

NATIONAL OPEN UNIVERSITY OF NIGERIA Plot 91 Cadastral Zone Nnamdi Azikiwe Express Way, Jabi-Abuja FACULTY OF MANAGEME NT SCIENCES DEPARTMENT OF PUBLIC ADMINISTRATION 2020_1 EXAMINATION

COURSE CODE: PAD871

COURSE TITLE: PUBLIC PERSONNEL MANAGEMENT

CREDIT UNIT: 2 CREDITS Time Allowed: 2^{1/2} **HOURS**

- 1. Attempt question one (1) and any other two (2) questions. Three question in all.
- 2. Question one (1) is compulsory and carries 30marks, while the other questions carry 20marks each
- 3. Present your points in coherent and orderly manner
- 1. (a) Define personnel management 5 marks
 - (b) Briefly trace the origin and evolution of personnel management 10 marks
 - (c) Outline ten (10) and explain five (5) significant function of personnel management **15 marks**
- 2. (a) Carefully clarify the concept of line and staff personnel management **8 marks**
 - (b) Itemize and explain the problems of the Nigerian civil service commission

 12 marks
- (a) What is staff selection in personnel management. 5 marks(b)Mention and explain examination and their types. 15 marks
- 4. Write short notes on the underlisted concepts 5 marks each
 - (a) Delegation
 - (b) Development
 - (c) Coaching
 - (d) Mentoring
- 5. Mention and explain factors in determining general staff compensation in personnel management **20 marks**