



**NATIONAL OPEN UNIVERSITY OF NIGERIA
14/16 AHMADU BELLO WAY, VICTORIA ISLAND, LAGOS
SCHOOL OF SCIENCE AND TECHNOLOGY
OCTOBER 2013 EXAMINATION**

Course Code: BHM 712

Credit Unit: 2.

Course Title: Management Theory

Time Allowed: 2 Hours.

Instructions: 1. Attempt Question 1 and any other two (2) Questions.

2. Question 1 is compulsory and carries 30 marks while others carry 20 marks each.

I. a. Define the term management theory and explain reasons for studying management.

b. What is skill? Briefly explain any two (2) essential management skills a manager should possess.

c. What is agenda? Explain any three (3) factors influencing work agenda.

2.a. Henry Frayol stated that there were five fundamental functions for all managerial

activity in an organization, name them.

b. Explain five (5) Fayol's principles of management.

c. Briefly discuss any five phases of Operational Research.

3. a. What is bureaucracy?

b. Explain five (5) main advantages of bureaucracy; and list five (5) dysfunctions of bureaucracy.

4.a. What is goal commitments?

b. How can a manager foster commitment to important organizational goals among his employees.

c. List six (6) problems that may militate against transfer of Western Management's Philosophy to Nigeria.

5. Planning is a management function involving the setting of goals and deciding how best to achieve the goals.

- a. Give four (4) reasons a manager should plan?
- b. Mention three types of plan opens for an organization?
- c. List the problems that may militate against adequate planning.