



NATIONAL OPEN UNIVERSITY OF NIGERIA
14/16 AHMADU BELLO WAY, VICTORIA ISLAND, LAGOS
SCHOOL OF MANAGEMENT SCIENCES
JUNE/JULY, 2013 EXAMINATIONS.

Course Code: MBA806 Credit Unit: 2

Course title: Human Resources Management

Time Allowed: 2hrs

Instruction: Attempt question 1 and any other 2 questions of your choice;
 Question 1 carries 30 marks while the other carries 20 marks each.
 Present your answer legibly and logically using relevant examples.

1. What is discipline? What are the common causes of disciplinary action
- 1b. Explain the appeal procedure
- 2a. What are the factors influencing Pay and Material Reward System.
- b. Write short notes Performance related pay and Profit sharing
3. Why do we communicate? Explain the various barriers to effective communication
4. With the aid of a diagram **ONLY** show the elements of strategic HRM process
5. List FOUR responsibilities of line managers in recruitment
- 5b. List FIVE advantages and THREE disadvantages of internal recruitment
- 5c. What are the THREE main importance of Job analysis