



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**14-16 AHMADU BELLO WAY, VICTORIA ISLAND LAGOS**  
**MARCH/APRIL 2016 EXAMINATION**

**SCHOOL OF EDUCATION**

**COURSE CODE: EGC 806**

**COURSE TITLE: ORGANISATION & ADMINISTRATION OF GUIDANCE SERVICE.**

**TIME ALLOWED: 2 HOURS**

**INSTRUCTION: ANSWER QUESTION 1 AND ANY OTHER 2 QUESTIONS**

- 1 ( a ) Define the terms “organization and administration “ (5marks)  
(b) What are guidance services? (5 marks)  
(c) Discuss the purpose of the following guidance services:-
  - i Placement service
  - ii Information service
  - iii Orientation service
  - iv Appraisal service
  - v Evaluation & Research service (15 marks)
  
- 2 (a) Compare and contrast individual counselling and group counselling (5 marks)  
  
(b) Discuss any five (5) differences that exist between Guidance and Counselling (10 marks)
  
- 3 (a) “The purpose of guidance services expected to address the problems students, teachers adults and the society in general are facing”. Outline any five (5) of such. (5 marks)  
  
(b) Discuss any three (3) principles of guidance services (6 marks)  
  
(c ) List any four (4) forms of private counselling services (4 marks)
  
- 4 (a) Discuss five (5) structural and ethical problems militating against the rapid development of guidance & counselling in Nigeria. (10marks)

4 (b) Proffer solutions to each problem discussed. (5 marks)

5 (a) Discuss briefly the importance of the following in the counsellor's office ;- i. Bell ii Non-transparent door iii Window blinds iv The cabinet (8 marks)

( b) Who is a private counselling practitioner? (3marks)

(c) Highlight two (2) major differences between a private counselling practitioner and public counselling practitioner (4 marks)