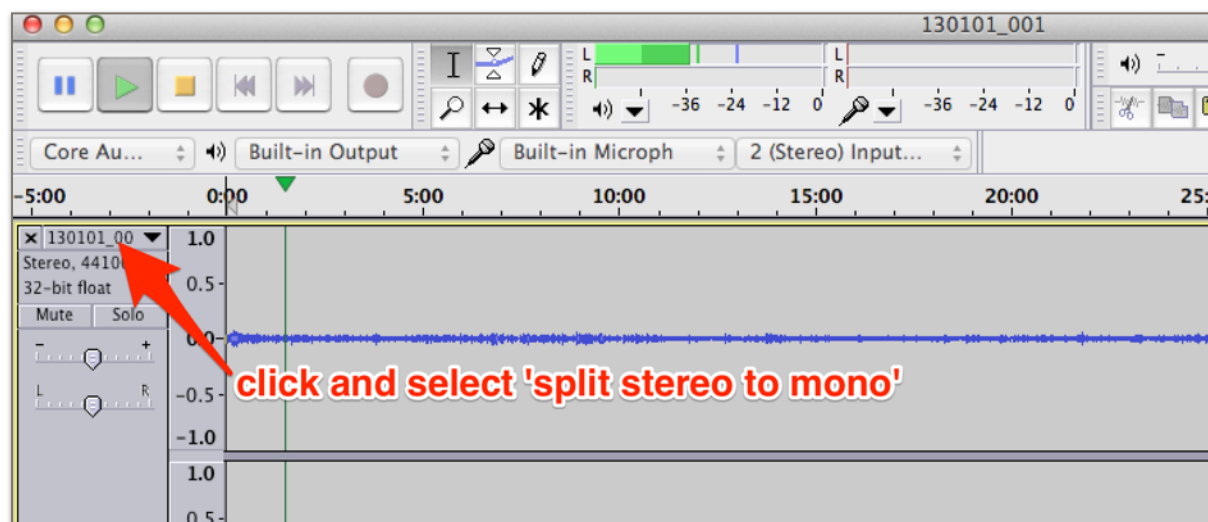
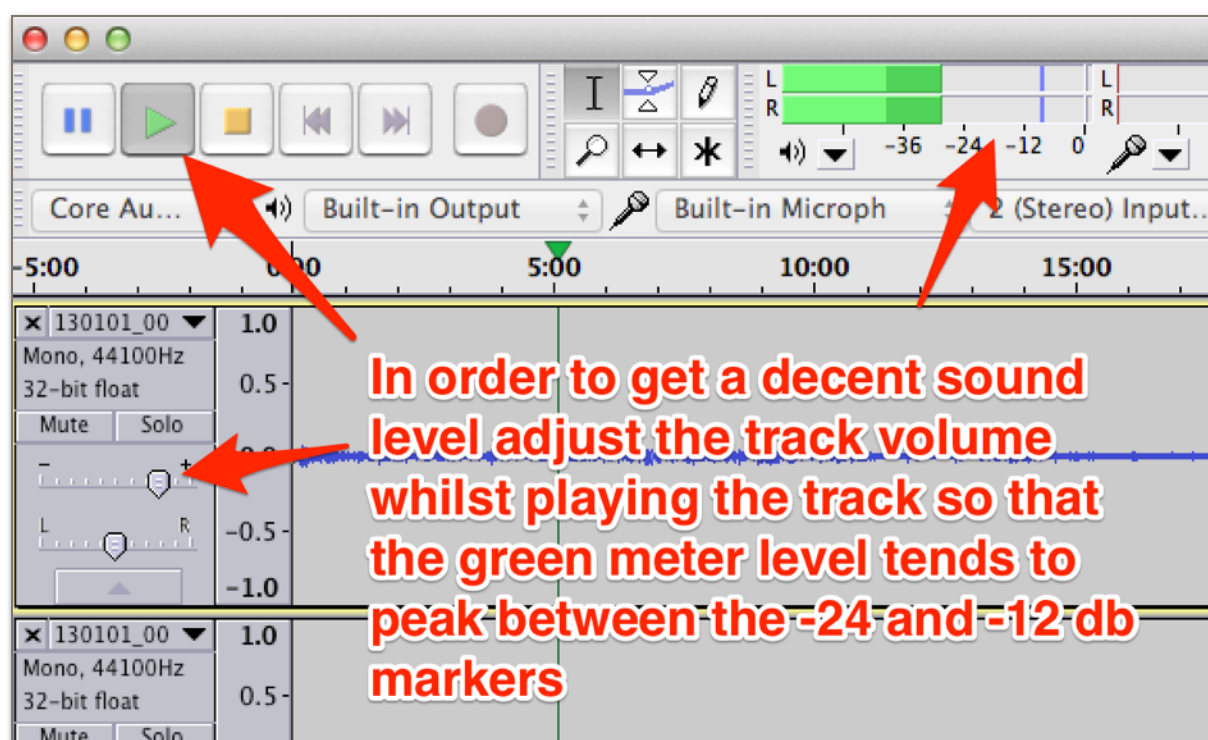


