_____ instruction directs the computer to accept data from a specific input device and store it in a specific location in the store

Input
MS Multiplan is an example of _____ packages

Spreadsheet
The first stage of program debugging is _____

Desk checking
When errors are detected in a program, a series of diagnostics referred to as an error ____ list is generated by the language translator

Message
Simplification of program maintenance is an advantage of program ____

documentation
In ___ alignment, the text along the right side of the paragraph appears ragged

left
In Excel, chart ____ allow you to print a chart that is separate from data

sheets
____ chart is used when printing a worksheet and a chart on a single sheet of paper

embedded
A chart symbol that represents a single data point is data ____.

marker
The x-axis of a chart is also called _____ axis

category
Gridlines in a plot area makes it easy to compare data marker with an axis value. TRUE or FALSE?

TRUE
In a hybrid computer system, a conversion element is irrelevant. TRUE or FALSE?

FALSE
The Chart ____feature leads a user through a step-by-step process to create a chart and displays sample views as you build it

wizard
Computer viruses are written programs. TRUE or FALSE?

TRUE
AutoShapes button in Microsoft PowerPoint provides access to over ____ shapes

150
Write-protecting a disk means preventing the computer from ___ (over) important data that are already contained in it

erasing
There are ____ types of environments in PowerPoint

five
There are ____ main types of networks in the industry

two
Aside the cables, there are ___ components that are present in most networks

three
A local area network has a range of approximately ____ kilometre

one
The internet is a typical example of _____ area network

wide
Underlined words that have web addresses embedded in them are

hyperlinks
___ is the number of signalling elements that can be transmitted per second on a circuit

Baud
Electronic mail has equivalent feature in standalone computing. TRUE or FALSE?

FALSE
Internet area that comprises thousands of newsgroups is _____.

Usenet
Newsgroup messages are stored on Internet servers referred to as _____ servers

News
A hypermedia document on the web is called _____

page
In network transmission, _____ is an older term that is being replaced by bits-per-second

Baud
Excel workbook can be set up as a dynamic work environment. TRUE or FALSE?

TRUE
The Print button on the Standard docked toolbar does NOT bypass the Print dialog box. TRUE or FALSE?

FALSE
Automatic Spell Check feature of the Microsoft Word CANNOT be disabled. TRUE or FALSE?

FALSE
Spelling checker is a substitute for proofreading. TRUE or FALSE

FALSE
In ___ alignment, the texts along both sides of the paragraph appear ragged

centre
_____ instruction tells the computer to move a piece of data from a computer storage location

output
A _____ branch statement will cause the computer to branch to a statement only when certain conditions exist

conditional
Which of the following is NOT a system software?

Microsoft Office

Which of the following is the primary goal of the operating system

User convenience

Operating system that appears to its users as a traditional uniprocessor system is

Distributed

The Input/Output system consists of the following EXCEPT

Disk scheduler

The following are generalised software EXCEPT

Linux

The following are examples of integrated packages EXCEPT

Microsoft Windows10

The operating system environment in which the response time is the turnaround time is

Batch

The following are other names for command interpreter system EXCEPT

Kernel

Which of the following is not a communication package?

Paradox III

Which of the following is not an attribute of a good program?

Sequential

The error that results from Illegal use of a feature of programming language is

Syntax

The following are methods of testing a program EXCEPT

Trace trek

Which of the following is not a class of data used in program testing?

Virtual

The following are tools for planning problem solution step in programming EXCEPT

Coding

Which of the following is not an advantage of program documentation?

provides operating instructions to the programmer

Which of the following definitions of algorithm is NOT correct?

Set of program codes to be executed on a physical machine

The <ENTER> key can be used for the following EXCEPT

Create a blank space

Character formatting include the following EXCEPT

Highlight

Which of the following is NOT a toggle button?

Font face

Which of the following is NOT true of paragraph alignment?

It determines the paper size

Types of paragraph alignment options are

Four

The following are paragraph alignment options EXCEPT

Middle alignment

By default, the print command prints

Entire document

The following are the components of the Excel workbook EXCEPT

Presentation tools

Which of following will NOT clear the content of a cell in Excel ?

Selecting the cell and pressing the Enter key

In Microsoft PowerPoint, which of the following function key is used to run a slide show?

F5

Which of the following is NOT a working environment in PowerPoint?

Outskirt view

Text attributes include the following EXCEPT

Weight

The value-axis of a chart is also called

y-axis

In Excel, which of the following makes it easy to compare actual worksheet data to graphical representation of the data

Embedded chart

In which of the following paragraph alignment options is the text along the left side of the paragraph appears ragged

Right

Which of the following is NOT correct of flowcharts?

It is read bottom-up

Which of the following is not classified as a cursor control key?

SHIFT

Which of the following is not an attribute of an algorithm?

Ambiguity

Operator's manual contains the following EXCEPT

The various codes making up the program