Documents

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Filter by   Status   Category   Frequency   Standard 1   Priority   C

☐ DOCUMENT NAME (12)	OWNER	
☐ Board of directors charter (SOC 2)	Imran Rahman	●
☐ Board of directors CVs (SOC 2)	Unassigned	●
☐ Board of directors meeting minutes and agenda (Sensitive) (SOC	Unassigned	●
☐ Company organization chart (Sensitive) (SOC 2)	Unassigned	●
☐ Completed employee background checks (Sensitive) (SOC 2)	Unassigned	●
☐ Completed performance evaluations (Sensitive) (SOC 2)	Unassigned	●
☐ Contractor agreement (Sensitive) (SOC 2)	Unassigned	●
☐ Employee agreement (Sensitive) (SOC 2)	Unassigned	●
☐ Employee termination checklist (SOC 2)	Unassigned	●
☐ Job descriptions for key security roles (SOC 2)	Unassigned	●

Human Resources

⌄ Employees   ● 12 N

⌄ Account Setup   ● 2 N

☐ DOCUMENT NAME (2)	OWNER	
☐ Access request ticket and history (SOC 2)	Unassigned	●
☐ Proof of completed access review (SOC 2)	Unassigned	●

Information Technology

⌄ Computers   ● 1 N

☐ DOCUMENT NAME (1)	OWNER

Vanta ‹

Home
Tests

DOCUMENT ⌄

Documents
Policies
Risk assessment

REPORT ⌄

Compliance
Trust Report

MANAGE ⌄

People
Groups
Computers

Checklists

Access

Inventory

Vulnerabilities

Vendors

🔌 Integrations

✓ Get started `New`

? Help

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☐ Proof of media/device disposal `SOC 2`	Unassigned

Policy

⌄ Policies ● 7 N

☐ DOCUMENT NAME (7)	OWNER
☐ Anonymous whistleblower channel `SOC 2`	Unassigned
☐ Employee termination security policy `SOC 2`	Unassigned
☐ Incident report or root cause analysis `SOC 2`	Unassigned
☐ Publicly available privacy policy `SOC 2`	Unassigned
☐ Publicly available terms of service `SOC 2`	Unassigned
☐ Security information page `SOC 2`	Unassigned
☐ Test of incident response plan `SOC 2`	Unassigned

Engineering

⌄ Data Storage ● 3 N

☐ DOCUMENT NAME (3)	OWNER
☐ Customer data deletion record `SOC 2`	Unassigned
☐ Removable media encryption `SOC 2`	Unassigned
☐ Tabletop disaster recovery exercise `SOC 2`	Unassigned

⌄ Infrastructure ● 3 Need docume

☐ DOCUMENT NAME (4)	OWNER
☐ Intrusion detection system installation `SOC 2`	Unassigned
☐ Network diagram `SOC 2`	Unassigned
☐ Network segregation `SOC 2`	Unassigned
☐ System Description (Section III) `SOC 2`	Unassigned

⌄ Software Development ● 6 N

☐ DOCUMENT NAME (6)	OWNER

☐ Application status page	SOC 2	Unassigned	●
☐ CI/CD system in use	SOC 2	Unassigned	●
☐ Customer support site or email alias	SOC 2	Unassigned	●
☐ Internal communication for system updates	SOC 2	Unassigned	●
☐ Product documentation site	SOC 2	Unassigned	●
☐ Public change log or release notes	SOC 2	Unassigned	●

⌄ Vulnerabilities   ● 4 N

☐ DOCUMENT NAME (4)	OWNER
☐ Penetration test remediation	SOC 2	Unassigned	●
☐ Penetration test report	SOC 2	Unassigned	●
☐ Sample of remediated vulnerabilities	SOC 2	Unassigned	●
☐ Vulnerability scan	SOC 2	Unassigned	●

Risks

⌄ Risk Analysis   ● 1 N

☐ DOCUMENT NAME (1)	OWNER
☐ Cybersecurity insurance policy document	SOC 2	Unassigned	●

⌄ Vendors   ● 2 N

☐ DOCUMENT NAME (2)	OWNER
☐ Cloud provider service agreement	SOC 2	Unassigned	●
☐ MSA template	SOC 2	Unassigned	●

Custom