Editing Audio with Audacity

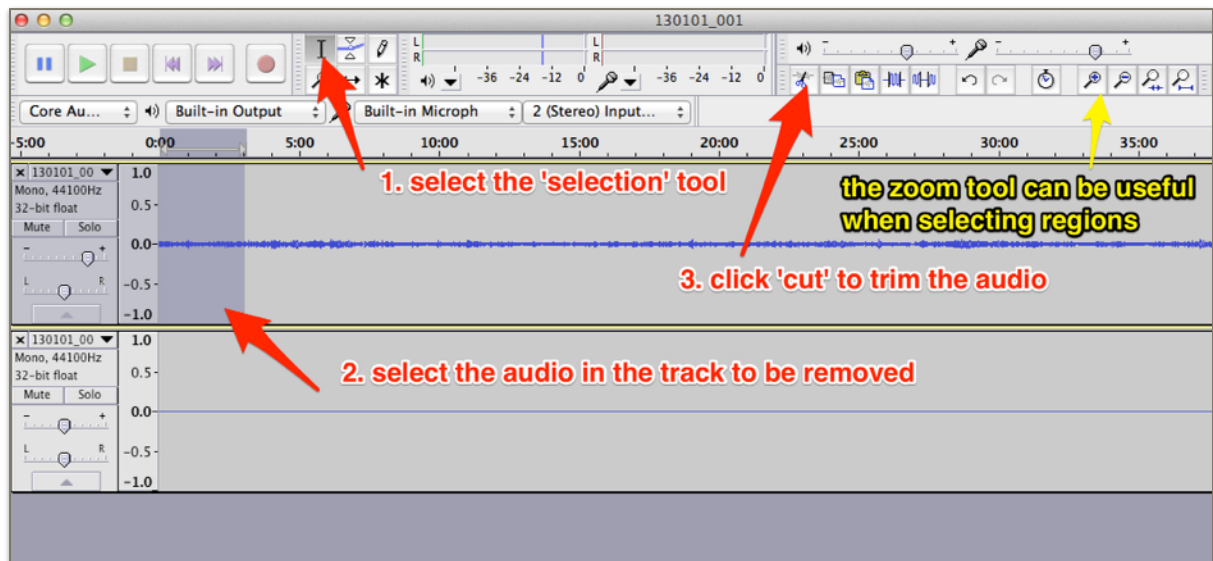
Converting track to mono:



Adjusting track level:

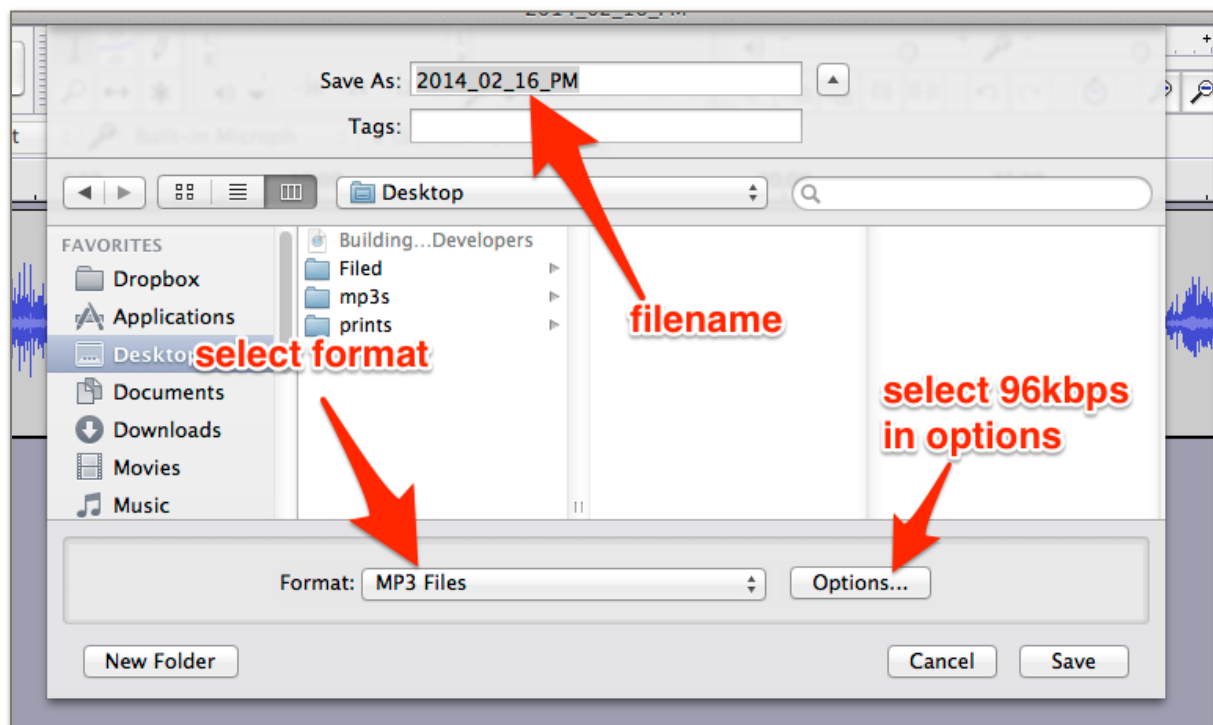


Selecting and trimming unwanted leading and trailing audio:



Exporting to MP3 and setting meta-data

1. Select Export from the File Menu
2. Name the file. e.g. 2014_02_16_PM.mp3
3. Select MP3 as the format (this requires a one-time installation of an mp3 utility called Lame, the link is provided by Audacity or alternatively go [here](#)).
4. Select 96kbps quality in the options
5. Enter meta data to describe the sermon (e.g. speaker and date)



Use arrow keys (or RETURN key after editing) to navigate fields.

Tag	Value
Artist Name	Eddie Larkman
Track Title	2014_02_16_PM
Album Title	
Track Number	
Year	
Genre	
Comments	Corsham Baptist Church
BPM (beats per minute)	
Software	

Add Remove Clear

Genres Template

Edit... Reset... Load... Save... Set Default

Cancel OK