name and OOR to be published on the LEI page of the Legal Entity on gleif.org. This confirmation will be indicated in the QVI AUTH OOR vLEI Credential.

e. The LAR MUST request the OOR Person to generate its AID.

f. Then the following steps MUST be performed in this order and completed during this OOBI session.

g. Video filters and avatars MUST not be used during the OOBI session.

h. Passcodes and passwords MUST not be displayed on screen (shared) during the OOBI session.



- i. The LAR MUST use an OOB protocol (such as a QR code or live chat) to share the Legal Entity AID with the OOR Person.
- ii. The LAR MUST send a Challenge Message to the OOR Person's AID as defined in the Technical Requirements Part 1 for the purposes of cryptographic authentication of the OOR Person's AID. The Challenge Message MUST be unique to the OOB session.
- iii. The OOR Person MUST use its Private Key Store to sign and return the response to the Challenge Message, after which the OOR Person MUST acknowledge that this action has been completed.
- iv. The LAR MUST verify in real time that the response to the Challenge Message was received from the OOR Person.
- v. When the response to the Challenge Message has been received by the LAR, the LAR MUST verify the OOR Person's signature.
- i. The LAR MUST create a QVI OOR AUTH vLEI Credential to be issued to the QVI as required in the QVI AUTH vLEI Credential Framework.
- j. The LAR MUST follow the usage rules below for specifying OOR long names in QVI OOR AUTH vLEI Credentials.
 - i. The OOR long name MUST be specified in the QVI OOR AUTH vLEI Credential.
 - ii. If the OOR long name is included in the ISO 5009 Official Organization Role lists, then the long name of the role and its corresponding OOR code MUST be included in the QVI OOR AUTH vLEI Credential. The ISO 5009 Official Organization Role lists can be accessed using the GLEIF API.
 - iii. If the OOR long name is specified in public documents, but not in the ISO 5009 Official Organization Role lists, used by the QVI to validate the person in the role, then the role as specified in these documents MUST be included in the QVI OOR AUTH vLEI Credential.
 - iv. If the OOR long name is specified in other documents provided by the Legal Entity, but not in the ISO 5009 Official Organization Role lists, and used by the QVI to validate the person in the role, then the role as specified in these documents MUST be included in the QVI OOR AUTH vLEI Credential.
- k. The QVI OOR AUTH vLEI Credential MUST be signed by a threshold satisfying number of LARs using the Legal Entity vLEI Credential.

2. Preparing for issuance of an OOR vLEI Credential by a QVI



- 136 a. Based on the information contained in the QVI OOR AUTH vLEI Credential
137 received by the QVI:
- 138 i. A QAR MUST perform Identity Verification of the Legal Entity as
139 specified in section 6.3 above.
 - 140 ii. A QAR MUST validate the name and the Official Organizational Role
141 of an OOR Person using one or more official public sources. An
142 example of documentation that can be used to validate the name
143 and Official Organizational Role of an OOR Person are a certified
144 copy of documentation accessed directly by the QAR from a
145 business registry.
 - 146 iii. If the name and the Official Organizational Role of the OOR Person
147 cannot be validated using one or more official public sources, the
148 QAR MUST request from the LAR(s) copies of documents of the
149 Legal Entity. Examples of documentation that can be provided by
150 the Legal Entity to validate the name and Official Organizational
151 Role of an OOR Person are a notarized copy of statutes or articles,
152 Board minutes or a certificate of incumbency provided by the Legal
153 Entity. Use of documents not certified or notarized or documents
154 found on websites or through links provided solely by the Legal
155 Entity are not acceptable for this validation.
 - 156
 - 157 iv. If the name and the Official Organizational Role of the OOR Person
158 cannot be validated using official public sources or copies of
159 documents of the Legal Entity, then the QAR MUST notify the LAR
160 that an OOR vLEI Credential cannot be issued and the LAR MAY
161 authorize instead the issuance of an ECR vLEI Credential.
 - 162
- 163 b. Identity Authentication by a QAR
- 164 i. A QAR and the OOR Person MUST establish a real-time OOBI session
165 in which the QAR and the OOR Person are present. An example is a
166 continuous web meeting attended by all parties on both audio and
167 video.
 - 168 ii. Video filters and avatars MUST not be used during the OOBI session.
 - 169 iii. Passcodes and passwords MUST not be displayed on screen (shared)
170 during the OOBI session.
 - 171 iv. A QAR MUST perform manual verification of the OOR Person's legal
172 identity for which the LAR, or third-party service provider, already
173 has performed Identity Assurance. An example: the OOR Person
174 visually presents one or more legal identity credentials verified
175 during Identity Assurance to the QAR.



