



NATIONAL OPEN UNIVERSITY OF NIGERIA

14/16, Ahmadu Bello Way, Victoria Island

SCHOOL OF SCIENCE AND TECHNOLOGY

October, 2013 Examination

COURSE CODE: AEM 715

COURSE TITLE: MANAGEMENT OF AGRICULTURAL EXTENSION PERSONNEL

**INSTRUCTION: ANSWER 4 QUESTIONS
HOURS**

TIME: 2

- (1) a. Briefly explain 5 criteria for departmentalization. (20 mks)
b. State 5 uses of organizational structure. (5 mks)
- (2) a. State 10 bases of staff appraisal. (10 mks)
b. Briefly explain the two types of appraisal. (12 mks)
c. State 3 methods of ensuring effective staff appraisal. (3 mks)
- (3) a. State 6 merits and 4 demerits of planning. (1 mk each)
b. Outline 6 major steps in planning. (2 mks each)
c. State 3 benefits of training. (3 mks)
- (4) a. Podscorb view is crystallized or coined round the functional elements indicated by the letters PODSCORB. State its full meaning with its functions. (2.5 mks each)
b. State 5 purposes of budget. (1 mk each)
- (5) a. List 5 and explain 3 types of training. (20 mks)
b. State 5 costs incurred during training. (1 mk each)
- (6) Write short notes on the following. (5 mks each)
a. Internship training.
b. Principle of span of control.
c. The Halo effect.
d. Positive recruitment.
e. Ordinary recruitment.