

**THAT SUON**  
373 Assiniboine Rd,  
Toronto, Ontario M3J 0A6  
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***Objective: Executive Experience***

To contribute to the success of your organization through the use of my exceptional customer service and administrative skills.

***Qualification***

Extremely organized and takes initiative to be a leader  
Demonstrate enthusiasm while working with people  
Excellent communications and interpersonal skills  
Team player and able to work independently  
Exceptional versatility and adaptability  
Dedicated and hard working individual  
Work well in a fast paced environment  
Knowledge of Basic accounting

***Technology Summary***

Systems: Unix, Linux, Windows 9X/NT/2000/XP/2K3/7/8, Mac OS  
Databases: Oracle, ADB2, Relational Databases  
Languages: Visual Basic, SQL, HTML, ASP, CSS, Java  
Software: MS Project, MS Visio, MS Office, Lotus Notes

***Education***

**Bachelor Degree of Honor. Information Technology (ITEC)** York University,  
Toronto, Ontario (2018-present)

**Diploma of Business Administrative-Information Systems (BAI)** Seneca  
College, Markham, ON (2010)