

Meeting minute

Date: October 11, 2024

Time: 14:30

Attendees: Team manager, Product Owner, Architect and DevOps

Agenda:

1. Prototypes for core user stories
2. Product architecture discussion
3. Presentation preparation for first sprint

1. Prototypes for Core User Stories

We created the initial prototypes for the core user stories. The prototypes reflect the primary user flows and functionality outlined in the user stories. We decided to use Figma for that objective.

2. Product Architecture Discussion

The team discussed the product architecture, focusing on how to best structure the system to meet the project's goals. Major topics covered included:

- Frontend and backend technologies and frameworks.
- Database design and integrations.
- Scalability and performance considerations.

Action Item: Luís Godinho to document the project architecture.

3. Sprint 1 Presentation Preparation

We outlined and prepared the presentation for the first sprint. The presentation will cover:

- Completed prototypes and their alignment with core user stories.
- Previous and next iterations backlog.
- Goals and deliverables for the first sprint (minutes and list of pull requests/issues).

Action Item: Everyone to finalize and prepare for the presentation.

Next Meeting: October 18, 2024

Adjourned: 14h

Action Items Summary:

1. Document product architecture and technical specifications – Luís Godinho
2. Draft Project Specification (report) – Everyone