## **Vendor Payment Request Form**

1- Company Name	3601				
2- Vendor Name	Paragon				
3- Invoice Number(s)	CN025/2018				
4- Invoice Date (s)	2/20/2019				
5- Total Invoice Amount	(\$2,033.00)				
6- Client and SOW/Job Code	See break-out				
7- Billable	No				
8- Job/SOW was or will be billed on	See break-out				
9- Select cost category (if applicable)	Hardcost	Pass-through	Freelance	Other	
10- Expense Description: If this invoice is for future services(i.e. A Yearly Magazine Subscription) or for a future event(i.e. Marketing Tradeshow), Please provide the date range or date of event.					
11- Other Information	FTE erroneously (	charged on Jan invoice	e		
Note: For payment request outside of normal payment terms, please provide requested payment date					
Provide Approval Signatures:  Preparer/Submitter Signature  Andrea Terrassa  Indrea Terrassa (Mai 27, 2019)	2	Nicole Fontenot Name Andrea Terrassa			
Approval Signature	ġ u	Name			
Executive/Finance Approval (if needed)	8 8	Name			



Credit Note Date	20 February 2019		
Credit Note No	CN025/2018		
Reference No	US360I/US/013		

## **Paragon Digital Services,LLC** US050

32 Avenue of Americas, 18th Floor, New York New York 10013, USA

## TO

360i LLC

**US037** 

32 Avenue of the Americas, 16th Floor, New York, NY 10013

DESCRIPTION	FTE	AMOUNT (USD)
Credit note for erroneously Charged FTE for Jan'19 Invoice US360I/US/013	1	\$2,033.00
Two Thousand Thirty Three US dollars		\$2,033.00