



**NATIONAL OPEN UNIVERSITY OF NIGERIA
14-16 AHMADU BELLO WAY, VICTORIA ISLAND LAGOS
SCHOOL OF EDUCATION
SEPTEMBER/OCTOBER 2015 EXAMINATION**

COURSE CODE: EDA 855

**COURSE TITLE: RESPONSIBILITY AND ACCOUNTABILITY IN
EDUCATIONAL MANAGEMENT**

TIME ALLOWED: 2 Hours

INSTRUCTIONS: Answer any Three Questions.

- 1(a) Write six (6) rationale for having a good School Accounting System.
(12 marks)
- 1(b) Discuss with examples five (5) of your identified six (6) reasons.
(11 marks)
- 2(a) State eight (8) qualities of a good organizational chart.
(8 marks)
- 2(b) Explain five (5) qualities of a good organisation chart .
(15 marks)
- 3(a) Identify five (5) basic patterns of organisation. (10 marks)
- 3(b) Write five merits of your identified patterns to school organization.
(12½ marks)

4(a) What five benefits would your school get from copious Record Keeping? (10 marks)

4(b) State five problems of Record Keeping in Nigerian Secondary Schools. (12½ marks)