

# Taylor Tarkington

Fayetteville, AR

CELL (501) 288-1215 • E-MAIL [tarkington.taylor@gmail.com](mailto:tarkington.taylor@gmail.com) • [www.linkedin.com/in/taylortarkington/](http://www.linkedin.com/in/taylortarkington/)

---

## EDUCATION **Bachelor of Arts**

Political Science and International Relations  
University of Arkansas, Fayetteville, AR  
2010-2014

---

## SKILLS

### **Pursuing certification in front-end web development**

Basic competency in HTML, CSS, JavaScript, jQuery, Bootstrap, Angular

---

## EXPERIENCE

### **Sr. Carrier Sales Coordinator**

JB Hunt • Lowell, AR • September 2015-present

Analyze business needs for multi-million dollar customers and arrange transportation solutions for through established relationships with third party carriers.

### **Receptionist**

Harris Law Firm • N Little Rock, AR • November 2014-August 2015

Established relationships with potential clients through mail advertisement, averaging 80 contacts per week, and through consultations, averaging 23 per week.

### **Supplemental Instructor**

University of Arkansas • Fayetteville, AR • August 2012-May 2014

Conducted weekly review sessions with up to 15 students. Improved verbal and written communication skills. Gained data entry experience while maintaining attendance, grades, and lessons plans on database