- v. A QAR MUST ask the OOR Person verbally to confirm the AID that was sent in the QVI OOR AUTH vLEI Credential. If the AID provided by the OOR Person does not match the AID sent in the QVI OOR AUTH vLEI Credential, the OOB session ends.
 - vi. If the AID provided by the OOR Person matches the AID sent in the QVI OOR AUTH vLEI Credential, the OOB session continues.
 - c. The following steps MUST be performed in this order and completed during this OOB session.
 - i. The QAR MUST use an OOB protocol (such as a QR code or live chat) to share the QVI AID with the OOR Person.
 - ii. The QAR MUST send a Challenge Message to the OOR Person's AID as defined in the Technical Requirements Part 1 for the purposes of cryptographic authentication of the OOR Person's AID. The Challenge Message MUST be unique to the OOB session.
 - iii. The OOR Person MUST use its Private Key Store to sign and return the response to the Challenge Message, after which the OOR Person MUST acknowledge that this action has been completed.
 - iv. The QAR MUST verify in real time that the response to the Challenge Message was received from the OOR Person.
 - v. When the response to the Challenge Message has been received by the QAR, the QAR MUST verify the OOR Person's signature.

6.5.2 For a Legal Entity with a sole authorized signer or employee

1. Preparing for authorization of an OOR vLEI Credential by a sole authorized signer or employee (who is at the same time DAR, LAR and OOR Person)
 - a. A credential wallet MUST be set up for the OOR Person.
 - b. While maintaining the same real-time OOB session with the QAR during which the Legal Entity vLEI Credential was issued, the OOR Person MUST generate its AID. The OOR Person already has been identity assured in its role as a LAR.
 - c. Since the OOR Person also is the only LAR, as the sole authorized signer, the LAR MUST issue a QVI OOR AUTH vLEI Credential to the QVI.
 - i. The LAR MUST follow the usage rules below for specifying OOR long names in QVI OOR AUTH vLEI Credentials.
 1. The OOR long name MUST be specified in the QVI OOR AUTH vLEI Credential.
 2. If the OOR long name is included in the ISO 5009 Official Organization Role lists, then the long name of the role and its



- 215 corresponding OOR code MUST be included in the QVI OOR
216 AUTH vLEI Credential. The ISO 5009 Official Organization Role
217 lists can be accessed using the GLEIF API.
- 218 3. If the OOR long name is specified in public documents, but not
219 in the ISO 5009 Official Organization Role lists, used by the QVI
220 to validate the person in the role, then the role as specified in
221 these documents MUST be included in the QVBI OOR AUTH
222 vLEI credential.
- 223 4. If the OOR long name is specified in other documents provided
224 by the Legal Entity, but not in the ISO 5009 Official
225 Organization Role lists, and used by the QVI to validate the
226 person in the role, then the role as specified in these
227 documents MUST be included in the QVI OOR AUTH vLEI
228 credential.
- 229
- 230 d. The OOR Person as LAR MUST indicate consent that their name and OOR to
231 be published on the LEI page of the Legal Entity on [gleif.org](https://www.gleif.org) when preparing
232 the QVI OOR AUTH vLEI Credential.
- 233
- 234 2. Preparing for issuance of an OOR vLEI Credential by a QVI
- 235 a. Based on the information contained in the QVI OOR AUTH vLEI Credential
236 received by the QVI:
- 237 i. A QAR MUST validate the name and the Official Organizational Role of
238 an OOR Person using one or more official public sources. An example
239 of documentation that can be used to validate the name and Official
240 Organizational Role of an OOR Person are a certified copy of
241 documentation accessed directly by the QAR from a business registry.
- 242
- 243 ii. If the name and the Official Organizational Role of the OOR Person
244 cannot be validated using one or more official public sources, the QAR
245 MUST request from the LAR(s) copies of documents of the Legal
246 Entity. Examples of documentation that can be provided by the Legal
247 Entity to validate the name and Official Organizational Role of an OOR
248 Person are a notarized copy of statutes or articles, Board minutes or a
249 certificate of incumbency provided by the Legal Entity. Use of
250 documents not certified or notarized or documents found on websites
251 or through links provided solely by the Legal Entity are not acceptable
252 for this validation.
- 253 iii. If the name and the Official Organizational Role of the OOR Person
254 cannot be validated using official public sources or copies of

documents of the Legal Entity, then the QAR MUST notify the OOR Person as LAR that an OOR vLEI Credential cannot be issued and the OOR Person as LAR MAY authorize instead the issuance of an ECR vLEI Credential.

