

# Vendor Payment Request Form

1- Company Name 360i LLC

2- Vendor Name Paragon

3- Invoice Number(s) US360I/US/024

4- Invoice Date(s) 12/18/2019

5- Total Invoice Amount \$43,500.00

6- Client and SOW/Job Code See break-out

7- Billable No

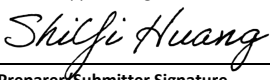
8- Job/SOW was or will be billed on See break-out

9- Select cost category (if applicable) Hardcost Pass-Through Freelance Other

10- Expense Description: If this invoice is for future services (i.e. A Yearly Magazine Subscription) or for a future event (i.e. Marketing Tradeshow), please provide the date range or date of event \_\_\_\_\_

11- Other Information \_\_\_\_\_

Note: For payment request outside of normal payment terms, please provide requested payment date \_\_\_\_\_

Provide Approval Signatures:	
	<u>ShiYi Huang</u>
Preparer/Submitter Signature	
<u>Melanie Santiago</u>	<u>Melanie Santiago</u>
Approver Signature	Name
Executive/Finance Approval (if needed)	Name



Invoice Date	18 December 2019
Invoice Number	US360I/US/024
PO NUMBER	

**Paragon Digital Services,LLC**

US050  
32 Avenue of Americas,  
18th Floor, New York  
New York 10013, USA

**TO**

**360i LLC**

US037  
32 Avenue of the Americas, 16th Floor,  
New York, NY 10013

DESCRIPTION	FTE's/Hrs	RATE / FTE's	INVOICE AMOUNT (USD)
Services provided for the month of December 2019			
Ad-ops	25	\$1,450.00	\$36,250.00
Dashboard	5	\$1,450.00	\$7,250.00
Forty Three Thousand Five Hundred US Dollars	Total		\$43,500.00

Beneficiary Name: Paragon Digital Services,LLC  
Name of the Bank : JPMorgan Chase Bank, N.A. 1 Chase Manhattan Plaza New York, NY-10005  
Beneficiary Account Number : 912719585  
Swift Code No. : CHASUS33  
ABA: 021000021

**Thank you for your business!**

Signature: Melanie Santiago  
Melanie Santiago (Jan 16, 2020)

Email: melanie.santiago@360i.com