



NATIONAL OPEN UNIVERSITY OF NIGERIA
UNIVERSITY VILLAGE, PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESS
WAY, JABI- ABUJA

FACULTY OF EDUCATION

JANUARY/FEBRUARY POP EXAMINATION 2018

Course Code: BED 312

Course Title: Organization and Administration of Vocation

Time Allowed: 2 hours

Instruction *Answer question 1 and two other questions*

- 1A. Define Management Science and its four (4) methods of operation. (10marks).
- 1B. State four (4) decisions that are involve in the operation management with examples. (10marks)
- 1C. Highlight administration as it entails in four area of management. (10marks)
- 2A. Differentiate between business and non-business organization with examples (10marks).
- 2B. Identify five contributions of the human relations movement to modern business organizations (10marks).
- 3A. Define delegation and outline six key points for effective delegation of authority (10marks).
- 3B. Define departmentalization by territory with examples, and state four major reasons for territorial departmentalization with their structure. (10marks).
- 4A. Define expectancy theory and its three processes (10marks).
- 4B. Define power and its four type of power in organisation. (10)
- 5A. What is the concept of evaluation and explain two types of evaluation in TVE. (10marks).
- 5B. Define the three needs theory and its implication. (10 marks)

