



**NATIONAL OPEN UNIVERSITY OF NIGERIA  
14-16 AHMADU BELLO WAY, VICTORIA ISLAND, LAGOS  
SCHOOL OF SCIENCE & TECHNOLOGY  
JANUARY/FEBRUARY 2013 EXAMINATION**

**Course Code:** CIT 802

**Time:** 3hrs

**Course Title:** Technical Report Writing  
**Unit:** 3

**Course Credit**

**Instruction:** Answer any five (5) questions.

**QUESTIONS**

- 1a. Technical reports are usually classified based on some conditions. Enumerate any five (5) of these conditions.  
(10 marks)
- 1b. Basically, peers can attain a number of tasks through scientific publications. Name any two (2) of these tasks.  
(10 marks)
- 2a. Scientific papers are characterised by secondary ingredients. Name any four (4) these ingredients.  
(8 marks)
- 2b. The Alphabet Number System is critical in Technical Report Writing. State two (2) benefits of this system.  
(12 marks)
- 3a. Give a concise definition of a good title.  
(4 marks)
- 3b. Typically, Technical Reports have the end and preliminary matter. Specify the corresponding components.  
(16 marks)
- 4a. In the context of Technical Report writing, tables must fulfil some conditions to be effectively built. Specify any two (2) of these conditions.  
(10 marks)
- 4b. State the good test for avoiding the rejection of a technical report. (10 marks).
- 5a. Give any three (3) rules recommended for attaining a good introduction.  
(12 marks)
- 5b. Identify four (4) primary and four (4) secondary sources of material in science and technology.  
(8 marks)

**6. Give a brief explanation of the following:**

- a. Scientific paper )
- b. Computer graphics ) (5 marks each,  
Total=20)
- c. Technical report )
- d. Cartographers )

**7a. Explain the notion of 'graphs' in the context of printing terminology. (6 marks)**

**7b. Enumerate any ten (10) reasons for using citations in science. (10 marks)**

**7c. Identify two (2) categories of potential readers. (4 marks)**

1302051018