b. Identity Verification by a QAR

- i. If the issuance of the OOR vLEI Credential will proceed, a QAR and the OOR Person MUST establish a real-time OOBI session in which the QAR and the OOR Person are present. An example is a continuous web meeting attended by all parties on both audio and video.
- ii. Video filters and avatars MUST not be used during the OOBI session.
- iii. Passcodes and passwords MUST not be displayed on screen (shared) during the OOBI session.
- iv. A QAR MUST perform manual verification that the OOR Person is the sole authorized signer who previously generated the AID and, as LAR, issued the QVI OOR AUTH vLEI Credential to the QVI.
- v. A QAR MUST ask the OOR Person verbally to confirm the AID that was sent in the QVI OOR AUTH vLEI Credential. If the AID provided by the OOR Person does not match the AID sent in the QVI OOR AUTH vLEI Credential, the OOBI session ends.
- vi. If the AID provided by the OOR Person matches the AID sent in the QVI OOR AUTH vLEI Credential, the OOBI session continues.

c. The following steps MUST be performed in this order and completed during this OOBI session.

- i. The QAR MUST use an OOBI protocol (such as a QR code or live chat) to share the QVI AID with the OOR Person.
- ii. The QAR MUST send a Challenge Message to the OOR Person's AID as defined in the Technical Requirements Part 1 for the purposes of cryptographic authentication of the OOR Person's AID. The Challenge Message MUST be unique to the OOBI session.
- iii. The OOR Person MUST use its Private Key Store to sign and return the response to the Challenge Message, after which the OOR Person MUST acknowledge that this action has been completed.
- iv. The QAR MUST verify in real time that the response to the Challenge Message was received from the OOR Person.
- v. When the response to the Challenge Message has been received by the QAR, the QAR MUST verify the OOR Person's signature.



6.6 Issuance

1. The Legal Entity and OOR Person Identity Verification process outlined in sections 6.3 and 6.5 MUST be completed before OOR vLEI Credential issuance can begin.
2. The QAR MUST follow the usage rules specified below for Official Organizational Role Codes and Reference Data included in OOR vLEI Credentials.
 - a. The QAR MUST confirm that the LAR followed the usage rules specified in section 6.5.1.j. or 6.5.2.c. for including the OOR long name in the QVI OOR AUTH vLEI Credential.
 - i. If the OOR long name specified in the OOR vLEI Credential does not match the OOR long name in the QVI OOR AUTH vLEI Credential, then the QAR MUST not issue the OOR vLEI Credential.
 - b. Usage rules for QARs for abbreviations of OOR roles
 - i. If an OOR abbreviation exists for an OOR role:
 1. If an OOR abbreviation is included in the ISO 5009 Official Organization Role lists for the corresponding OOR role, then the abbreviation listed MUST be included in the OOR vLEI credential. The ISO 5009 Official Organization Role lists can be accessed using the GLEIF API.
 2. If the OOR abbreviation is specified in other documents used by the QVI to validate the person in the role, then the abbreviation as specified in these documents MUST be included in the OOR vLEI credential.
 - c. Usage rule for QARs for OOR codes
 - i. If an OOR Role is part of the ISO 5009 Official Organization Role lists, then the OOR code assigned for this OOR role MUST be included in the OOR vLEI credential.
 - ii. The QAR MUST confirm that the LAR followed the usage rules specified in section 6.5.1.j. or 6.5.2.c. for including the corresponding OOR code for the OOR long name in the QVI OOR AUTH vLEI Credential.
 - iii. The ISO 5009 Official Organization Role lists can be accessed using the GLEIF API.
 - d. Usage rule for QARs for the Latin Transliteration of OOR long names
 - i. For all OORs included in the ISO 5009 Official Organization Role lists, the standard requires long names of OORs in non-Latin character sets to be transliterated into Latin characters. If a Latin transliteration exists for an OOR long name in the ISO 5009 lists, the Latin transliteration MUST appear in the OOR vLEI credential. The



ISO 5009 Official Organization Role lists can be accessed using the GLEIF API.

3. A workflow MUST be implemented in the operations of the QVI which requires two QARs to be involved in the issuance and signing an OOR vLEI Credential. The first QAR will perform the required above-mentioned Identity Authentication and out-of-band validations and then signs the credential. Another QAR then approves the issuance and signs the OOR vLEI Credential.
4. A QAR MUST call the vLEI Reporting API for each issuance event of OOR vLEI Credentials.
5. GLEIF MUST update the list of vLEI Credentials on the LEI page of the Legal Entity to reflect OOR vLEI credential issuances that have been reported by QVIs.

