



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**14-16 AHMADU BELLO WAY, VICTORIA ISLAND LAGOS**  
**SCHOOL OF SCIENCE AND TECHNOLOGY**  
**MAY/JUNE 2012 EXAMINATION**

CIT 702 Technical Report Writing

*Time Allowed:* 3hrs

*Instruction:* Answer any five (5) questions.

1a. In the context of technical report writing, list the factors to be considered in patronising a computing outfit.

(10 marks)

1b. Specify the injunctions that apply for a good discussion. (10 marks)

2a. Provide ten (10) reasons for using citations in science. (10 marks)

2b. State the primary and secondary sources of material in science and technology. (4 marks)

2c. Outline three suggested rules for a good introduction. (6 marks)

3a. State the main reason for tables are required for technical reports. (4 marks)

3b. Describe graphs in the context of printing terminology. (6 marks)

3c. State the main significance of graphs and tables in research. (4 marks)

3d. How do you decide which graph is preferable? (6 marks)

4a. A technical report aims to achieve five set objectives. State them. (10 marks)

4b. Define a good title . (3 marks)

4c. Identify and state two (2) categories of potential readers. (4 marks)

4d. Give a brief description of a technical proposal. (3 marks)

5. Write short notes on the following:

- i. Cartographers )
- ii. Computer graphics ) (5 marks each, Total=20)
- iii. Scientific paper )
- iv. Technical report )

6a. List the components of the preliminary and end matter of a technical report.

(12 marks)

6b. Give five criteria for classifying technical reports. (5 marks)

6c. Write down three (3) tasks peers accomplish by means of a primary scientific publication. (3 marks)

7a. What is the good test for avoiding the rejection of your report? (10 marks).

7b. State any two (2) criteria a table must meet for it to be 'well-constructed'. (10 marks)