



**NATIONAL OPEN UNIVERSITY OF NIGERIA
14-16 AHMADU BELLO WAY, VICTORIA ISLAND, LAGOS
SCHOOL OF MANAGEMENT SCIENCES
JANUARY/FEBRUARY 2013 EXAMINATION**

**COURSE TITLE: ORGANISATION AND ADMINISTRATION OF
PRIMARY EDUCATION
COURSE CODE: PED 412 (2CU)**

Time Allowed: 2 Hours

Instruction: Attempt any 3 questions

1.
 - (a) What are the functions of the defunct National Primary Education Commission (NPEC)
 - (b) What is personnel administration?
 - (c) Discuss the importance of personnel administration in the field of education

2.
 - (a) Define decision making and explain the various steps involved in the decision making process.
 - (b) Discuss the factors that influence decision making in organizations.
 - (c) List and explain factors influencing educational planning.

3.
 - (a) Define school .
 - (b) What are the characteristics of bureaucratic institutions?
 - (c) What are the features of a school as a bureaucratic institution?

4.
 - (a) Discuss the theories of administration
 - (b) What are the goals of primary education?
 - (c) What are the problems confronting the implementation of

primary education programme in Nigeria?