



NATIONAL OPEN UNIVERSITY OF NIGERIA
91, Cadastral Zone, NnamdiAzikiwe Express Way, Jabi-Abuja
FACULTY OF MANAGEMENT SCIENCES
JUNE 2017 EXAMINATION

Course Code: PAD871

Course Title: PUBLIC PERSONNEL MANAGEMENT

Credit Unit: 3

Instructions: 1. Attempt Question 1 and any other three (3) questions

2. Question 1 is compulsory and carries 25marks while the other 3 questions carry 15marks each

3. Present all your points in coherent and orderly

manner

Time Allowed: 3 Hours

1. Explain the major functions of Personnel Management
(25marks)
2. (a) What do you understand by Human Resources Planning?
(5marks)

(b) Identify and explain the processes involved in Staff Selection
(10marks)
3. Explain the processes involved in determining Minimum Wage
(15marks)
4. (a) What is Performance Appraisal?
(5marks)

(b) What are the reasons for carrying out Performance Appraisal?
(10marks)
5. Explain any ten (10) ethical behaviors expected of a Public Servant
(15marks)
6. Explain the five (5) styles of Conflict Management
(15marks)

