<b>E</b>	Basic	Intermediate	Advanced

## Lesson Plan

## TSAI YI-FAN

National Chi Nan University, Dept. of International Business Studies MBA, TAIWAN. National Changhua University of Education, Graduate Institute of Human Resource Management, PhD, TAIWAN.

Micro Lesson Video Link: https://youtu.be/cZSqHFA-dhQ									
Business/Materials	Lesson Objectives								
1 Paper interview plan template 2 Guidelines on Interview and Employment Application Questions by SHRM.	1 Students can use the correct Interrogative sentence ask job seekers. 2 1 Students can use the correct affirmative pattern to reply to the job seeker.								
Warm-up and Objective Discussion									
1 Teachers present own interview English experience in a story-telling manner 2 Ask students about their interview experience and present good experiences and bad experiences. 3 The teacher reminds the student that the English interview process must have a plan and the student will be asked to write an English interview process plan document. 4 Require students to use past tense verb expressions.									
Instruct and Model	□ R	□ w	L	■ S					
<ul> <li>1 Students write a self-introduction on a paper interview plan,</li> <li>Require students to use the first person subject "I" or "we" for writing.</li> <li>The student writes an example, "my name is, I am the manager of the department, I am responsible for today's interview", Students fill in the appropriate vocabulary according to their own situation.</li> <li>2 Ask students to write at least two question using the question Interrogative sentence, for example, "what is your skills?", "What is your major in university?".</li> <li>3 Ask students to write a document that rejects and accepts a job application.</li> </ul>									
Guided Practice	R	W	☐ L	□ S					
1 Each student receives a Paper interview plan template and Guidelines on Interview and Employment Application Questions.  2 Students refer to Guidelines on Interview and Employment Application Questions and write an interview plan in Paper interview plan template.  3 Students are required to write Interview plan in order, the plan should include Interrogative and affirmative sentences: Can you tell me a little bit about yourself? → please elaborate on your technical skills → Can you please tell me about your work experience? → Can you describe your role as a member of a sales team? → I have certainly enjoyed meeting you. our HR department will contact you later.  4 Require students to replace keywords, for example, "work experience" replaced with "community experience", "sales team" replaced with "design team".									
Independent Practice	R	□ W	L	■ S					

- 1 Students submit their Paper interview plan, teachers randomly assign Paper interview plan, and each student receives another student's Paper interview plan template.
- 2 Students read the interview plan they received and the teacher asked the student if they understood the content.
- 3 Students use "I understand...." and "I don't understand...." to answer questions.
- 4 The teacher guides the students to express their opinions, and the students use the sentence pattern "I think....".
- 5 The teacher takes back the student's homework and reviews each assignment, and the teacher writes a feedback comment.

Assessment R DW DL DS

- 1 Students use the correct Interrogative sentence (Can you.../ Do you.../ Do you have...).
- 2 Students use the correct affirmative sentence pattern (I am..../ We are.../We have.../ We will.../ our...).
- 3 Confirm that students do not use negative vocabulary (I don't like .../I haven't heard .../)