6.7 Revocation

1. To revoke an OOR vLEI Credential:
 - a. The Legal Entity MUST revoke OOR vLEI Credentials if the OOR Person no longer holds the OOR specified in the OOR vLEI Credential, either as a result of changing roles or termination of employment, or if the OOR Person rescinds consent for their name and OOR to be published on the LEI page of the Legal Entity on gleif.org.
 - b. The Legal Entity MUST notify the QVI to revoke an OOR vLEI Credential.
 - c. To revoke a previously issued OOR vLEI Credential, the LAR(s) MUST revoke the QVI OOR AUTH vLEI Credential related to a specific issuance of an OOR vLEI Credential.
 - d. The QAR then MUST revoke the OOR vLEI Credential.
 - e. A QAR MUST perform the revocation within the timeframe specified in Appendix 5 Service Level Agreement (SLA).
2. A QAR MUST call the vLEI Reporting API for each revocation event of OOR vLEI Credentials.
3. If the QVI has been terminated:
 - a. At the end of the Grace Period for the Qualified vLEI Issuer vLEI Credential that has been revoked by GLEIF, the QVI MUST revoke all of the OOR vLEI Credentials that the QVI has issued.
 - b. Then, the terminated QVI MUST transfer a copy of its revocation log to GLEIF.



4. GLEIF MUST remove the details of the OOR vLEI Credential that have been published on the LEI page of the Legal Entity on gleif.org when notified through the vLEI Reporting API about the revocation of an OOR vLEI Credential.

6.8 Level of Assurance

1. The OOR vLEI Credential SHOULD be issued with only a single Level of Assurance. Future versions of this Credential Framework MAY define multiple Levels of Assurance.

6.9 Monitoring

1. GLEIF MUST monitor the QVI Transaction Event Logs (TELS) to detect the issuance of OOR vLEI Credentials which were not reported using the vLEI Reporting API.

7 Holder Policies

There are no restrictions on the Holders of vLEI Credentials specified in the vLEI Ecosystem. Restrictions may be introduced in other Ecosystems that use the vLEI Ecosystem.

8 Verifier Policies

There are no restrictions on the Verifiers of vLEI Credentials specified in the vLEI Ecosystem. Restrictions may be introduced in other Ecosystems that use the vLEI Ecosystem.

9 Credential Definition

9.1 Schema

1. The OOR vLEI Credential MUST be an Authentic Chained Data Container (ACDC) that MUST use for its schema at the time of issuance, the JSON Schema found in:

<https://github.com/GLEIF-IT/vLEI-schema/blob/main/legal-entity-official-organizational-role-vLEI-credential.json>

2. **The field values in the credential MUST be as follows:**

- The "LEI" field value MUST be the LEI of Legal Entity Holder.
- The "personLegalName" field value MUST be the Legal Name of the Person in the Official Role at the Legal Entity as it appears in the identity credential provided by the OOR Person for Identity Assurance.
- The "officialRole" field value MUST be the Official Organizational Role.
- Additional data elements can be specified about the OOR Person through issuance of another ACDC credential containing these additional elements



by using the chaining capabilities of ACDC credentials to chain this additional ACDC credential to the Legal Entity Official Organizational Role vLEI Credential.

3. The Sources section of the OOR vLEI Credential MUST contain a source reference to the QVI OOR AUTH vLEI Credential (via SAID) that the issuing QVI received authorizing the issuance of this OOR vLEI Credential. The Sources section of that QVI OOR AUTH vLEI Credential MUST contain a source reference to the Legal Entity vLEI Credential that was issued by the QVI to the Legal Entity and contain the same value for the “LEI” field as the Legal Entity vLEI Credential.

The elements in this type of credential can be returned in response to a presentation request as defined in the Issuance and Presentation Exchange (IPEX) protocol section of the ACDC specification.

The ACDC specification can be found in: <https://github.com/trustoverip/tswg-acdc-specification>

4. Usage of a valid, unexpired, and non-revoked vLEI Credential, as defined in the associated Ecosystem Governance Framework, does not assert that the Legal Entity is trustworthy, honest, reputable in its business dealings, safe to do business with, or compliant with any laws or that an implied or expressly intended purpose will be fulfilled. It is recommended that upon presentation of OOR vLEI Credentials that the credentials are verified. The Legal Entity is responsible for the use of OOR vLEI credentials that it has authorized and assumes liability for misuse of OOR vLEI Credentials by its official representatives.

