

No need to write meeting minutes.
AI will summarize it in three lines.

For busy project managers, consultants, and executives.

Current challenges



**After meetings, I spend
30 minutes chasing
after the minutes.**

From transcription to
summarization, there's
too much wasted effort.



**No one can say what
was decided.**

The key points remain
unclear, and the
discussion has come full
circle.



**Tasks remain
disorganized.**

Responsibilities and
deadlines for to-dos
remain ambiguous as
they slip by.

No more headaches over meeting minutes.

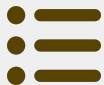
- **Automatically generate “3 summaries” from meeting notes in just seconds**

→ **3-line summary / Structured summary / Slack share text**

- **Extract to-dos with assigned personnel and deadlines. Eliminate task oversights.**
- **Ambiguous statements are clearly marked as “To be confirmed”**

→ **A reliable system preventing AI runaway**

Three “Ultra-Time-Saving” Outputs Generated by AI



3-Line Summary

Grasp the overall “vibe” in just a few lines.



Structured Summary

Who decided what? What are the tasks? Instantly visible.



Slack Share Text

Share directly with your team without having to think about the wording.

Works like a charm in times like these



**Share instantly to
Slack and Notion.**

Share just the key points
with one click to your
team.



**Summarized in
minutes.**

Minutes won't become a
bottleneck.



**Automatically
organized to your
to-do list.**

Ready to take action
immediately.

30minutes → 3minutes

Conventional
manual

30 minutes

Meeting
Minutes Made
Easy GPT

3minutes

0 5 10 15 20 25 30
Time Required (minutes)

Over 90% reduction

