



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**14-16 AHMADU BELLO WAY, VICTORIA ISLAND LAGOS**  
**SCHOOL OF EDUCATION**  
**MARCH/APRIL 2015 EXAMINATION**

**Course Code: EDA821**

**Course Title: Human Resource Management in Educational Administration**

**Instruction:** Answer Question **One** and any other **Two**.

**Time Allowed: 2Hours**

**QUESTIONS**

1. (a) Explain the concept: Human Resource Management  
(b) Describe the activities of Human Resource Management (30Marks)
  
2. (a) Discuss the Harvard Model of Human Resource Management, highlighting  
Its attributes and relevance to modern day educational administration  
(b) Enumerate the procedure for filling a declared vacant position in the Educational system  
(c) Define Induction Programme  
(d) Discuss ten objectives of the induction process.(20Marks)
  
3. (a) Discuss five types of staff development training techniques  
(b) Explain five classification methods used in our school system for record keeping.  
( c) To ensure that an organization functions efficiently and effectively in attaining set goal, there is need to motivate its workforce. Apply Abraham Maslow's and Frederick Herzberg's theories to refute or justify this assertion (20Marks)
  
4. (a) What is Job performance Appraisal?

(b) Discuss the relevance of job performance appraisal in school

( c) Describe five principles of Human Relation. (20Marks)