

Question FBQ1 : A word that replaces another with the same meaning is called a _____

Answer: Synonym

Question FBQ2 : Beginning a paragraph with the topic sentence helps the _____ to immediately know what the paragraph is about

Answer: Reader

Question FBQ3 : Connection between the sentences is one of the elements that go into the _____ of a good paragraph

Answer: Organization

Question FBQ4 : 'For instance' and 'as an illustration' are transition devices that give _____

Answer: Examples

Question FBQ5 : In a _____, the author takes the reader logically and smoothly from one idea to another

Answer: Paragraph

Question FBQ6 : ----- entails keeping the rules, customs and conventions that are observed in our society

Answer: Formal writing

Question FBQ7 : A formal letter must have the _____ of the sender and the receiver

Answer: Address

Question FBQ8 : The letter written to the INEC chairman asking for clarification on voting procedure is a -----

Answer: Formal letter

Question FBQ9 : The ----- of a paragraph may be a problem, statement or a Generalization

Answer: topic sentence

Question FBQ10 : _____ brings a change in meaning in English utterances

Answer: Stress

Question FBQ11 : Formal letters are ----- in their styles and phraseology

Answer: Set

Question FBQ12 : When you are bringing out the differences in two items in paragraph development you are using _____ technique

Answer: Contrast

Question FBQ13 : The tone of your letters should be _____ and considerate

Answer: Courteous

Question FBQ14 : The method of development of the paragraph you choose should be the one that will most effectively put across the _____ you want to make

Answer: Point

Question FBQ15 : To make your formal letter _____ use the same font and the same font size

Answer: Attractive

Question FBQ16 : The main _____ between the formal and informal letter is in the use of language

Answer: Difference

Question FBQ17 : The letter to your sister describing a tourist site you visited during the last Christmas is an -----

Answer: informal letter

Question FBQ18 : The Memorandum is used for _____communication in an organization

Answer: Internal

Question FBQ19 : In a _____ instead of using 'I beg to state' use enquiry instead

Answer: formal letter

Question FBQ20 : A letter to your study centre director of your missing scores it is called a letter of _____

Answer: Complaint

Question FBQ21 : In a formal letter, the signature comes before the _____of the sender

Answer: Name

Question FBQ22 : Transition devices also bring _____in a paragraph

Answer: Coherence

Question FBQ23 : A paragraph is a piece of writing which is unified by a central, controlling idea or _____

Answer: Theme

Question FBQ24 : A letter of query is a -----

Answer: formal letter

Question FBQ25 : _____ qualifies nouns

Answer: Adjectives

Question FBQ26 : The document containing the bio data of the sender of an application letter is called _____

Answer: Curriculum vitae

Question FBQ27 : The application letter is a _____to an advertisement

Answer: Response

Question FBQ28 : The use of the passive voice is more common in -----

Answer: formal letters

Question FBQ29 : Without a proper pronunciation of words, your audience may miss out the _____ you are trying to express

Answer: Meaning

Question FBQ30 : Dictionaries give the _____ meanings of words

Answer: Denotative

Question FBQ31 : In English unlike in Nigerian languages there is not perfect _____ between spelling and sound

Answer: Relationship

Question FBQ32 : To learn how to pronounce words correctly, we must recognize the sound each _____ stand for

Answer: Symbol

Question FBQ33 : If you do not pronounce English vowels and consonants very well, your spoken English will be difficult to _____

Answer: Understand

Question FBQ34 : One of the things you have to avoid when writing a formal letter is giving too many _____

Answer: Details

Question FBQ35 : Preparing an outline is a good way to start before _____ a formal letter

Answer: Writing

Question MCQ1 : Where in the paragraph can the topic sentence come?

Answer: The beginning, middle or end of a paragraph

Question MCQ2 : What can be used to develop the topic sentence of a paragraph?

Answer: Illustrations, examples and explanations

Question MCQ3 : The tone of a formal letter should be what?

Answer: Courteous and complete

Question MCQ4 : Which is the cohesive word/device in the sentence: When you are driving don't drink, also when you are dizzy don't drive.

Answer: Also

Question MCQ5 : Which of the under-listed can be used as a linking device expressing sequence?

Answer: Finally

Question MCQ6 : Which of the under-listed can be used as a linking device indicating time?

Answer: Now

Question MCQ7 : What is involved in developing paragraphs through cause and effect?

Answer: Using examples to pass across the message to the reader

Question MCQ8 : What can be used to refer to the language used in discussing with friends and relatives?

Answer: Informal language

Question MCQ9 : Apart from being complete and clear what other quality should the pieces of information in a formal letter have?

Answer: Precise

Question MCQ10 : What voice is used always in formal letters?

Answer: Passive

Question MCQ11 : How is a formal document expected to be?

Answer: Brief as possible

Question MCQ12 : What are the major kinds of writing?

Answer: Formal and informal

Question MCQ13 : What order should be followed when developing paragraphs through description?

Answer: Logical order

Question MCQ14 : What is involved in developing a paragraph through description?

Answer: Giving large details

Question MCQ15 : Which is the synonym for the word 'buy'?

Answer: Purchase

Question MCQ16 : What can unnecessary details do in a formal letter?

Answer: Distract the reader from the main points

Question MCQ17 : What best method can be used to developing paragraphs in order to show how two things are alike or different?

Answer: Comparison and contrast

Question MCQ18 : What devices are used to hold together sentences in a

paragraph?
Answer: Cohesive

Question MCQ19 : Using the illustration technique of paragraph development, what is the focus going to be?
Answer: Using examples to pass across the message to the reader

Question MCQ20 : Which of the under-listed point is avoided in formal writing?
Answer: Personal pronoun

Question MCQ21 : What helps writers to link ideas logically and smoothly between sentences?
Answer: Coherence

Question MCQ22 : Which ONE of the options can begin a defining relative clause?
Answer: Who

Question MCQ23 : When we say the words 'bank' 'bear' and 'plant are polysemous what do we mean?
Answer: They have more than one meaning

Question MCQ24 : How many syllables do the words 'Usher', 'Nation', 'Table', and 'welcome' have?
Answer: One

Question MCQ25 : Words of two syllables will have stress on which syllable?
Answer: First

Question MCQ26 : The dictionary can give all the following EXCEPT?
Answer: The objective of the word

Question MCQ27 : Apart from word stress what other type of stress do we have?
Answer: Sentence

Question MCQ28 : What distinguish meaning in English language?
Answer: Stress

Question MCQ29 : What is used to show the tone group division?
Answer: The oblique bar (/)

Question MCQ30 : What does the last important word in a group have?
Answer: Nucleus

Question MCQ31 : During speech, the change from low to high is the
Answer: rising tone

Question MCQ32 : In a sentence placing the stress mark on a particular word has the ability to do what?
Answer: Change the meaning of the sentence

Question MCQ33 : To show the falling tone in a sentence the slanting mark should point
Answer: Downward

Question MCQ34 : Which of the options below is NOT a way through which the falling tone can used?
Answer: Misrepresentations

Question MCQ35 : To show the rising tone in a sentence where should the slanting mark point to?
Answer: Upward